

### AGENDA FOR THE COUNCIL MEETING TO BE HELD

November 5, 2018 at 6:00 PM

IN THE COUNCIL CHAMBERS OF THE ABBOTSFORD CITY HALL

203 NORTH FIRST STREET, ABBOTSFORD WI

All items listed will be brought before the Abbotsford City Council for discussion and possible approval.

1. Call the regular meeting to order
  - a. Roll call
  - b. Pledge of Allegiance
2. Comments by the Mayor
  - a. Appointment of Room Tax Committee
3. Public Comments Pertaining to Agenda
4. Minutes from the Special Council Meeting held October 29, 2018
  - a. Waive the reading and approve the minutes
5. Adoption of 2019 Budget
6. Resolution 2018-8 Approving tax levy for FY 2019
7. Administrator's Report
- Committee Reports
8. Central Fire/EMS (Weideman)
  - a. Central Fire/EMS October 18, 2018 Minutes.
  - b. Central Fire/EMS September-2018 Financial Report.
9. Library (Horacek)
  - a. Library Minutes October 10, 2018.
  - b. Library November Flyer.
  - c. Recent Incidents
10. Police Committee (Kramer)
  - a. Police Minutes October 8, 2018.
  - b. Police Department September 2018 Financial Report
  - c. Discuss/approve Police Committee bills of \$22,544.92
11. Public Works/Water/Waste Water (Faber)
  - a. Waste Water Report on Copper Removal – Medenwaldt.
  - b. Discuss/approve Railroad Crossing Submittal to OCR and proposed plan.
  - c. Discuss/approve Resolution No. 2018-9 OCR Rail Crossing.
  - d. Discuss General MSA Project Update.
12. Plan Commission (Weideman) – No Meeting.
13. Finance and Personnel (Anders)
  - a. Finance and Personnel Minutes October 29, 2018.
14. License and Ordinance (Anders)
  - a. License and Ordinance Minutes August 29, 2018.
  - b. Discuss/approve Fire Call Ordinance Section Changes

- c. Discuss/approve Fence Ordinance Pertaining Shrub Fence Definition
- 15. Set November Calendar Committee Meetings.
- 16. Adjourn

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**APPOINTMENT  
OF  
ROOM TAX COMMITTEE**

I Mayor Voss hereby recommend to the City Council the follow individuals to be appointed to the Room Tax Committee:

- Eric Reis - Chair
- Dennis Kramer
- Krūnāl Patel
- Michelle Albrecht
- Lori Voss

I want to thank the Council in advance in considering the slat of Committee members.

*Lori Voss*, Mayor

## Minutes from the October 29, 2018 Abbotsford Special City Council Meeting held in the Abbotsford City Hall Council Chambers.

Administrator Grady called the meeting to order at 5:30 p.m.

Being the Mayor and Council President were executed absent. Administrator Grady called for a motion to designate council member to run the meeting. Motion by *Anders/Weideman* to appoint Council member Huther to chair the Council Meeting. *Motion carried unanimously*

**Roll Call:** Anders, Horacek, Clement, Totzke, Weideman, Huther and Kramer by phone.

**Others Present:** Administrator Grady Interim Administrator Gau, Deputy Clerk-Treasurer Luedtke and Library Director Jochimsen.

**Pledge of Allegiance:** Held

**Public Comments Pertaining to Agenda:** Patti Suttner; Library Board member stated that she would hope the City Council would not tip into their savings of \$39,000.00. Which is planned for capital expense for new carpet in the future. Patti Suttner stated the Library Board has provided tax relief to the City over the past years and have reduced their saving account balance. Nini Ritz stated she agrees with Mrs. Suttner statement, so did Mary Giffin.

Dave Rueden questioned the need to upgrade an officer to Lieutenant. Mr. Rueden also wanted to see any unspent fund in the Police Department (unused insurance funds) to be used to reduce the taxpayer's burden. He questioned why Abbotsford tax payer should be taxed twice.

**Resolutions:** Resolution 2018-7 Set Mayoral Recall Election Date Tuesday December 11, 2018 Primary/General. In the event there is a primary tie, general election will be held January 8<sup>th</sup>, 2019. Motion by *Weideman/Anders* to approve Resolution 2018-7 setting Mayoral Recall Election Date Tuesday December 11, 2018 Primary/General. In the event there is a primary tie, general election will be held January 8<sup>th</sup>, 2019. *Motion carried unanimously*

**Minutes:** Motion by *Weideman/Anders* to approve the minutes of October 1, 2018. *Motion carried unanimously*

### Committee Report

#### Finance (Anders)

Finance & Personnel Minutes October 16, 17, 22, & 25 2018. Motion by *Weideman/Clement* to accept the minutes of October 16, 17, 22, & 25 2018. *Motion carried unanimously.*

Discuss/approve October bills in the amount of \$ 56,378.56. Motion by *Weideman/Kramer* to approve the regular October bills expense in the amount of \$54,297.31. *Motion carried unanimously.* Motion by *Weideman/Horacek* to approve the TIF expense in the amount of \$2,081.25. *Motion carried unanimously.* These two motions approved the total amount of \$56,378.56.

Discuss/recommend purchase of Braun Ambulance Central Fire & EMS District. Motion by *Horacek/Weideman* to approve purchase of Braun Ambulance in the amount of \$216,557.00. Travis Nixdorf took question on the matter. Council member Anders stated that these funds will

come from the Central Fire & EMS District Equipment replacement fund. *Motion carried unanimously.*

Discuss/approve Creating Lieutenant Position. Council member Weideman explained the rational for the Lieutenant Position. Motion by *Weideman/Anders* to approve creation of the Lieutenant Position. *Motion carried. 6-1*

Discuss/approve Public Works Manager pay increase based of annual employee evaluation. Council member Anders explained the rational to increase DPW Stuttgen base wage be 2% increase from \$26.66 to \$27.11/hr. effective anniversary date and \$1,500 one-time bonus effective 1-1-2019. Motion by *Horacek/Kramer* to approve DPW Stuttgen base wage be 2% increase from \$26.66 to \$27.11/hr. effective anniversary date and \$1,500 one-time bonus effective 1-1-2019. *Motion carried unanimously.*

Discuss/approve Adding Dan Grady to Abby Bank, Nicolet, and Forward Financial signature cards. Motion by *Kramer/Weideman* to approve Dan Grady to Abby Bank, Nicolet, and Forward Financial signature cards. *Motion carried unanimously.*

Discuss/approve Municipal Court request to set up a \$200 cash draw. Council member Anders questioned who would be responsible for the balance to remain at \$200.00. Administrator Grady stated it would be the Court Clerk and Municipal Judge responsible. Motion by *Weideman/Horacek* to approve set up a \$200 cash draw for Municipal Court to handle cash payments on Court night, subject to the Municipal Court responsible to balance the cash drawer and cash reconciliation by the next business day. *Motion Carried. 6-1*

Review/approve Inter-fund Loan Agreement General Fund ("Borrower") and Water Utility Saving Account ("Lender"). Council member Anders explained the rational to loan \$500,000 from the Water Utility to the City General Fund for cash flow for 2% compounded annual fee until end of December 31,2018. Council member Clement question why we had to charge a rate of 2% between to government agencies, could it be lower? Administrator Grady explained that we would need to charge a percent rate to meet auditors' requirements. Motion by *Anders/Kramer* to approve Inter-fund short term Loan Agreement General Fund ("Borrower") and Water Utility Saving Account ("Lender") in the amount of \$500,000. *Motion carried unanimously.*

Discuss/approve 2019 Health Insurance Program. Motion by *Anders/Weideman* to approve option 2 of Health insurance program with Western Wisconsin Municipal Consortium WEA Trust providing the City a \$6,753.00 savings over current provider. *Motion carried unanimously.*

**Discuss/approve Operators' License New, Renewal & Provisional.**

OP-2018-67	ACKERMAN	POLLY	CAP OPERATIONS dba HOLIDAY	11/5/2018	6/30/2019	ORIGINAL
OP-2018-68	LUENEBURG	KEYLEE	MEGA COOP TRAVEL STOP	11/5/2018	6/30/2018	ORIGINAL
OP-2018-69	BALLARD	EMILY	CAP OPERATIONS dba HOLIDAY	11/5/2018	6/30/2018	ORIGINAL

Motion by *Anders/Weideman* to approve the above slat of individuals for Operators license. *Motion carried unanimously.*

Review/approve proposed 2019 Budget. Administrator Grady presented the budget by each Departments and went through the revenues and expenses. He also took questions from the citizen

relating to the Police budget. Council members has several questions too. Motion by *Weideman/Horacek* to approve the 2019 budget expect for software package removing \$40,000 from the expect and \$38,000 from revenues. Roll Call Vote. Weideman Yes, Anders No, Horacek Yes, Totzke No, Clement No, Kramer No, and Huther No. *Motion Failed 2-5*. Motion by *Anders/Kramer* to approve the 2019 budget as present in the amount of \$3,084,913.13. Roll Call Vote. Weideman No, Clement Yes, Totzke Yes, Anders Yes, Horacek Yes, Kramer Yes, and Huther Yes. *Motion carried. 7-1*.

Review/approve 2019 Budget Hearing for November 5, 2018. Motion by *Weideman/Clement* to set the 2019 Budgeted Hearing for November 5, 2018 at 6:00 pm. *Motion carried unanimously*

**Adjourn**

Motion to adjourn at 7:15 pm by *Anders / Horacek*. *Motion carried unanimously*.

Minutes prepared by Interim Administrator Gau.

**RESOLUTION NO. 2018-8**

**COMMON COUNCIL  
RESOLUTION ADOPTION OF 2019 BUDGET  
ABBOTSFORD CITY COUNCIL**

WHEREAS, the City Finance and Personnel Committee has had several working sessions on the 2019 budget, and

WHEREAS, on October 29, 2018 at a Special Council Meeting the Council recommended a 2019 budget, and

WHEREAS, on October 29, 2018 at a Special Council Meeting the Council set the 2019 Budget Hearing for November 5, 2019, and

WHEREAS, on November 5, 2018 a Public Hearing was held on the 2019 budget.

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the 2019 budget and set the tax levy at \$1,273,195.31 that covers the General Fund and TIF Fund.

Dated this 5<sup>th</sup> day of 2018.

APPROVED BY:

ATTESTED:

\_\_\_\_\_  
Lori Voss, Mayor

\_\_\_\_\_  
Dan Grady, Administrator/Clerk/Treasurer

**Central Fire & EMS District Meeting Minutes  
October 11, 2018 – 7:30 p.m.  
Station 2 – Abbotsford Fire Hall**

**Call to order:**

The October 11, 2018 meeting of the Central Fire & EMS District was called to order by President Larry Oehmichen at 7:30 p.m.

**Meeting posted per statute**

**Roll Call:**

City of Abbotsford, Roger Weideman; City of Colby, Nancy O'Brien; Town of Colby, Larry Oehmichen; Town of Holton, Pat Tischendorf; Town of Hull, Shane Graffunder; Town of Mayville, Todd Weich; Village of Dorchester, Kurt Schwoch.

**Public discussion:**

Nothing noted.

A motion was made by Todd Weich, second by Shane Graffunder to convene into closed session pursuant to Wisconsin Statute § 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss and/or interview Interim Fire Chief for the District. Roll call vote: City of Abbotsford, yes; City of Colby, yes; Town of Colby, yes; Town of Holton, yes; Town of Hull, yes; Town of Mayville, yes; Village of Dorchester, yes. Motion carried 7-0.

A motion was made by Pat Tischendorf, second by Todd Weich to invite Carol Staab into closed session as recording secretary. Motion carried.

A motion was made by Pat Tischendorf, second by Shane Graffunder to invite Joe Mueller into closed session. Motion carried.

A motion was made by Nancy O'Brien, second by Kurt Schwoch to invite Travis Nixdorf into closed session. Motion carried.

A motion was made by Shane Graffunder, second by Pat Tischendorf to reconvene into open session at 8:19 p.m. Motion carried.

There being no further business, a motion was made by Shane Graffunder, second by Pat Tischendorf to adjourn at 8:20 p.m. Motion carried.

Respectfully submitted,

Carol Staab, Executive Secretary  
Central Fire & EMS District



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**Sept 2018 FINANCIAL STATEMENT, Central Fire & EMS**

**Checking Account**

Beginning Balance \$ 175,621.34

**Receipts received Sept 18**

2 % fire dues paid -T. Colby, T. Frankfort, T. Hull \$ 4,546.06  
 Lifequest-EMS \$ 14,593.23  
 Lifequest-Fire \$ 1,310.62  
 Races \$ 500.00  
 Ambulance at Dorchester Days \$ 450.00  
 FAP Funding Grant \$ 5,318.07  
 St. of WI - I am responding software & radios grant \$ 3,360.00  
 Interest \$ 144.64

**Total Receipts \$ 30,222.62**

**Disbursements-Sept 18**

Payroll Deduction Payable \$ 354.00  
 Payroll \$ 23,169.78  
 Payroll Taxes \$ 5,178.31  
 Length of Service award \$ -  
 Legal \$ -  
 Accounting/Secretarial Service \$ 500.00  
 Grant planning \$ 2,000.00  
 Insurance Premiums \$ -  
 Vehicle Maintenance \$ -  
 Vehicle Maintenance-Fire \$ 430.68  
 Vehicle Maintenance-EMS \$ 406.75  
 Equipment Maint.-Fire \$ 877.75  
 Equipment Maint.-EMS \$ 274.50  
 Apparatus Testing/Cert \$ 4,450.14  
 Pagers/Radios-Fire \$ 1,124.13  
 Building Maintenance/Supplies \$ 13.28  
 Phone & Internet \$ 595.13  
 Electric \$ 952.82  
 Heat \$ 68.88  
 Water \$ 374.33  
 Water/Truck Fill \$ -  
 Office Expense \$ -  
 Office Expense-Fire \$ -  
 Office Expense-EMS \$ 6.70  
 Meeting Expense \$ -  
 Dues & Subscriptions \$ 105.00  
 Dues & Subscriptions-Fire \$ -  
 Dues & Subscriptions-EMS \$ -  
 Computer Expense \$ -  
 Computer Expense-Fire \$ -  
 Computer Expense-EMS \$ -  
 Printer/Copier \$ 158.24  
 Misc Expense \$ 17.55  
 Advertising/Promotions \$ -  
 Clothing/Uniforms-Fire \$ -  
 Clothing/Uniforms-EMS \$ -  
 Mileage Reimbursement \$ -  
 Training & Education-Fire \$ 98.01  
 Training & Education-EMS \$ (646.20)  
 FAP Funding-EMS Equip/Training Costs \$ 4,055.00  
 Ambulance Supplies \$ 1,225.17  
 Equipment Purchases-Fire \$ 66.96  
 Equipment Purchases-EMS \$ -  
 Turn out Gear-Fire \$ -  
 Fire Supplies-Foam \$ -  
 Fire Supplies \$ -  
 Haz Mat \$ -  
 Fuel-Vehicles \$ 1,639.22  
 Capital Equipment Purchases \$ -

**Total Disbursements \$ 47,496.13**  
**\$ 158,347.83**

**Bank Statement**

Ending Checking Account Balance as of 9/30/18 \$ 167,754.57 \$  
 Outstanding Disbursements \$ 9,406.74  
 Ending Balance for August \$ 158,347.83

**Other Accounts-Savings**

Beginning Balance \$ 469,796.57  
 9/30/2018 Interest \$ 405.61

**Savings acct balance as of 9/30/18 \$ 470,202.18**

**Summary of Bills - PAID**

9/20/2018	\$2,000.00
9/26/2018	\$7,283.84
10/3/2018	\$3,776.51
10/8/2018	\$18.47
10/15/2018	\$35,418.26
10/18/2018	\$860.00

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**TOTAL****\$49,357.08**

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CENTRAL FIRE & EMS CHECKING ALL Checks

Posted From: 9/21/2018 From Account:  
Thru: 10/18/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
6130	9/21/2018	FIRE MED GRANT SOLUTIONS LLC GRANT WRITING OPERATIONS & SAFETY	2,000.00
6131	9/26/2018	CARDMEMBER SERVICE	685.07
6132	9/26/2018	CHARTER COMMUNICATIONS ST. 3	168.53
6133	9/26/2018	EMERGENCY MEDICAL PRODUCTS INC AMBULANCE SUPPLIES	786.90
6134	9/26/2018	HEARTLAND COOPERATIVE SERVICES AUG FUEL	129.03
6135	9/26/2018	INGERSOLL, JUSTIN REIMBURSE FOR FLASHLIGHTS & 65 RESCUE EQ	300.32
6136	9/26/2018	MCHS HOSPITALS, INC LINEN SERVICES	27.00
6137	9/26/2018	NORTH CENTRAL TECHNICAL COLLEGE EMS EDUCATION-FAP \$	1,727.50
6138	9/26/2018	NORTHWAY COMMUNICATIONS INC 60 LT RADIO REPAIR	462.00
6139	9/26/2018	SUNNY COMMUNICATIONS, INC PORTABLE RADIOS FOR AMBULANCES-FAP FUNDS	1,925.00
6140	9/26/2018	VERIZON WIRELESS CELL PHONES	245.78
6141	9/26/2018	WE ENERGIES ST. 1 & 2	48.11
6142	9/26/2018	XCEL ENERGY ST. 1 & 2	778.60
6143	10/03/2018	ABBOTSFORD FIRE CORPORATION REIMBURSE FOR COMMAND TRAILER SUPPLIES	554.60
6144	10/03/2018	AMERICAN WELDING & GAS OXYGEN	47.06
6145	10/03/2018	CITY OF ABBOTSFORD OCT	206.63
6146	10/03/2018	COLBY CHRYSLER CENTER 60 MED 1 REPAIRS	1,639.47
6147	10/03/2018	COLBY WATER DEPARTMENT OCT	152.70
6148	10/03/2018	DIESEL TRUCK SERVICE, INC 64 & 65 RESCUE REPAIRS	534.09

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10/16/2018 1:30 PM

Reprint Check Register - Quick Report - ALL

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ACCT

CENTRAL FIRE & EMS CHECKING

ALL Checks

Posted From: 9/21/2018 From Account:  
Thru: 10/18/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
6149	10/03/2018	MCHS HOSPITALS, INC AMBULANCE MEDICATIONS	46.78
6150	10/03/2018	MEYER LUMBER SUPPLY, INC ST. 3 SUPPLIES	44.97
6151	10/03/2018	POMP'S TIRE SERVICE COMMAND VEHICLE NEW TIRES	364.92
6152	10/03/2018	TP PRINTING AMBULANCE TIME SHEETS	30.00
6153	10/03/2018	XCEL ENERGY ST. 3	155.29
6154	10/04/2018	TU MARX PRINTING AMBULANCE TIME SHEETS	30.00
6155	10/08/2018	WI SCTF NICHOLAS KOEBACH CHILD SUPPORT	18.47
6156	10/15/2018	COLBY CHRYSLER CENTER NEW BRUSH TRUCK PURCHASE	35,418.26
6157	10/18/2018	EMERGENCY SERVICES MARKETING CORP, INC NOTIFICATION SYSTEM FOR EMERGENCY CALLS	860.00
V6152	10/04/2018	TP PRINTING Manual Check VOID CHECK WRONG VENDOR	-30.00

\$ 49,357.08  
Grand Total

83

10/16/2018 1:35 PM

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ACCT

CENTRAL FIRE & EMS CHECKING

ALL Checks

Posted From: 9/21/2018 From Account:  
Thru: 9/21/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
6130	9/21/2018	FIRE MED GRANT SOLUTIONS LLC GRANT WRITING OPERATIONS & SAFETY	
750-00-52006-000-000		GRANT WRITING/PLANNING	2,000.00
		Total	2,000.00
		Grand Total	2,000.00

9/26/2018 2:20 PM

Check Register - Full Report - ALL  
ALL Checks  
CENTRAL FIRE & EMS CHECKING

Dated From: From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
6131	9/26/2018	CARDMEMBER SERVICE	
750-00-52023-001-000		PAGER/RADIOS	415.13
750-00-53010-000-000		DUES & SUBSCRIPTIONS	105.00
750-00-53000-002-000		OFFICE EXPENSE-EMS	6.70
750-00-53021-000-000		PRINTER/COPIER	158.24
Total			685.07
6132	9/26/2018	CHARTER COMMUNICATIONS ST. 3	
750-00-52050-000-000		PHONE & INTERNET ST. 3	168.53
Total			168.53
6133	9/26/2018	EMERGENCY MEDICAL PRODUCTS INC AMBULANCE SUPPLIES	
750-00-53050-002-000		AMBULANCE SUPPLIES 2017041	786.90
Total			786.90
6134	9/26/2018	HEARTLAND COOPERATIVE SERVICES AUG FUEL	
750-00-53060-000-000		FUEL-VEHICLES AUG	129.03
Total			129.03
6135	9/26/2018	INGERSOLL, JUSTIN REIMBURSE FOR FLASHLIGHTS & 65 RESCUE EQ	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE	233.36
750-00-53051-001-000		EQUIPMENT PURCHASES-FIRE	66.96
Total			300.32
6136	9/26/2018	MCHS HOSPITALS, INC LINEN SERVICES	
750-00-53050-002-000		AMBULANCE SUPPLIES	27.00

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9/26/2018 2:20 PM

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ALL Checks  
CENTRAL FIRE & EMS CHECKING

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ACCT

Dated From:  
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From Account:  
Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>27.00</b>
6137	9/26/2018	NORTH CENTRAL TECHNICAL COLLEGE EMS EDUCATION-FAP \$	
750-00-53042-002-000		FAP FUNDING-EMS TRAINING COSTS	1,727.50
<b>Total</b>			<b>1,727.50</b>
6138	9/26/2018	NORTHWAY COMMUNICATIONS INC 60 LT RADIO REPAIR	
750-00-52023-001-000		PAGER/RADIOS 107678	462.00
<b>Total</b>			<b>462.00</b>
6139	9/26/2018	SUNNY COMMUNICATIONS, INC PORTABLE RADIOS FOR AMBULANCES-FAP FUNDS	
750-00-53041-002-000		FAP FUNDING-EMS SUPPLIES/EQUIP 72535	1,925.00
<b>Total</b>			<b>1,925.00</b>
6140	9/26/2018	VERIZON WIRELESS CELL PHONES	
750-00-52050-000-000		PHONE & INTERNET 9814655275	245.78
<b>Total</b>			<b>245.78</b>
6141	9/26/2018	WE ENERGIES ST. 1 & 2	
750-00-52052-000-000		HEAT STATION 1, 8/14-9/13	5.67
750-00-52052-000-000		HEAT STATION 2, 5/14-9/12	42.44
<b>Total</b>			<b>48.11</b>
6142	9/26/2018	XCEL ENERGY ST. 1 & 2	
750-00-52051-000-000		ELECTRIC ST. 1 HEAT, 8/11-9/10	128.61
750-00-52051-000-000		ELECTRIC ST. 1 ELEC	163.06

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9/26/2018 2:20 PM

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CENTRAL FIRE & EMS CHECKING

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ACCT

Dated From: From Account:  
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Check Nbr	Check Date	Payee	Amount
750-00-52051-000-000	ST. 2, 8/18-9/18	ELECTRIC	486.93
Total			778.60
Grand Total			7,283.84



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10/03/2018 2:24 PM

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ALL Checks

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CENTRAL FIRE & EMS CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
6143	10/03/2018	ABBOTSFORD FIRE CORPORATION REIMBURSE FOR COMMAND TRAILER SUPPLIES	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE	554.60
			Total 554.60
6144	10/03/2018	AMERICAN WELDING & GAS OXYGEN	
750-00-53050-002-000		AMBULANCE SUPPLIES 05789649	23.31
750-00-53050-002-000		AMBULANCE SUPPLIES 05857516	1.00
750-00-53050-002-000		AMBULANCE SUPPLIES 05849719	22.75
			Total 47.06
6145	10/03/2018	CITY OF ABBOTSFORD OCT	
750-00-52053-000-000		WATER STATION 2	206.63
			Total 206.63
6146	10/03/2018	COLBY CHRYSLER CENTER 60 MED 1 REPAIRS	
750-00-52020-002-000		VEHICLE MAINTENANCE-EMS 74436	1,639.47
			Total 1,639.47
6147	10/03/2018	COLBY WATER DEPARTMENT OCT	
750-00-52053-000-000		WATER	152.70
			Total 152.70
6148	10/03/2018	DIESEL TRUCK SERVICE, INC 64 & 65 RESCUE REPAIRS	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE 22779	115.59
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE 22775	418.50

10/03/2018 2:24 PM

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ALL Checks  
CENTRAL FIRE & EMS CHECKING

Dated From: From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 534.09
6149 10/03/2018 MCHS HOSPITALS, INC AMBULANCE MEDICATIONS			
750-00-53050-002-000		AMBULANCE SUPPLIES IN704	46.78
			Total 46.78
6150 10/03/2018 MEYER LUMBER SUPPLY, INC ST. 3 SUPPLIES			
750-00-52028-000-000		BUILDING MAINTENANCE/SUPPLIES 83339	21.98
750-00-52028-000-000		BUILDING MAINTENANCE/SUPPLIES 84105	22.99
			Total 44.97
6151 10/03/2018 POMP'S TIRE SERVICE COMMAND VEHICLE NEW TIRES			
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE 350035528	364.92
			Total 364.92
6152 10/03/2018 TP PRINTING AMBULANCE TIME SHEETS			
750-00-53030-000-000		ADVERTISING/PROMOTIONS	30.00
			Total 30.00
6153 10/03/2018 XCEL ENERGY ST. 3			
750-00-52051-000-000		ELECTRIC 8/25-9/25	155.29
			Total 155.29
			Grand Total 3,776.51

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10/04/2018 8:35 AM

Check Register - Full Report - ALL  
ALL Checks  
CENTRAL FIRE & EMS CHECKING

Page: 1  
ACCT

Dated From: From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
6154	10/04/2018	TU MARX PRINTING AMBULANCE TIME SHEETS	
750-00-53030-000-000		ADVERTISING/PROMOTIONS	30.00
		29045	
		Total	30.00
V6152	10/04/2018	TP PRINTING VOID CHECK WRONG VENDOR	
750-00-53030-000-000		ADVERTISING/PROMOTIONS	-30.00
		Manual Check	
		Total	-30.00
		Grand Total	0.00

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10/08/2018 1:14 PM

Check Register - Full Report - ALL  
ALL Checks  
CENTRAL FIRE & EMS CHECKING

Page: 1  
ACCT

Dated From: From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
6155	10/08/2018	WI SCTF NICHOLAS KOEBACH CHILD SUPPORT	
750-00-21111-000-000		PAYROLL DEDUCTIONS PAYABLE KOEBACH, REMIT #381163	18.47
		Total	18.47
		Grand Total	18.47

8B

10/15/2018 3:52 PM

Check Register - Full Report - ALL  
ALL Checks  
CENTRAL FIRE & EMS CHECKING

Page: 1  
ACCT

Dated From:  
Thru:

From Account:  
Thru Account:

Check Nbr	Check Date	Payee	Amount
6156	10/15/2018	COLBY CHRYSLER CENTER NEW BRUSH TRUCK PURCHASE	
750-00-57001-000-000		VEHICLE PURCHASE TRUCK	32,757.00
750-00-57001-000-000		VEHICLE PURCHASE WENCH	2,567.26
750-00-57001-000-000		VEHICLE PURCHASE DMV	94.00
		Total	35,418.26
		Grand Total	35,418.26

10/16/2018 12:46 PM

Check Register - Full Report - ALL  
ALL Checks

Page: 1  
ACCT

CENTRAL FIRE & EMS CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
6157	10/18/2018	EMERGENCY SERVICES MARKETING CORP, INC NOTIFICATION SYSTEM FOR EMERGENCY CALLS	
750-00-52050-000-000		PHONE & INTERNET	860.00
		15484	
		Total	860.00
		Grand Total	860.00

10/16/2018 12:49 PM

Reprint Payroll Register Full  
All Employees

Page: 47  
PAYRL

Check Date From: 9/01/2018  
Thru: 9/30/2018

From Dept:  
Thru Dept:

Pay Periods: 4/01/2018 Thru: 8/31/2018  
(Male: 66 Female: 15)

Total Checks: 81

Earnings:

DISTRICT PAY	800.00
DUTY CREW	7,395.00
EMS DRIVER	198.75
EMS WAGES	4,862.00
FIRE CHIEF	2,150.00
FIRE WAGES	7,468.50
FOOTBALL GAME	120.00
MEETING PAY	370.00
OFFICER PAY	1,425.00
ON SCENE PAY	10.00
RACES	270.00
SCHOOLING	325.00
WEEKEND CALL	1,268.00
	-----
	26,662.25

Withholdings:

Federal	731.46
Social Security	1,653.11
Medicare	386.73
Wisconsin	367.17
CHILD SUPPORT	0.00
CHILD SUPPORT-2	354.00
	-----
	3,492.47

NET PAY 23,169.78

Flexible Time Off:

Earned

Used

813

Fund: All Funds

Account Number		2018 September	2018 Actual 09/30/2018	2018 Budget	Budget Status	% of Budget
750-00-43000-000-000	FIRE & EMS FEE-ABBOTSFORD	0.00	50,544.00	101,088.00	-50,544.00	50.00
750-00-43100-000-000	FIRE & EMS FEE-COLBY	0.00	45,414.00	60,552.00	-15,138.00	75.00
750-00-43200-000-000	FIRE & EMS FEE-DORCHESTER	0.00	28,728.00	38,304.00	-9,576.00	75.00
750-00-43300-000-000	FIRE & EMS FEE-TOWN OF COLBY	0.00	24,003.00	32,004.00	-8,001.00	75.00
750-00-43400-000-000	FIRE & EMS FEE-TOWN OF HULL	0.00	32,346.00	43,128.00	-10,782.00	75.00
750-00-43500-000-000	FIRE & EMS FEE-TOWN OF HOLTON	0.00	32,400.00	43,200.00	-10,800.00	75.00
750-00-43600-000-000	FIRE & EMS FEE-TOWN MAYVILLE	0.00	31,293.00	41,724.00	-10,431.00	75.00
750-00-43700-000-000	CONTRACTED SERVICE FEES	0.00	12,750.00	16,000.00	-3,250.00	79.69
750-00-43800-000-000	FIRE PROTECTION-2% INS TAX	4,546.06	15,238.97	20,000.00	-4,761.03	76.19
750-00-43900-000-000	EMS-FEES FOR SERVICE	14,593.23	222,020.94	200,000.00	22,020.94	111.01
750-00-43901-000-000	FIRE-FEES FOR SERVICE	1,310.62	37,397.02	0.00	37,397.02	0.00
750-00-45000-000-000	SALE OF EQUIPMENT	0.00	21,336.33	0.00	21,336.33	0.00
750-00-48100-000-000	INTEREST	550.25	4,198.78	0.00	4,198.78	0.00
750-00-48300-000-000	DONATION REVENUES	0.00	3,000.00	0.00	3,000.00	0.00
750-00-48400-000-000	MISCELLANEOUS REVENUES	0.00	251.00	0.00	251.00	0.00
<b>Total Revenues</b>		<b>21,000.16</b>	<b>560,921.04</b>	<b>596,000.00</b>	<b>-35,078.96</b>	<b>94.11</b>



813

## Fund: All Funds

Account Number		2018 September	2018 Actual 09/30/2018	2018 Budget	Budget Status	% of Budget
750-00-51001-000-000	SALARIES-DISTRICT CHIEF	2,150.00	24,220.00	30,000.00	5,780.00	80.73
750-00-51001-001-000	SALARIES-FIRE	9,113.50	80,592.25	95,000.00	14,407.75	84.83
750-00-51001-002-000	SALARIES-EMS	14,598.75	128,794.50	145,500.00	16,705.50	88.52
750-00-51002-000-000	SALAREIS-ADMIN/BOARD	800.00	7,143.75	4,150.00	-2,993.75	172.14
750-00-51010-000-000	SOCIAL SECURITY-DISTRICT SHARE	2,039.84	18,418.18	21,000.00	2,581.82	87.71
750-00-51020-000-000	LENGTH OF SERVICE AWARD	0.00	12,110.00	20,000.00	7,890.00	60.55
750-00-52001-000-000	LEGAL	0.00	83.99	1,000.00	916.01	8.40
750-00-52005-000-000	ACCOUNTING/SECRETARIAL SERVICE	500.00	4,500.00	8,500.00	4,000.00	52.94
750-00-52010-000-000	INSURANCE PREMIUMS	0.00	17,291.36	25,000.00	7,708.64	69.17
750-00-52020-000-000	VEHICLE MAINTENANCE	0.00	310.80	0.00	-310.80	0.00
750-00-52020-001-000	VEHICLE MAINTENANCE-FIRE	430.68	23,440.28	15,000.00	-8,440.28	156.27
750-00-52020-002-000	VEHICLE MAINTENANCE-EMS	406.75	4,430.87	8,000.00	3,569.13	55.39
750-00-52021-001-000	EQUIPMENT MAINTENANCE-FIRE	877.75	3,298.43	12,000.00	8,701.57	27.49
750-00-52021-002-000	EQUIPMENT MAINTENANCE-EMS	274.50	5,594.94	2,000.00	-3,594.94	279.75
750-00-52022-001-000	APPARATUS TESTING/CERT.	4,450.14	7,259.26	7,500.00	240.74	96.79
750-00-52023-001-000	PAGER/RADIOS	1,124.13	11,552.15	5,000.00	-6,552.15	231.04
750-00-52028-000-000	BUILDING MAINTENANCE/SUPPLIES	13.28	2,599.64	4,000.00	1,400.36	64.99
750-00-52050-000-000	PHONE & INTERNET	595.13	6,964.61	5,200.00	-1,764.61	133.93
750-00-52051-000-000	ELECTRIC	952.82	13,269.76	14,000.00	730.24	94.78
750-00-52052-000-000	HEAT	68.88	6,370.44	9,000.00	2,629.56	70.78
750-00-52053-000-000	WATER	374.33	3,734.61	6,000.00	2,265.39	62.24
750-00-52054-000-000	WATER/TRUCK FILL	0.00	671.25	500.00	-171.25	134.25
750-00-53000-000-000	OFFICE EXPENSE	0.00	726.09	2,000.00	1,273.91	36.30
750-00-53000-001-000	OFFICE EXPENSE-FIRE	0.00	446.07	0.00	-446.07	0.00
750-00-53000-002-000	OFFICE EXPENSE-EMS	6.70	6.70	0.00	-6.70	0.00
750-00-53001-000-000	MEETING EXPENSE	0.00	1,540.81	1,000.00	-540.81	154.08
750-00-53010-000-000	DUES & SUBSCRIPTIONS	105.00	1,119.09	0.00	-1,119.09	0.00
750-00-53010-001-000	DUES & SUBSCRIPTIONS-FIRE	0.00	563.50	700.00	136.50	80.50
750-00-53010-002-000	DUES & SUBSCRIPTIONS-EMS	0.00	425.00	1,500.00	1,075.00	28.33
750-00-53020-000-000	COMPUTER EXPENSE	0.00	0.00	3,000.00	3,000.00	0.00
750-00-53020-001-000	COMPUTER EXPENSE-FIRE	0.00	76.05	0.00	-76.05	0.00
750-00-53020-002-000	COMPUTER EXPENSE-EMS	0.00	14,032.03	0.00	-14,032.03	0.00
750-00-53021-000-000	PRINTER/COPIER	158.24	1,618.91	2,000.00	381.09	80.95
750-00-53029-000-000	MISCELLANEOUS EXPENSE	17.55	4,422.32	1,000.00	-3,422.32	442.23
750-00-53030-000-000	ADVERTISING/PROMOTIONS	0.00	1,051.50	1,500.00	448.50	70.10
750-00-53031-001-000	CLOTHING/UNIFORMS-FIRE	0.00	1,636.60	2,250.00	613.40	72.74
750-00-53031-002-000	CLOTHING/UNIFORMS-EMS	0.00	0.00	2,250.00	2,250.00	0.00
750-00-53035-000-000	MILEAGE REIMBURSEMENT	0.00	355.95	1,000.00	644.05	35.60
750-00-53040-001-000	TRAINING & EDUCATION-FIRE	98.01	4,477.25	4,750.00	272.75	94.26
750-00-53040-002-000	TRAINING & EDUCATION-EMS	-646.20	6,682.57	24,750.00	18,067.43	27.00
750-00-53050-002-000	AMBULANCE SUPPLIES	1,225.17	13,324.24	12,000.00	-1,324.24	111.04
750-00-53051-001-000	EQUIPMENT PURCHASES-FIRE	66.96	5,320.60	1,500.00	-3,820.60	354.71
750-00-53051-002-000	EQUIPMENT PURCHASES-EMS	0.00	89.95	5,000.00	4,910.05	1.80
750-00-53052-001-000	TURN OUT GEAR	0.00	21,831.59	20,800.00	-1,031.59	104.96
750-00-53053-001-000	FIRE SUPPLIES-FOAM	0.00	38.00	0.00	-38.00	0.00
750-00-53054-001-000	FIRE SUPPLIES	0.00	1,262.01	6,100.00	4,837.99	20.69
750-00-53059-000-000	HAZ MAT MATERIALS	0.00	1,083.94	500.00	-583.94	216.79
750-00-53060-000-000	FUEL-VEHICLES	1,639.22	14,300.16	10,000.00	-4,300.16	143.00
750-00-57010-000-000	CAPITAL EQUIPMENT PURCHASES	0.00	100,000.00	27,025.00	-72,975.00	370.03
750-00-59100-000-000	CONTINGENCY FUND	0.00	0.00	27,025.00	27,025.00	0.00
<b>Total Expenses</b>		<b>41,441.13</b>	<b>579,082.00</b>	<b>596,000.00</b>	<b>16,918.00</b>	<b>97.16</b>

813

Fund: All Funds

Account Number	2018 September	2018 Actual 09/30/2018	2018 Budget	Budget Status	% of Budget
<b>Net Totals</b>	-20,440.97	-18,160.96	0.00	18,160.96	0.00

CENTRAL FIRE & EMS CHECKING

ALL Receipts

Posted From: 9/01/2018 From Account:  
Thru: 9/30/2018 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
152	9/13/2018	TOWN OF COLBY	
		2% FIRE DUES	
750-00-43800-000-000		FIRE PROTECTION-2% INS TAX	1,641.87
		2% DUES	
		Total	1,641.87
153	9/13/2018	TOWN OF FRANKFORT	
		2% DUES	
750-00-43800-000-000		FIRE PROTECTION-2% INS TAX	663.54
		2% DUES	
		Total	663.54
154	9/13/2018	STATE OF WISCONSIN - DEPT OF ADMINISTRATION	
		GRANT: I AM RESPONDING SOFTWARE & RADIOS	
750-00-49100-000-000		GRANT REVENUES	3,360.00
		I AM RESPONDING SOFTWARE & RADIOS	
		Total	3,360.00
155	9/28/2018	SPRING LAKE SPEEDWAY	
		RACES	
750-00-48302-000-000		EMS REVENUE OUTSIDE LIFEQUEST	500.00
		AMBULANCE AT RACES	
		Total	500.00
156	9/28/2018	STATE OF WISCONSIN-DEPT OF HEALTH SERVICES	
		EMS FAP FUNDS	
750-00-49100-000-000		GRANT REVENUES	3,850.83
		FAP FUNDS, EMS/SUPPLIES	
750-00-49100-000-000		GRANT REVENUES	1,467.24
		EMS EDUCATION FAP FUNDS	
		Total	5,318.07
157	9/28/2018	TOWN OF HULL	
		2% DUES	
750-00-43800-000-000		FIRE PROTECTION-2% INS TAX	2,240.65
		2% DUES	
		Total	2,240.65
158	9/28/2018	VILLAGE OF DORCHESTER	
		DORCHESTER DAYS	

8B

10/16/2018 12:50 PM

Reprint Receipt Register - Full Report

Page: 2  
ACCT

CENTRAL FIRE & EMS CHECKING

ALL Receipts

Posted From: 9/01/2018 From Account:  
Thru: 9/30/2018 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
750-00-48302-000-000		EMS REVENUE OUTSIDE LIFEQUEST DORCHESTER DAYS	450.00
		Total	450.00
		Grand Total	14,174.13

## Abbotsford Public Library

REGULAR MONTHLY MEETING: Meeting called to order Oct 10th 2018 / 5:01 PM / Conference Room

9A

### ATTENDEES

Jochimsen, Giffin, Braun, Hinrichsen, Suttner, Bittner  
Members absent: Writz

### AGENDA

**Previous minutes:** Read and approved. Motion to approve by Giffin, seconded by Bittner, motion passes.

**Public Comment:** Pete H.

### Old Business:

- Out Door Movies: Patron who wanted collaboration has not returned to discuss this venture.
- Wi-Fi after hours:
- Board President: Hinrichsen informed the board that the Abbotsford City Handbook will be going under updated and that she was asked to determine if a library trustee would be willing to be part of the committee or be willing to sub for her if she is unable to make a meeting.

### New Business

- Entry Way: Disruptive and disrespectful pre-Teens and teens are an issue of note. Spilled soda, candy wrappers, yelling and running in building. Staff have been asking them to leave for the day after 3 warnings. Director and staff will start a notebook listing issues as they occur.
- Holiday Program: Nov. 28<sup>th</sup> at 7:00 pm. Currently there are two community members interested in presenting at the program (Marlene Jochimsen and Diane Drabeck). The director will ask Elaine Haas if she would be interested in providing a dramatic reading. Catering will still be from County Market but we will return to the 2016 order. Continue with the door prize game, poinsettias, and music. Writing numbers one through 7 on the tickets will be done to help divide the crowd for the door prize game.
- Reminder that there will be an Adult/Teen Magic Show, Fri. Oct. 19<sup>th</sup> at 7:00pm.
- Collaboration with Nursing Home: The library plans to start a circulating collection at the Golden Living Center - Continental Manor. A Grant was written to help with transportation of books to the Living Center and for display of them at the Center.

**Treasurer's Report:** 70% spent

**Budget Review:** City Council will be meeting on Monday the 29<sup>th</sup> of Oct. for a budget meeting.

### Circulation Report:

Total Circulation:

- Sept 2018: 2506                      Last month: 2748  
Sept 2017: 2088    Sept 2016: 2,145            Sept 2015: 2,078            Sept 2014: 2161

Circulation Break-down:

Books: 1119, DVDs: 567, Spoken Record: 83, Large Print: 52, Magazines: 49, Other: 49

### Other Usage Report:

- Wireless Sessions: Sept. 1074 Aug. 1853 June: 2067 May: 1952 April: 1136 Feb: 741 Jan: 439 Dec: 900  
Nov: 625 Oct: 966 Sept: 2025 Aug: 1191 July: 1087
- Overdrive E-material Checkout: Sept: 147 Aug. 203 July : 203 June: No data May 146 April 183 March  
187 Feb: 121 Jan: 159 Dec. 2017: 126 Nov. 2017: 122 Oct. 2017: 116 Sept. 2017: 106  
Aug. 2017: 139 July 2017: 119 June 2017: 133
- **Monthly Reference: Sept.: 107**  
Aug.: 81 July: 74 June: 149 May: 94 April: 93 March: 109 Feb: 100 Jan: 125 Dec: 108 Nov.: 103  
Oct: 118  
**Patron Count:** Sept. 2018: 1260 Sept 2017: 1122 Sept: 2016: 1169  
Aug. 2018: 1309 July 2018: 1765 June 2018: 1841 May 2018: 1590 April 2018: 1466 March: 1402 Feb:  
1095 Jan: 1019

**Policy Review:** none

**WVLS report:** Next meeting Nov. 1<sup>st</sup>

### Director Report

- Last Month Program Count:  
Monthly Program total: 8 programs, 224 attendance  
Unicorn Party/Anniversary overview
- Future Programs: See handout.

- Volunteer: 6 adult Volunteers at Unicorn Party
- Clark County Director's Retreat

**Staffing/Operating Issues:**

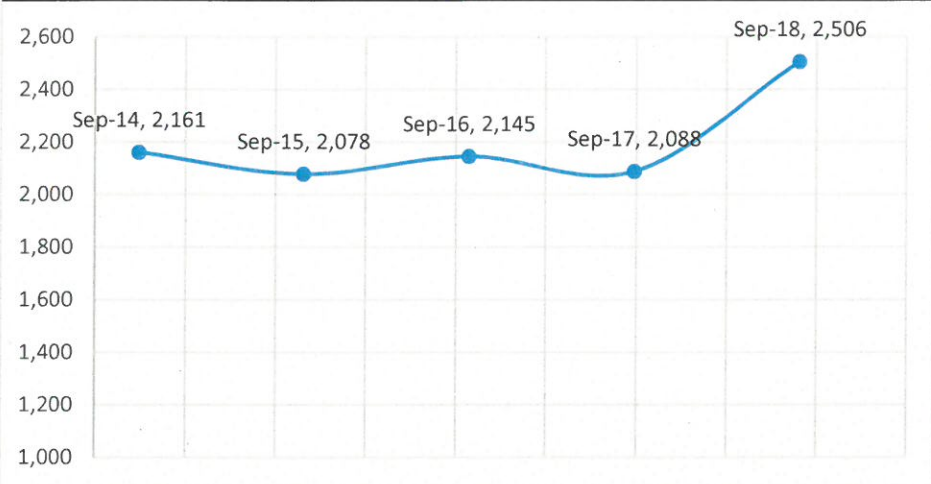
ACTION ITEMS: Director will email board time of the 10/29/2018 city council meeting.

NOTES:

**MOTION TO ADJOURN:** Giffin/Bittner 5:45 pm

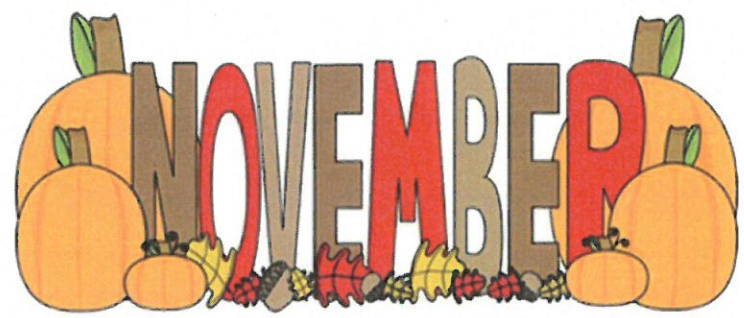
**Next meeting: Nov. 14<sup>th</sup> at 5:00 PM**

Aug Circulation Counts, 2014-2018.



Date:	Sept. Program Type			Program Title:	Total Atte	0 to 12	13 to 18	Other
	Other	Literary	Drop In					
9/20/2018	1			Adult Craft Night/Oil	13	0		13
9/19/2017		1		Golden Girls Book Club:	2			2
9/11/2018		1		Wild Cookies Book Club: Before the Fall	5			5
9/9/2016	1			Family Movie Night: Little Vampire	51	36		15
9/7/2018		1		Story Time	10	6		4
9/21/2018		1		Story Time	7	4		3
9/10/2018	1			Make a Pizza	36	23	4	9
9/14/2018	1			Unicorn Party	100	65		35
Monthly Program total: 8 programs, 224 attendance								

# ABBOTSFORD PUBLIC LIBRARY EVENTS



**STORY TIME!:** Friday, Nov. 2nd, at 10:30am. No registration required. Story times are held on the first and third Fridays of the month. **Youth**

**FAMILY MOVIE:** Friday, Nov. 9th at 7:00pm. Showing "Incredibles 2" Rated PG All Ages

**SCHOLASTIC BOOK FAIR:** Friday, Nov. 9th 8:00am to 7:00pm and Saturday, Nov. 10th 8:00am to 5:00pm. **All Ages**

**DESIGN A MUG:** Use a Heat Sublimation Heat Press Machine to transfer a design onto a Coffee Mug. These make Great Xmas Presents! If you want a photo or your own design on your mug have it emailed to the Director the day before a make time. **12 or older.** \$2.5 Donation appreciated per mug. [abbylibrary@gmail.com](mailto:abbylibrary@gmail.com)

15 minutes to make mug. There times to come in to make the mug. Friday, Nov. 9th 4:00-6:45 pm, Wednesday, Nov. 15th noon to 4:00pm, and Friday, Nov. 16th 9:00am to noon.

**WILD COOKIES BOOKCLUB:** Tuesday, Nov.13th at 7:00 pm. Discussing "Whistling Past the Graveyard" by Susan Crandall. Ask the library a for a copy of the book to check-out. **Adult**

**ADULT CRAFT NIGHT:** Thursday, Nov. 15th at 6:30 pm. Registration Required. No cost, good will donation accepted. **Adult**

**STORY TIME:** Friday, Nov.16th. At 10:30am. No registration required. Story times are held on the first and third Fridays of the month. **Youth**

**KIDS CRAFT:** Nov. 13th though 24. Come in anytime to make one indian corn magnet. **Youth**

**VISITING TECH:** Nov. 14th through Nov 24th. Try the IFLS Cubelets Maker Kit or Sphero Maker Kit. **Teen**

**BLACK FRIDAY GIVEAWAY:** Nov. 23hrd through 28th. Comment on the Library's Facebook page for a chance to win 24 holiday wrapped books that are to be opened one each night before X-mas. Winner announced at the Holiday Program. **Adult**

**ANNUAL HOLIDAY PROGRAM:** Wednesday, Nov. 28th at 7:00pm. Come watch community members demonstrate a holiday craft or skill. Social event with prizes, food and holiday music! This is not a sale or DIY event. **Adult**



## Colby/Abbotsford Police Commission Meeting

October 8, 2018

6:30 P.M.

The Colby/Abbotsford Police Commission was called to order by President Todd Schmidt at 6:30 P.M. Members present were: Todd Schmidt, Dan Hederer, Randy Hesgard, Roger Weideman, Jeremy Totzke & Dennis Kramer was available by phone. Also, present were: Chief Jason Bauer, Deputy Clerk/Treasurer Jessie Polivka, Lori Voss-City of Abbotsford Mayor, Alex Bowman-Officer, Kevin O'Brien-Tribune Phonograph & Jim Schmidt-City of Colby Mayor.

**Public Comment:** None.

**Minutes from the September 10, 2018:** Motion was made by Hederer, seconded by Hesgard to approve the minutes from the September 10, 2018 meeting as presented. Motion carried with a voice vote.

**Expenditures:** Motion was made by Hederer, seconded by Weideman to approve the expenditures as presented in the amount of \$22,544.92. Motion carried with a voice vote.

**Lieutenant Position:** Chief Bauer presented the committee with a job description for the lieutenant position. Chief Bauer took job descriptions he had received from other police departments in the area and compiled them together. The position will be posted internally within the department and will be a non-union position. Chief Bauer would like to see interviews for the position done at the November committee meeting, approve the chosen candidate at the City's December council meetings with the chosen and approved candidate starting the position on 1/1/19. There is currently \$1,200 in the 2019 budget to cover the wage increase the officer would receive for taking this position. Chief Bauer stated he will distribute a memo to the current officers and have anyone interested in interviewing for the position submit a letter of intent.

Motion was made by Weideman, seconded by Hederer to proceed with the lieutenant position with interviews being done at the November committee meeting, the chosen candidate being approved at the City's December council meetings with the approved candidate starting on 1/1/19. Motion carried with a voice vote.

**2019 Budget:** Chief Bauer presented the committee with the most recent budget reflecting the changes that were discussed at the last meeting. The total budget amount is \$892,945. The committee discussed the areas of the budget that have increased. Salaries is up significantly with the hiring of the SRO but 75% of that amount will be reimbursed by the school districts. Bauer did increase the training amount from 2018 because the wellness training that was approved needed to be re-scheduled until 2019. The money for the training will still be coming from the fund balance. The budget does use \$20,000 of the current fund balance to balance the budget.

Motion was made by Weideman, seconded by Hesgard to approve the 2019 budget as presented. Motion carried with a voice vote.

**Chief's Report:** Chief Bauer stated he had to order a body camera for the new SRO officer. He also had to order one for Officer Bowman whose camera was damaged in an altercation with a suspect. Bauer did fill out restitution paperwork to re-coup the cost of the camera. Bauer reported on the condition of the current



vehicles and stated Brandner's vehicle does need a significant amount of work. Bauer stated that he has talked with both school superintendent's and they are extremely pleased with Officer Leichtnam's work to date. Schmidt requested the SRO officer attend the November meeting and give the committee an update on how things have been going. The K9 and arrest report was reviewed for September and October. The Click it or ticket program is currently on hold and Bauer stated he will contact the new Sheriff in January to get the County's cooperation on it.

Motion was made by Hederer, seconded by Hesgard to accept and file the Chief's Report as presented. Motion carried with a voice vote.

**Meeting date for October:** The next meeting date will be held on November 12, 2018 at 6:30 P.M. at the Colby/Abbotsford Police Department.

Motion made by Totzke, seconded by Hederer to adjourn at 6:53p.m. Motion carried with a voice vote.

10B

September 30, 2018 FINANCIAL STATEMENT-POLICE DEPT

Beginning Balance		\$ 205,077.65
Receipts received in Sept		
City of Colby	\$ 29,452.84	
City of Abbotsford	\$ -	
Reports	\$ 47.00	
Interest	\$ 106.67	
Temporary Plates	\$ 178.00	
Lockouts	\$ 50.00	
Other Income-Grants	\$ 1,450.00	
Xfer for K9 purchases	\$ -	
<b>Total Receipts</b>		<b>\$ 31,284.51</b>

Disbursements-Sept		
Net Payroll	\$ 24,889.37	
SS, FWH, WI Pmts.	\$ 9,807.23	
Union Dues	\$ 250.80	
Wages Payable	\$ 184.61	
State Retirement-Dept. Share	\$ 9,232.51	
Deferred Comp.	\$ -	
Auto Fuel	\$ 2,216.27	
Internet	\$ 69.99	
Telephone	\$ 407.60	
Heat	\$ 5.15	
Electric	\$ 502.42	
Water	\$ 66.73	
Liability Insurance	\$ -	
Health Insurance	\$ 9,531.52	
Dental Insurance	\$ 664.20	
Worker's Compensation	\$ -	
Auto Insurance	\$ -	
Radio Maintenance	\$ -	
Auto Maintenance	\$ 764.71	
Clothing	\$ 176.16	
Training	\$ 254.95	
Office Supplies	\$ 164.95	
Janitorial Supplies	\$ -	
Copies	\$ -	
Radar Certification	\$ -	
Miscellaneous	\$ 451.44	
Exp from Grant/Plate Fnd/Misc	\$ -	
Computer Software Maintenance	\$ -	
Air Cards	\$ 36.77	
Computer Maintenance	\$ -	
Office Equipment Maintenance	\$ 270.00	
Building Maintenance	\$ 190.81	
Equipment	\$ 1,555.00	
Equipment Transfers	\$ -	
Investigations	\$ 760.60	
Drug Dog	\$ 97.09	
Audit	\$ -	
Legal	\$ -	
Time System	\$ -	
Auto Purchase	\$ -	
Auto Fund	\$ -	
Clothing-Vests	\$ -	
Department Policies	\$ -	

<b>Total Disbursements</b>		<b>\$ 62,550.88</b>
		<b>\$ 173,811.28</b>

Checking NOW Ending Balance 9/30/18 \$ 173,811.28

<b>Designated Funds</b>		
Checking Fund Balance as of 9/30/18		\$ 173,811.28
Auto Fund	\$33,578.78	
Sick Leave Accum. Retirement fund	\$ 14,495.70	
TOTAL Designated Funds		\$ 48,074.48
TOTAL Working Cash		\$ 125,736.80

Canine Account	\$ 13,972.00
Metal Plate Fund	\$ 16,138.29
Petty Cash Checking	\$ 100.00

10/01/2018 11:34 AM

Reprint Payroll Register Full  
All Employees

Page: 18  
PAYRL

Check Date From: 9/01/2018  
Thru: 9/30/2018

From Dept:  
Thru Dept:

Pay Periods: 8/26/2018 Thru: 9/23/2018  
(Male: 15 Female: 4)

Total Checks: 19

Earnings:

Regular Pay	33,163.78	1,368.00	Hours
Overtime Pay	376.44	10.25	Hours
HOLIDAYS	1,493.92		
INSURANCE	700.00		
NIGHT SHIFT	431.50		
ON CALL	74.22		
	-----		
	36,239.86		

Withholdings:

Federal	2,829.43
Social Security	2,122.81
Medicare	496.46
Wisconsin	1,739.26
CHILD SUPPORT	184.61
HEALTH INS.	2,000.86
OTHER DEDUCTION	0.00
UNION DUES	250.80
WRS Contrib.	1,726.26
	-----
	11,350.49

NET PAY 24,889.37

Flexible Time Off:                      Earned                      Used

, 10C

## Fund: All Funds

Account Number		2018 September	2018 Actual 09/30/2018	2018 Budget	Budget Status	% of Budget
500-00-43001-000-000	CITY OF COLBY	29,452.84	265,075.56	353,434.00	-88,358.44	75.00
500-00-43002-000-000	CITY OF ABBOTSFORD	0.00	287,982.64	431,974.00	-143,991.36	66.67
500-00-43003-000-000	REPORTS	47.00	356.50	201.00	155.50	177.36
500-00-43004-000-000	EARNED INTEREST	106.67	1,180.42	0.00	1,180.42	0.00
500-00-43005-000-000	OTHER INCOME - TEMP PLATE	178.00	1,451.00	1,000.00	451.00	145.10
500-00-43005-410-000	OTHER INCOME - LOCKOUT	50.00	600.00	300.00	300.00	200.00
500-00-43005-412-000	CARRYOVERS	0.00	0.00	2,000.00	-2,000.00	0.00
500-00-43005-413-000	OTHER INCOME - GRANTS	1,450.00	3,015.68	1,120.00	1,895.68	269.26
500-00-43005-414-000	OTHER INCOME - MISCELLANEOUS	0.00	3,291.41	1,000.00	2,291.41	329.14
500-00-43005-415-000	DONATION INCOME - DRUG DOG	0.00	1,400.11	2,500.00	-1,099.89	56.00
500-00-43005-416-000	METAL PLATE INCOME	7,704.92	85,440.38	105,000.00	-19,559.62	81.37
<b>Total Revenues</b>		<b>38,989.43</b>	<b>649,793.70</b>	<b>898,529.00</b>	<b>-248,735.30</b>	<b>72.32</b>

10c

Fund: All Funds

Account Number		2018		2018 Budget	Budget Status	% of Budget
		2018 September	Actual 09/30/2018			
500-00-51001-000-000	SALARIES	35,539.86	355,670.23	448,187.00	92,516.77	79.36
500-00-51002-000-000	FUEL	2,216.27	12,816.74	22,500.00	9,683.26	56.96
500-00-51002-001-000	INTERNET	69.99	629.91	1,000.00	370.09	62.99
500-00-51003-000-000	TELEPHONE	407.60	3,181.90	3,960.00	778.10	80.35
500-00-51003-001-000	HEAT	5.15	1,923.66	2,500.00	576.34	76.95
500-00-51003-002-000	ELECTRIC	502.42	3,816.27	6,000.00	2,183.73	63.60
500-00-51003-003-000	WATER	66.73	576.74	800.00	223.26	72.09
500-00-51004-000-000	LIABILITY INSURANCE	0.00	5,497.00	5,389.00	-108.00	102.00
500-00-51004-407-000	HEALTH INSURANCE	8,230.66	92,081.13	119,000.00	26,918.87	77.38
500-00-51004-408-000	INSURANCE - DENTAL	664.20	5,977.80	8,974.00	2,996.20	66.61
500-00-51004-409-000	WORKMEN'S COMPENSATION	0.00	9,448.00	13,200.00	3,752.00	71.58
500-00-51004-411-000	AUTO INSURANCE	0.00	2,668.38	2,400.00	-268.38	111.18
500-00-51005-000-000	RADIO MAINTENANCE	0.00	0.00	575.00	575.00	0.00
500-00-51006-000-000	AUTOMOBILE MAINTENANCE	764.71	6,541.78	6,000.00	-541.78	109.03
500-00-51007-000-000	CLOTHING ALLOWANCE	176.16	2,208.01	4,200.00	1,991.99	52.57
500-00-51008-000-000	SOC.SEC.(EMPLOYER SHARE)	2,619.27	26,313.21	34,396.00	8,082.79	76.50
500-00-51009-000-000	TRAINING	254.95	3,821.19	5,120.00	1,298.81	74.63
500-00-51010-000-000	OFFICE SUPPLIES	164.95	2,151.25	3,600.00	1,448.75	59.76
500-00-51010-005-000	JANITORIAL SUPPLIES	0.00	483.83	400.00	-83.83	120.96
500-00-51011-010-000	RADAR MAINTENANCE & REPAIR	0.00	0.00	350.00	350.00	0.00
500-00-51011-020-000	RADAR CERTIFICATION	0.00	160.00	320.00	160.00	50.00
500-00-51012-000-000	MISCELLANEOUS EXPENSE	451.44	2,642.28	3,000.00	357.72	88.08
500-00-51013-000-000	STATE RETIREMENT-DEPT SHARE	4,407.75	44,201.84	54,720.00	10,518.16	80.78
500-00-51016-000-000	COMPUTER SOFTWARE MAINTENANCE	0.00	5,528.00	5,528.00	0.00	100.00
500-00-51016-001-000	MOBILE DATA (AIR CARDS)	36.77	456.77	1,100.00	643.23	41.52
500-00-51017-000-000	COMPUTER MAINTENANCE	0.00	131.25	4,900.00	4,768.75	2.68
500-00-51017-001-000	OFFICE EQUIPMENT MAINTENANCE	270.00	270.00	250.00	-20.00	108.00
500-00-51017-002-000	BUILDING MAINTENANCE	190.81	489.81	1,200.00	710.19	40.82
500-00-51018-000-000	EQUIPMENT	1,555.00	11,259.68	9,000.00	-2,259.68	125.11
500-00-51018-001-000	EQUIPMENT TRANSFERS	0.00	0.00	2,500.00	2,500.00	0.00
500-00-51019-000-000	INVESTIGATIONS	760.60	3,806.62	4,000.00	193.38	95.17
500-00-51019-001-000	DRUG/SEARCH DOG	97.09	1,773.78	2,500.00	726.22	70.95
500-00-51021-000-000	LEGAL	0.00	0.00	2,000.00	2,000.00	0.00
500-00-51022-000-000	TIME SYSTEM	0.00	702.00	1,320.00	618.00	53.18
500-00-51023-000-000	AUTO PURCHASE	0.00	5,209.39	0.00	-5,209.39	0.00
510-00-51023-000-000	AUTO PURCHASE	0.00	0.00	13,200.00	13,200.00	0.00
500-00-51025-000-000	CLOTHING-VESTS	0.00	0.00	1,500.00	1,500.00	0.00
500-00-51028-000-000	METAL PLATE FEES & PURCHASES	7,257.25	80,071.78	100,000.00	19,928.22	80.07
500-00-51029-000-000	DEPARTMENT POLICIES	0.00	0.00	2,940.00	2,940.00	0.00
500-00-57001-000-000	AUTO FUND	0.00	30,010.50	0.00	-30,010.50	0.00
<b>Total Expenses</b>		<b>66,709.63</b>	<b>722,520.73</b>	<b>898,529.00</b>	<b>176,008.27</b>	<b>80.41</b>
<b>Net Totals</b>		<b>-27,720.20</b>	<b>-72,727.03</b>	<b>0.00</b>	<b>72,727.03</b>	<b>0.00</b>

10c

10/04/2018 11:43 AM

Check Register - Full Report - ALL  
ALL Checks  
POLICE CHECKING NOW

Page: 1  
ACCT

Dated From:  
Thru:

From Account:  
Thru Account:

Check Nbr	Check Date	Payee	Amount
12743	10/08/2018	AXON ENTERPRISE, INC CAMERA ASSEMBLY, MOUNT, CABLE	
500-00-51018-000-000		EQUIPMENT ACCT #113613	1,398.00
Total			1,398.00
12744	10/08/2018	BBD SPORTS SHOP DOG FOOD	
500-00-51019-001-000		DRUG/SEARCH DOG 8861	46.99
Total			46.99
12745	10/08/2018	CELL COM CELL PHONES/AIR CARDS	
500-00-51003-000-000		TELEPHONE CELL PHONES	219.74
		654001	
500-00-51016-001-000		MOBILE DATA (AIR CARDS) AIR CARDS	50.00
		654001	
Total			269.74
12746	10/08/2018	CHARTER COMMUNICATIONS PHONE & INTERNET	
500-00-51002-001-000		INTERNET	69.99
500-00-51003-000-000		TELEPHONE	182.81
Total			252.80
12747	10/08/2018	CITY OF ABBOTSFORD OCT	
500-00-51003-003-000		WATER OCT	66.73
Total			66.73
12748	10/08/2018	COLBY ABBOTSFORD PROFESSIONAL POLICE SEPT DUES	
500-00-21115-000-000		UNION DUES PAYABLE SEPT	250.80
Total			250.80

100

10/04/2018 11:43 AM

Check Register - Full Report - ALL  
ALL Checks  
POLICE CHECKING NOW

Page: 2  
ACCT

Dated From:  
Thru:

From Account:  
Thru Account:

Check Nbr	Check Date	Payee	Amount
12749	10/08/2018	COLBY CHRYSLER CENTER OIL CHANGE	
500-00-51006-000-000		AUTOMOBILE MAINTENANCE	73.84
		74191	
		Total	73.84
12750	10/08/2018	COMPLETE OFFICE OF WISCONSIN TONER/PLANNER	
500-00-51010-000-000		OFFICE SUPPLIES	449.51
		914747	
500-00-51010-000-000		OFFICE SUPPLIES	253.17
		915997	
		Total	702.68
12751	10/08/2018	COMPUTER TR INC. LAPTOP/SETUP	
500-00-51017-000-000		COMPUTER MAINTENANCE	1,066.50
		11324	
		Total	1,066.50
12752	10/08/2018	DELTA DENTAL OF WISCONSIN OCTOBER PREMIUMS	
500-00-51004-408-000		INSURANCE - DENTAL	664.20
		OCT 1208886	
		Total	664.20
12753	10/08/2018	HEARTLAND NAPA HEADLIGHT BULB	
500-00-51006-000-000		AUTOMOBILE MAINTENANCE	4.49
		277887	
		Total	4.49
12754	10/08/2018	KAUFFMAN AUTO SERVICE OIL CHANGE/AUTO MAIN.	
500-00-51006-000-000		AUTOMOBILE MAINTENANCE	124.95
		10593	
		Total	124.95
12755	10/08/2018	KWIK TRIP INC SEPT FUEL	

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10/04/2018 11:43 AM

Check Register - Full Report - ALL  
ALL Checks  
POLICE CHECKING NOW

Page: 3  
ACCT

Dated From:  
Thru:

From Account:  
Thru Account:

Check Nbr	Check Date	Payee	Amount
500-00-51002-000-000		FUEL	1,057.61
	SEPT		
Total			1,057.61
<hr/>			
12756	10/08/2018	LEXIPOL	
PROCEDURE MANUAL ONLINE, 10/1/18-9/30/19			
500-00-51029-000-000		DEPARTMENT POLICIES	3,119.00
	#25862, 10/1/18-9/30/19		
Total			3,119.00
<hr/>			
12757	10/08/2018	MENDEZ, JOHN	
INTERPRETER			
500-00-51019-000-000		INVESTIGATIONS	60.00
	9/2, 5:10AM-6AM		
Total			60.00
<hr/>			
12758	10/08/2018	SECURITY HEALTH PLAN	
NOVEMBER			
500-00-51004-407-000		HEALTH INSURANCE	9,531.52
	NOV		
Total			9,531.52
<hr/>			
12759	10/08/2018	SPECTRUM INSURANCE GROUP, LLC	
4TH QUARTER PYMT			
500-00-51004-409-000		WORKMEN'S COMPENSATION	2,625.00
	4TH		
Total			2,625.00
<hr/>			
12760	10/08/2018	THE UNIFORM SHOPPE OF GREEN BAY, INC	
JOLIN/WAGNER UNIFORM ALLOWANCE			
500-00-51007-000-000		CLOTHING ALLOWANCE	273.80
	JOLIN	280051	
500-00-51007-000-000		CLOTHING ALLOWANCE	269.80
	WAGNER	280077	
Total			543.60
<hr/>			
12761	10/08/2018	WE ENERGIES	
8/14-9/13			
500-00-51003-001-000		HEAT	9.90
	8/14-9/14		



100

10/04/2018 11:43 AM

Check Register - Full Report - ALL  
ALL Checks  
POLICE CHECKING NOW

Page: 4  
ACCT

Dated From: From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 9.90
12762	10/08/2018	XCEL ENERGY	
8/18-9/18			
500-00-51003-002-000		ELECTRIC	466.96
8/18-9/18			
			Total 466.96
			Total 22,335.31

10/04/2018 11:45 AM

Reprint Check Register - Full Report - ALL  
ALL Checks  
POLICE CHECKING NOW

Page: 1  
ACCT

Posted From: 9/18/2018 From Account:  
Thru: 9/25/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 25.00
12741	9/18/2018	N.C.C.P.A	
CHIEFS DUES			
500-00-51012-000-000		MISCELLANEOUS EXPENSE	25.00
CHEIFS ASSOC DUES 2018			
			Total 25.00
			Total 184.61
12742	9/25/2018	WI SCTF	
PATRICK LEICHTNAM CHILD SUPPORT			
500-00-21581-000-000		SUPPORT OBLIGATION	184.61
CASE ID (PIN #) 5012635			
			Total 184.61
			Total 209.61

**Grand Total:**  
**\$22,544.92**

100

COLBY-ABBY POLICE  
BANK RECONCILLIATION ACCT# 4001940

8/31/2018

Outstanding Checks			
No.	Amount	No.	Amount
DMV	1,160.75		
CVR	291.25		

Balance per Bank	17,590.29
Less Outstanding	1,452.00

Plus deposit in Transit	
Adjusted bank balance	<b>\$ 16,138.29</b>

Beginning Balance per general	15,961.12
-------------------------------	-----------

Deposits:

	2,720.50
	1,431.50
7,704.92 -JE	2,156.50
	979.50
	409.75
Interest	7.17

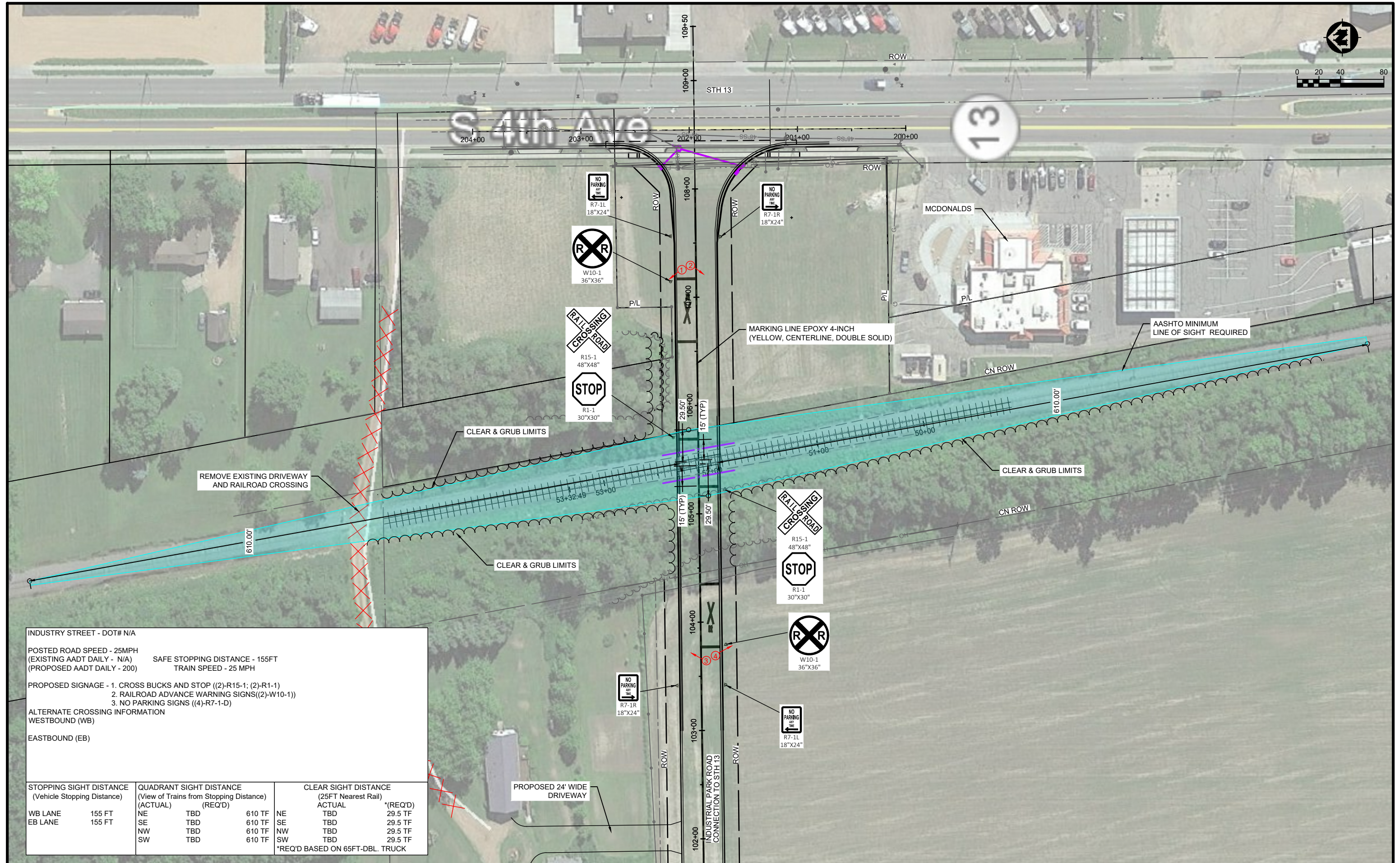
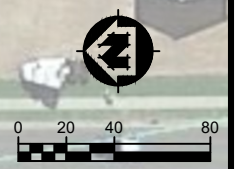
Checks written:

DMV	7,231.50
CVR	291.25
7,527.75 -JE	

Other:

nsf	-
	5.00

Balance per General Ledger	<b>\$ 16,138.29</b>
----------------------------	---------------------



INDUSTRY STREET - DOT# N/A

POSTED ROAD SPEED - 25MPH  
 (EXISTING AADT DAILY - N/A) SAFE STOPPING DISTANCE - 155FT  
 (PROPOSED AADT DAILY - 200) TRAIN SPEED - 25 MPH

PROPOSED SIGNAGE - 1. CROSS BUCKS AND STOP ((2)-R15-1; (2)-R1-1)  
 2. RAILROAD ADVANCE WARNING SIGNS((2)-W10-1))  
 3. NO PARKING SIGNS ((4)-R7-1-D)

ALTERNATE CROSSING INFORMATION  
 WESTBOUND (WB)  
 EASTBOUND (EB)

STOPPING SIGHT DISTANCE (Vehicle Stopping Distance)	QUADRANT SIGHT DISTANCE (View of Trains from Stopping Distance) (ACTUAL) (REQ'D)		CLEAR SIGHT DISTANCE (25FT Nearest Rail) ACTUAL *(REQ'D)			
WB LANE 155 FT	NE	TBD	610 TF	NE	TBD	29.5 TF
EB LANE 155 FT	SE	TBD	610 TF	SE	TBD	29.5 TF
	NW	TBD	610 TF	NW	TBD	29.5 TF
	SW	TBD	610 TF	SW	TBD	29.5 TF

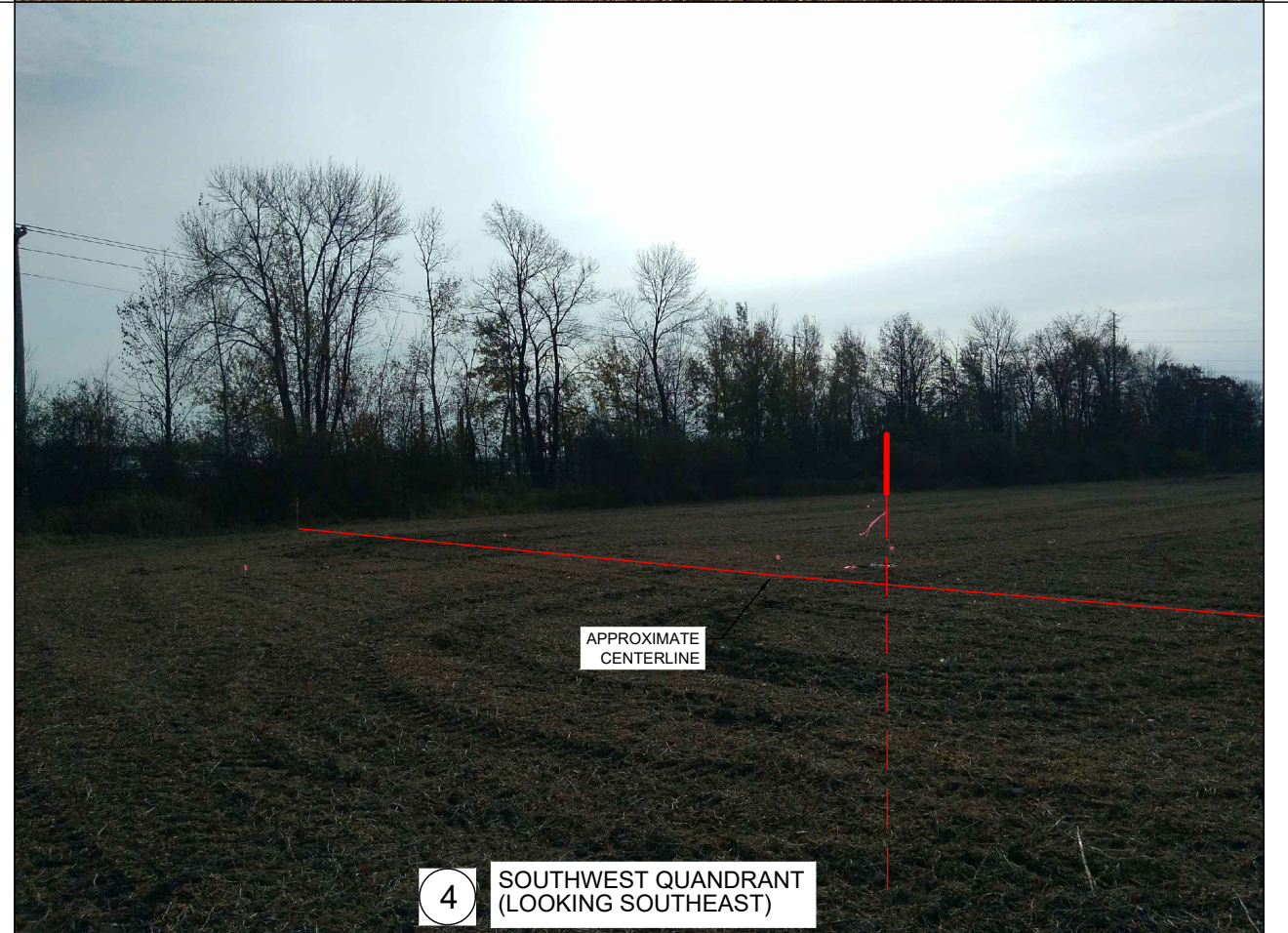
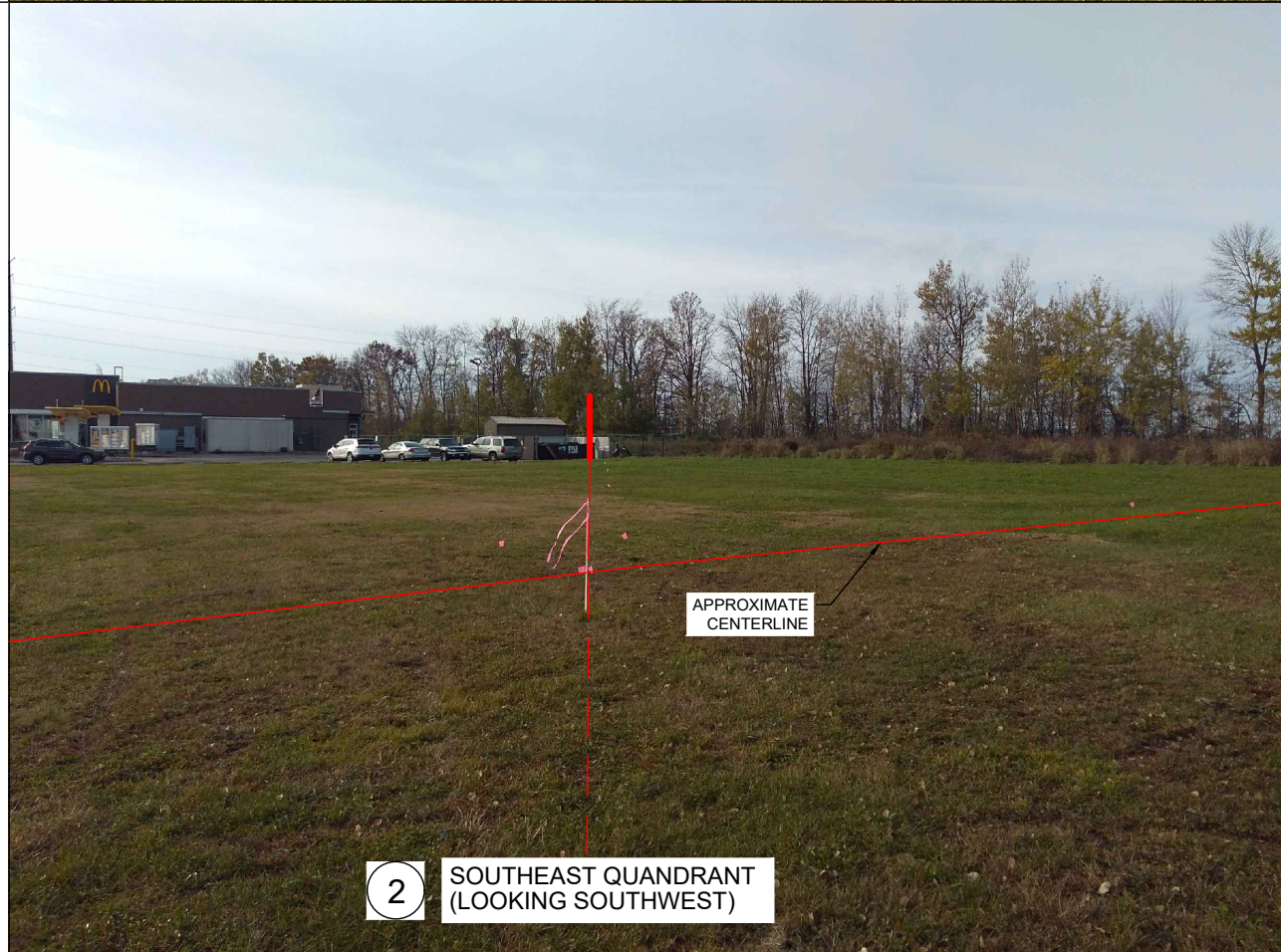
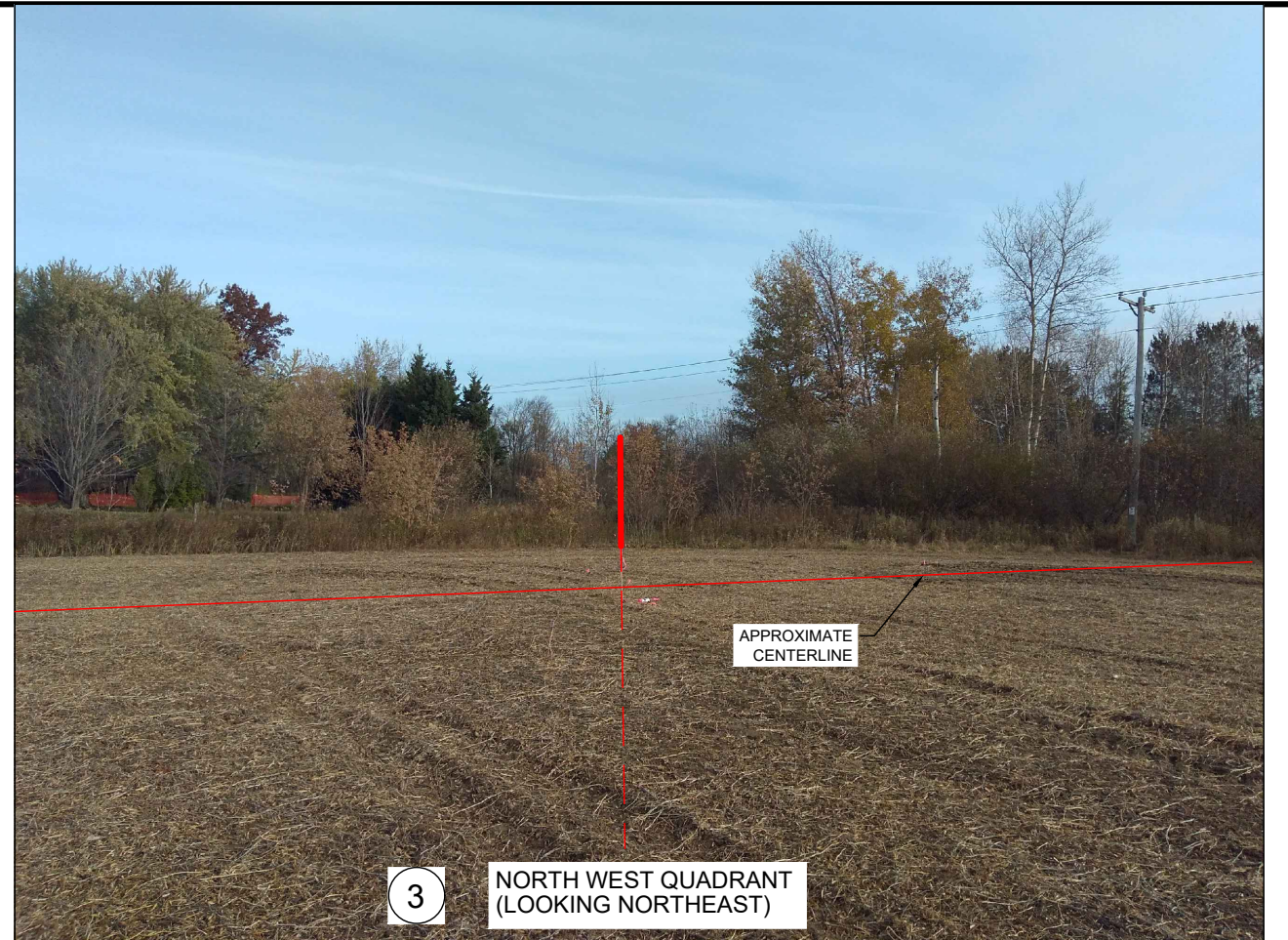
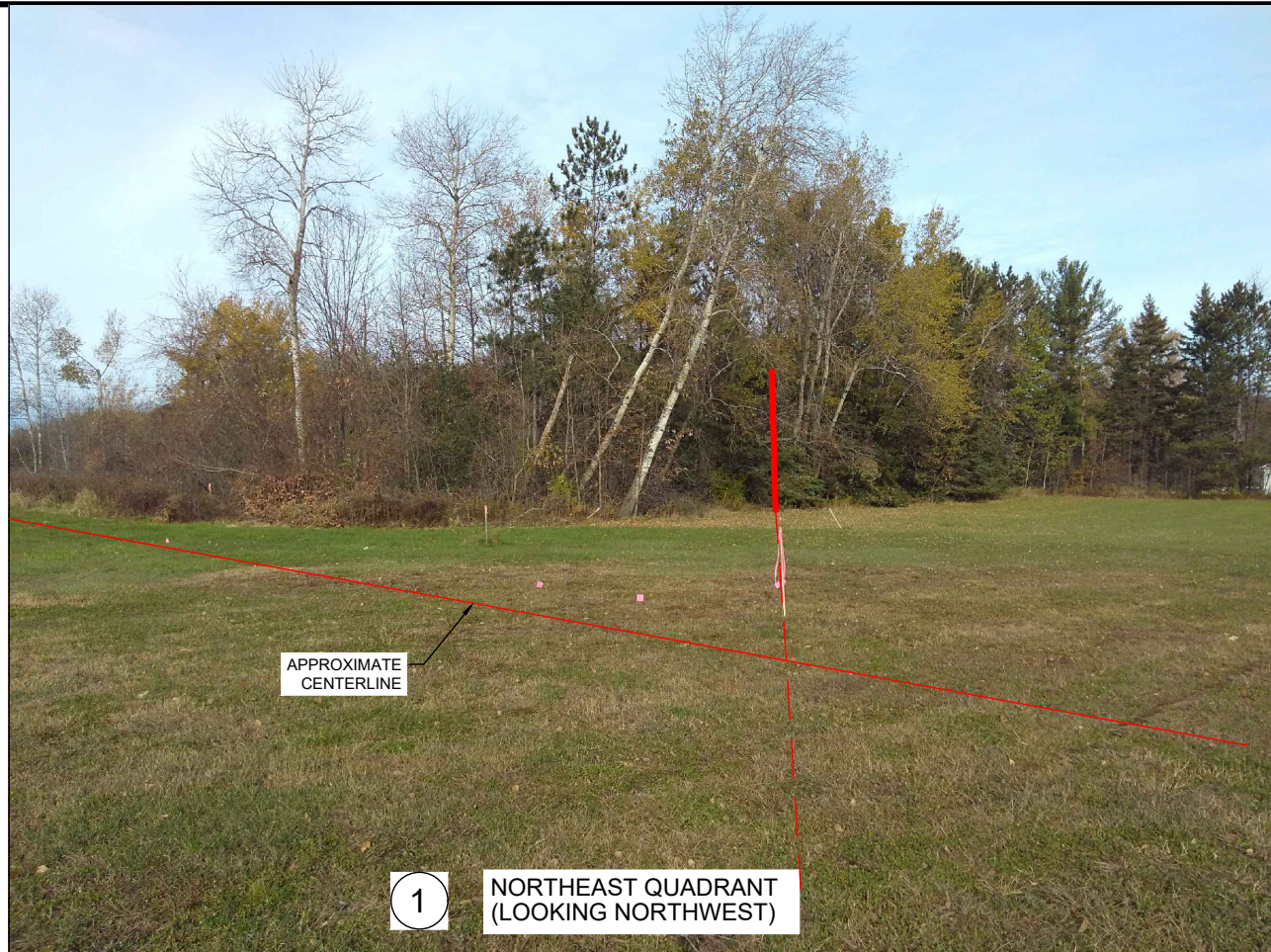
\*REQ'D BASED ON 65FT-DBL. TRUCK

PROJECT NO.	7681025	SCALE	AS SHOWN	NO.	DATE	REVISION	BY
PROJECT DATE:		DRAWN BY:	INIT				
F.B.:		CHECKED BY:	INIT				

ENGINEERING | ARCHITECTURE | SURVEYING  
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INDUSTRIAL PARK CONNECTION TO STH 13  
 CITY OF ABBOTSFORD  
 CLARK COUNTY, WI

SIGHT DISTANCE EXHIBIT - FOR STOP



PROJECT NO.:	7681025	SCALE:	AS SHOWN	NO.	DATE	REVISION	BY:
PROJECT DATE:		DRAWN BY:	INIT				
F.B.:		CHECKED BY:	INIT				
PLOT DATE: 10/30/18, P:\17600s\17680s\17681\07681025\CADD\Construction Drawings\OCR Exhibit.dwg							

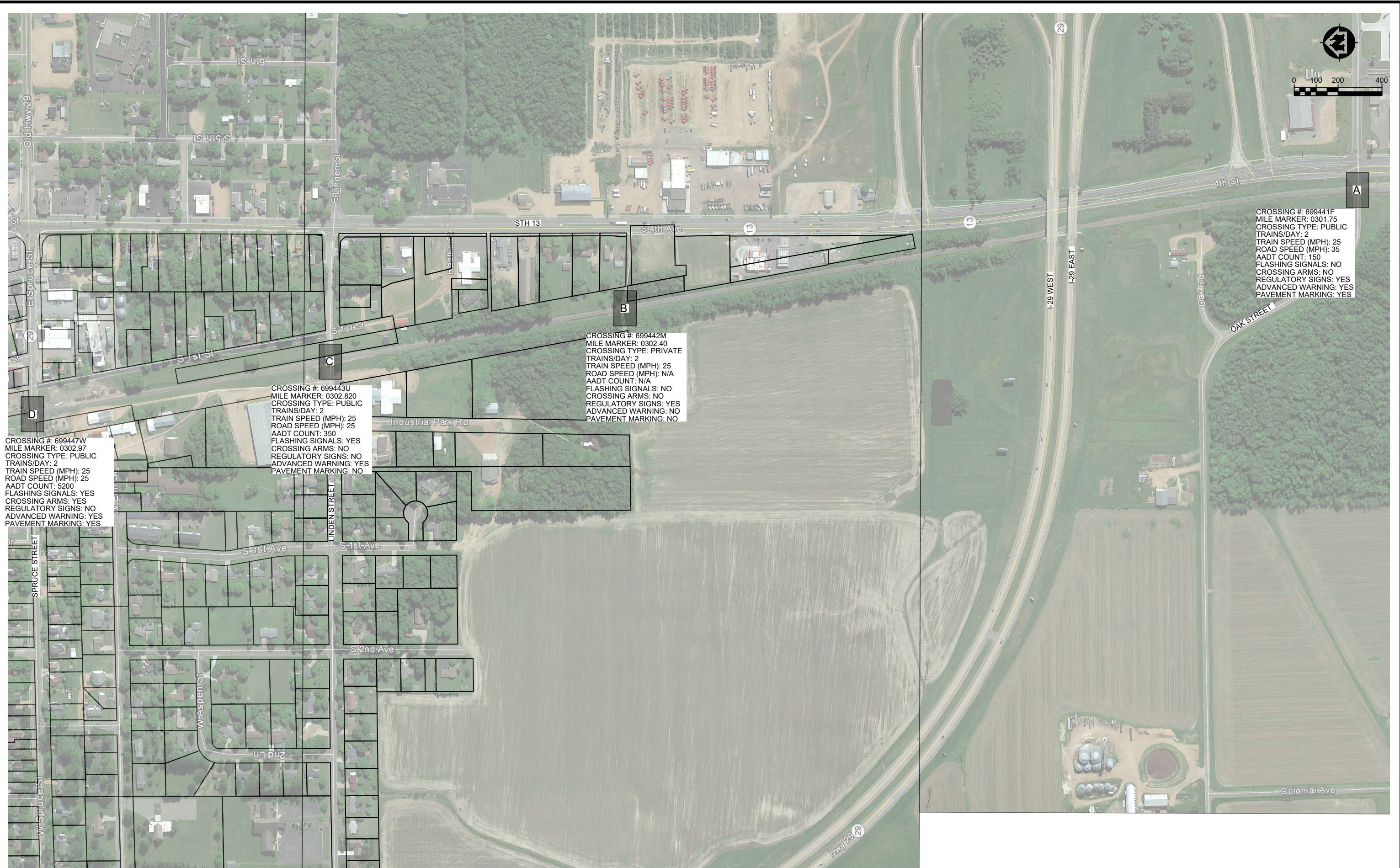


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INDUSTRIAL PARK CONNECTION TO STH 13  
 CITY OF ABBOTSFORD  
 CLARK COUNTY, WI

SIGHT DISTANCE PHOTOS

FILE NO.  
 7681025  
 SHEET  
 3



CROSSING #: 699447W  
 MILE MARKER: 0302.97  
 CROSSING TYPE: PUBLIC  
 TRAINS/DAY: 2  
 TRAIN SPEED (MPH): 25  
 ROAD SPEED (MPH): 25  
 AADT COUNT: 5200  
 FLASHING SIGNALS: YES  
 CROSSING ARMS: YES  
 REGULATORY SIGNS: NO  
 ADVANCED WARNING: YES  
 PAVEMENT MARKING: YES

CROSSING #: 699443U  
 MILE MARKER: 0302.820  
 CROSSING TYPE: PUBLIC  
 TRAINS/DAY: 2  
 TRAIN SPEED (MPH): 25  
 ROAD SPEED (MPH): 25  
 AADT COUNT: 350  
 FLASHING SIGNALS: YES  
 CROSSING ARMS: NO  
 REGULATORY SIGNS: YES  
 ADVANCED WARNING: YES  
 PAVEMENT MARKING: NO

CROSSING #: 699442M  
 MILE MARKER: 0302.40  
 CROSSING TYPE: PRIVATE  
 TRAINS/DAY: 2  
 TRAIN SPEED (MPH): 25  
 ROAD SPEED (MPH): N/A  
 AADT COUNT: N/A  
 FLASHING SIGNALS: NO  
 CROSSING ARMS: NO  
 REGULATORY SIGNS: YES  
 ADVANCED WARNING: NO  
 PAVEMENT MARKING: NO

CROSSING #: 699441F  
 MILE MARKER: 0301.75  
 CROSSING TYPE: PUBLIC  
 TRAINS/DAY: 2  
 TRAIN SPEED (MPH): 25  
 ROAD SPEED (MPH): 35  
 AADT COUNT: 150  
 FLASHING SIGNALS: NO  
 CROSSING ARMS: NO  
 REGULATORY SIGNS: YES  
 ADVANCED WARNING: YES  
 PAVEMENT MARKING: YES

PROJECT NO.:	7681025	SCALE:	AS SHOWN	NO.:		DATE:		REVISION:		BY:	
PROJECT DATE:		DRAWN BY:	INIT								
F.B.:		CHECKED BY:	INIT								
PLOT DATE: 10/30/18, P:\17600s\7680s\7681\07681025\CADD\Construction Drawings\OCR Exhibit.dwg											

**MSA**  
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INDUSTRIAL PARK CONNECTION TO STH 13  
 CITY OF ABBOTSFORD  
 CLARK COUNTY, WI

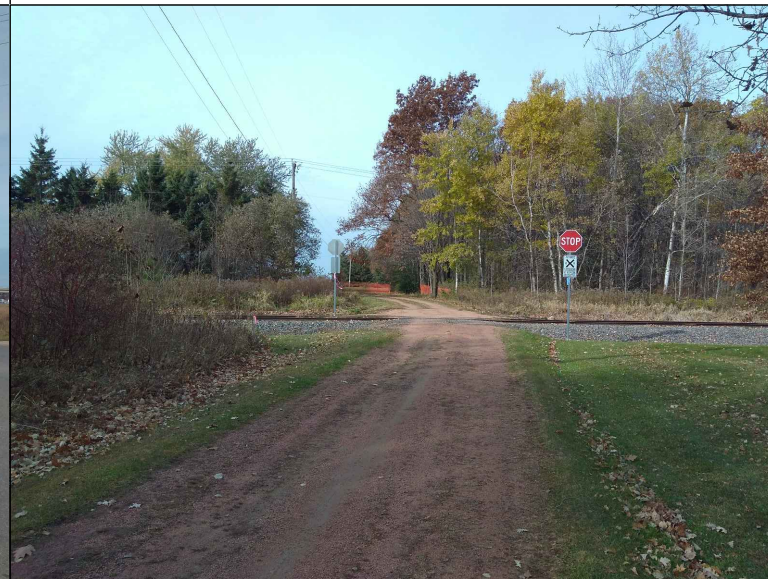
EXISTING RR CROSSING OVERVIEW

FILE NO.  
7681025  
 SHEET  
4

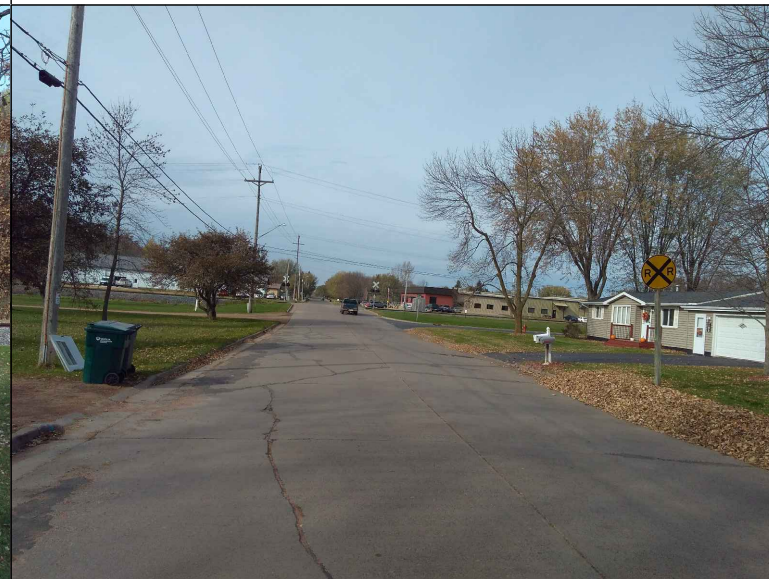
LOOKING WEST AT CROSSING A (699441F)



LOOKING WEST AT CROSSING B (699442M)



LOOKING WEST AT CROSSING C (699443U)



LOOKING WEST AT CROSSING D (699447W)



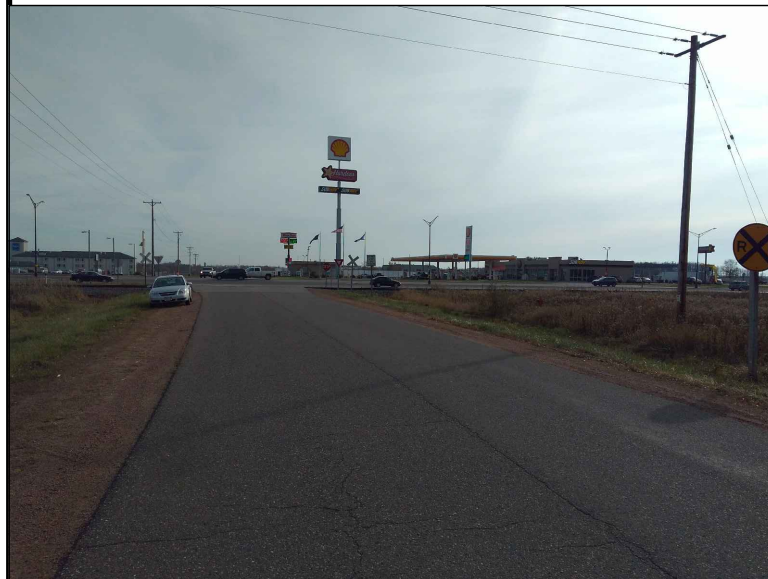
FLASHING SIGNALS: NO  
 CROSSING ARMS: NO  
 REGULATORY SIGNS: YIELD TO TRACKS  
 RAILROAD SIGNS: CROSSBUCK  
 ADVANCED WARNING: W10-1 (RAILROAD CROSSING)  
 PAVEMENT MARKING: YES  
 STOP LINE: YES

FLASHING SIGNALS: NO  
 CROSSING ARMS: NO  
 REGULATORY SIGNS: STOP TO TRACKS  
 RAILROAD SIGNS: PRIVATE CROSSING  
 ADVANCED WARNING: NO  
 PAVEMENT MARKING: NO  
 STOP LINE: NO

FLASHING SIGNALS: YES  
 CROSSING ARMS: NO  
 REGULATORY SIGNS: NO  
 RAILROAD SIGNS: CROSSBUCK  
 ADVANCED WARNING: W10-1 (RAILROAD CROSSING)  
 PAVEMENT MARKING: NO  
 STOP LINE: NO

FLASHING SIGNALS: YES  
 CROSSING ARMS: YES  
 REGULATORY SIGNS: NO  
 RAILROAD SIGNS: CROSSBUCK  
 ADVANCED WARNING: NO  
 PAVEMENT MARKINGS: YES  
 STOP LINE: YES

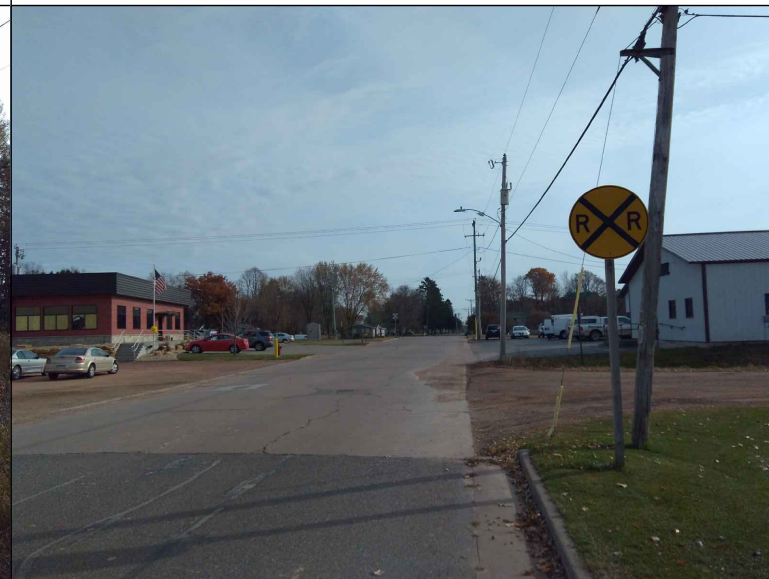
LOOKING EAST AT CROSSING A (699441F)



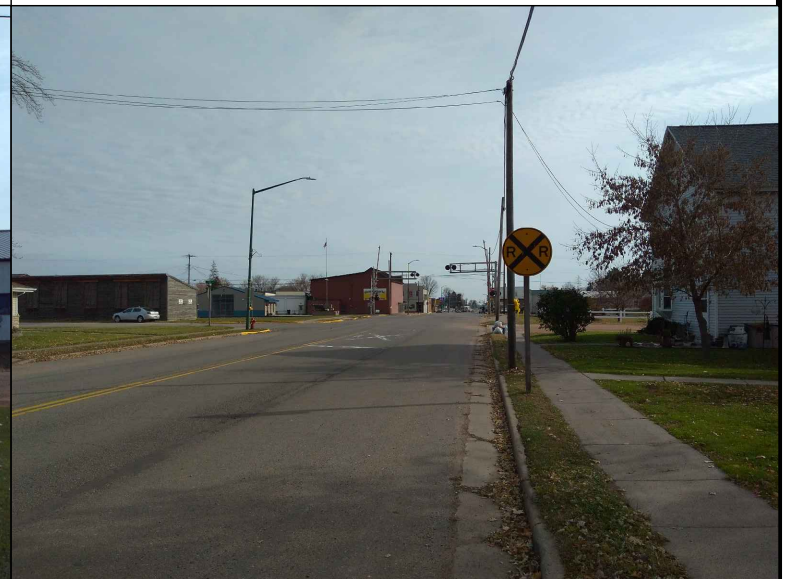
LOOKING EAST AT CROSSING B (699442M)



LOOKING EAST AT CROSSING C (699443U)



LOOKING EAST AT CROSSING D (699447W)



FLASHING SIGNALS: NO  
 CROSSING ARMS: NO  
 REGULATORY SIGNS: YIELD TO TRACKS, STOP TO STH 13  
 RAILROAD SIGNS: CROSSBUCK, DO NOT STOP ON TRACKS  
 ADVANCED WARNING: W10-1 (RAILROAD CROSSING)  
 PAVEMENT MARKING: NO  
 STOP LINE: NO

FLASHING SIGNALS: NO  
 CROSSING ARMS: NO  
 REGULATORY SIGNS: STOP TO TRACKS  
 RAILROAD SIGNS: PRIVATE CROSSING  
 ADVANCED WARNING: NO  
 PAVEMENT MARKING: NO  
 STOP LINE: NO

FLASHING SIGNALS: YES  
 CROSSING ARMS: NO  
 REGULATORY SIGNS: NO  
 RAILROAD SIGNS: CROSSBUCK  
 ADVANCED WARNING: W10-1 (RAILROAD CROSSING)  
 PAVEMENT MARKING: NO  
 STOP LINE: NO

FLASHING SIGNALS: YES  
 CROSSING ARMS: YES  
 REGULATORY SIGNS: NO  
 RAILROAD SIGNS: CROSSBUCK  
 ADVANCED WARNING: W10-1 (RAILROAD CROSSING)  
 PAVEMENT MARKING: YES  
 STOP LINE: YES

PROJECT NO.:	7681025	SCALE:	AS SHOWN	NO.		DATE		REVISION		BY:	
PROJECT DATE:		DRAWN BY:	INIT								
F.B.:		CHECKED BY:	INIT								
PLOT DATE: 10/30/18 P:\17600s\17680s\17681025\CADD\Construction Drawings\OCR Exhibit.dwg											

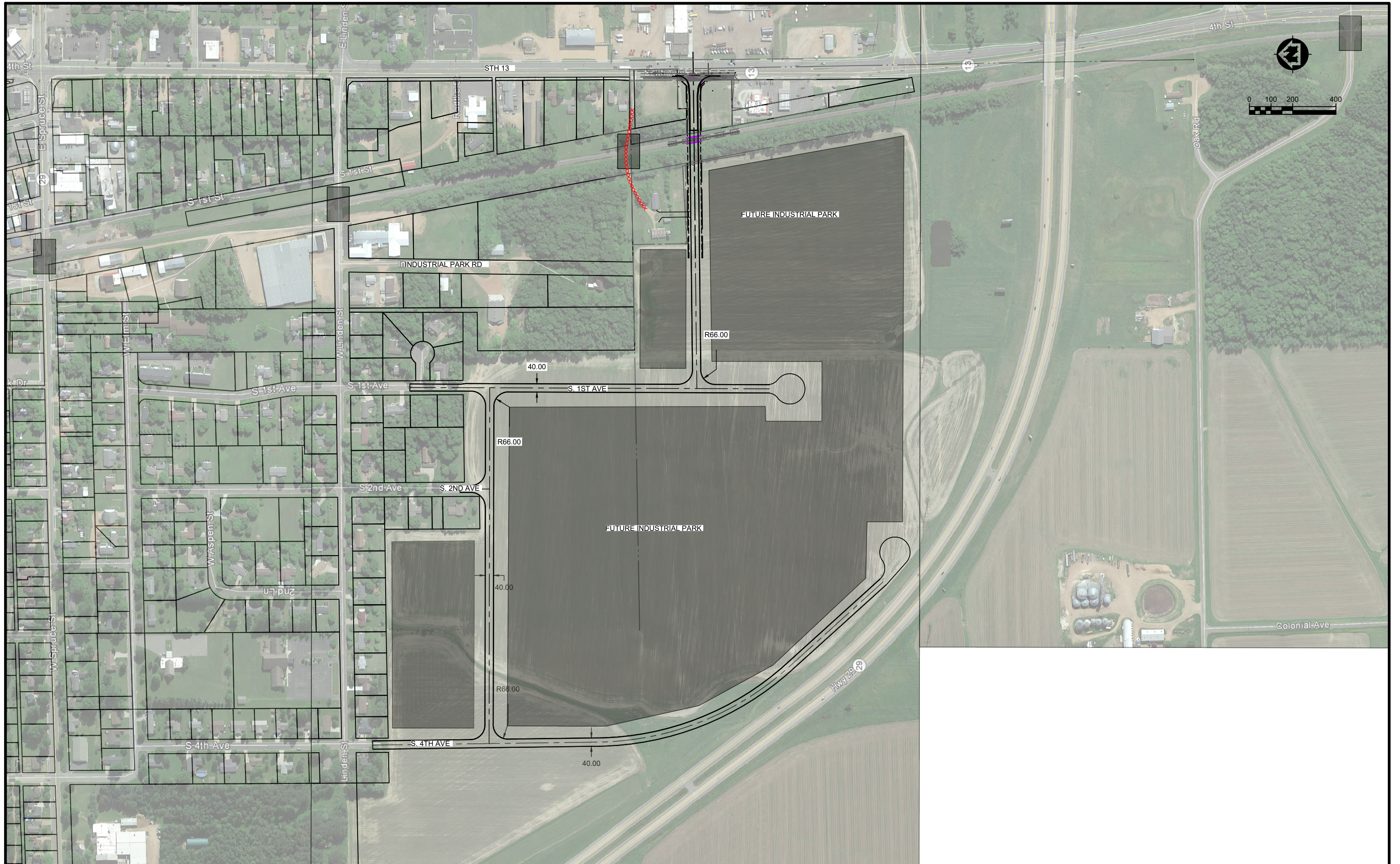


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INDUSTRIAL PARK CONNECTION TO STH 13  
 CITY OF ABBOTSFORD  
 CLARK COUNTY, WI

EXISTING RR CROSSING PHOTOS

FILE NO.  
 7681025  
 SHEET  
 5



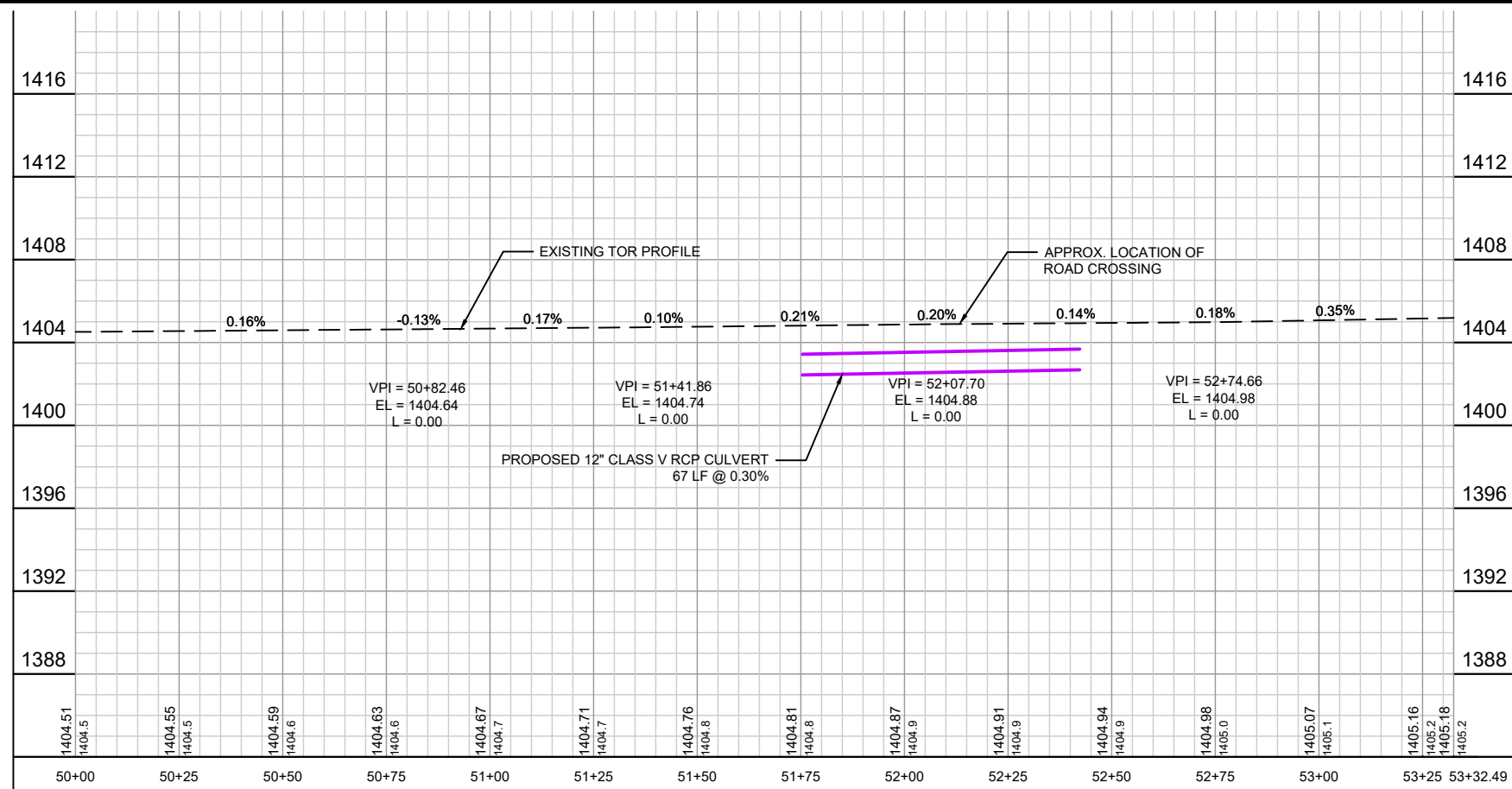
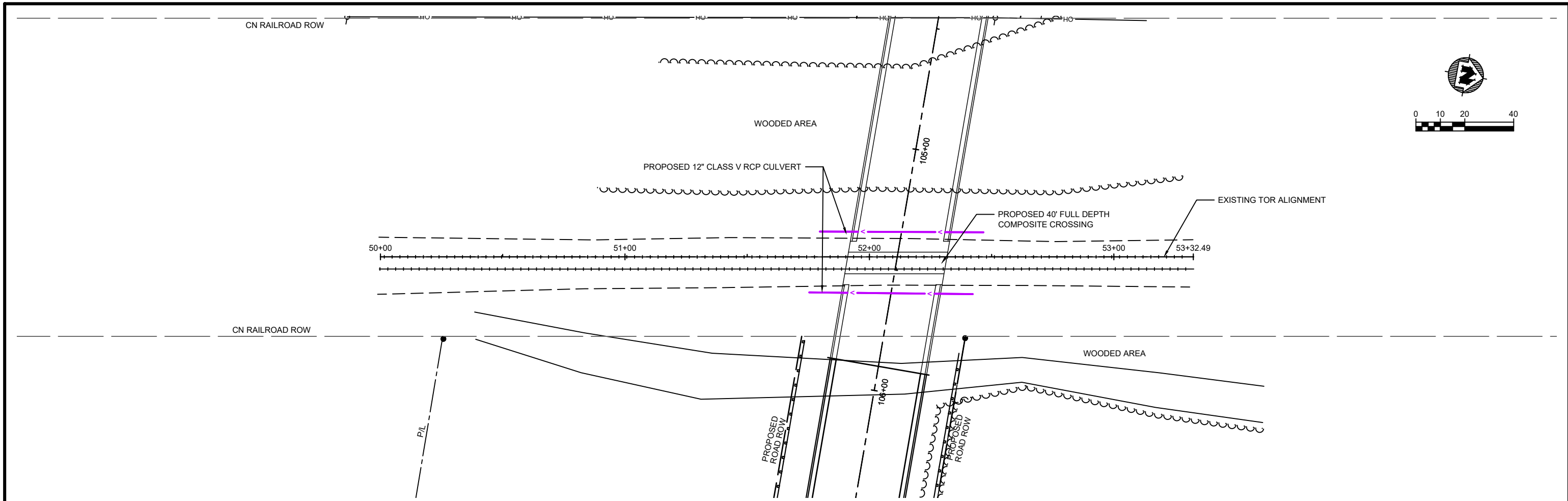
PROJECT NO.:	7681025	SCALE:	AS SHOWN	NO.:		DATE:		REVISION:		BY:	
PROJECT DATE:		DRAWN BY:	INIT								
F.B.:		CHECKED BY:	INIT								
PLOT DATE: 10/30/18, P:\17600s\7680s\7681\07681025\CADD\Construction Drawings\OCR Exhibit.dwg											

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**INDUSTRIAL PARK CONNECTION TO STH 13**  
 CITY OF ABBOTSFORD  
 CLARK COUNTY, WI

**PROPOSED ROAD LAYOUT**

FILE NO.:	7681025
SHEET	6



PROJECT NO.	SCALE	NO.	DATE	REVISION	BY
7681025	AS SHOWN	INIT			
		CHECKED BY: INIT			

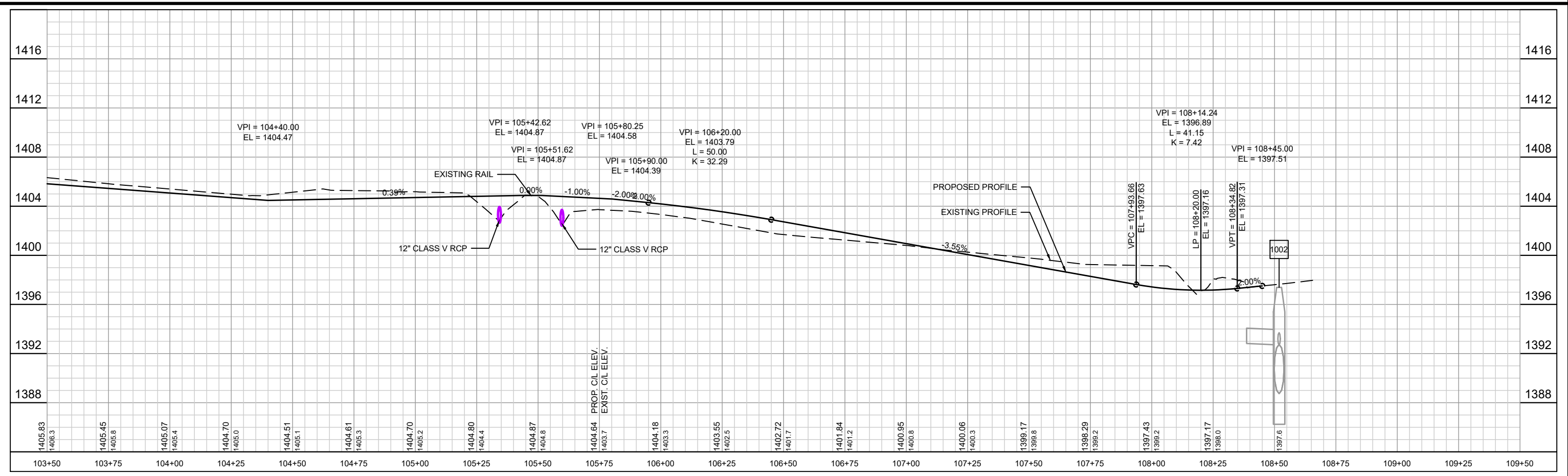
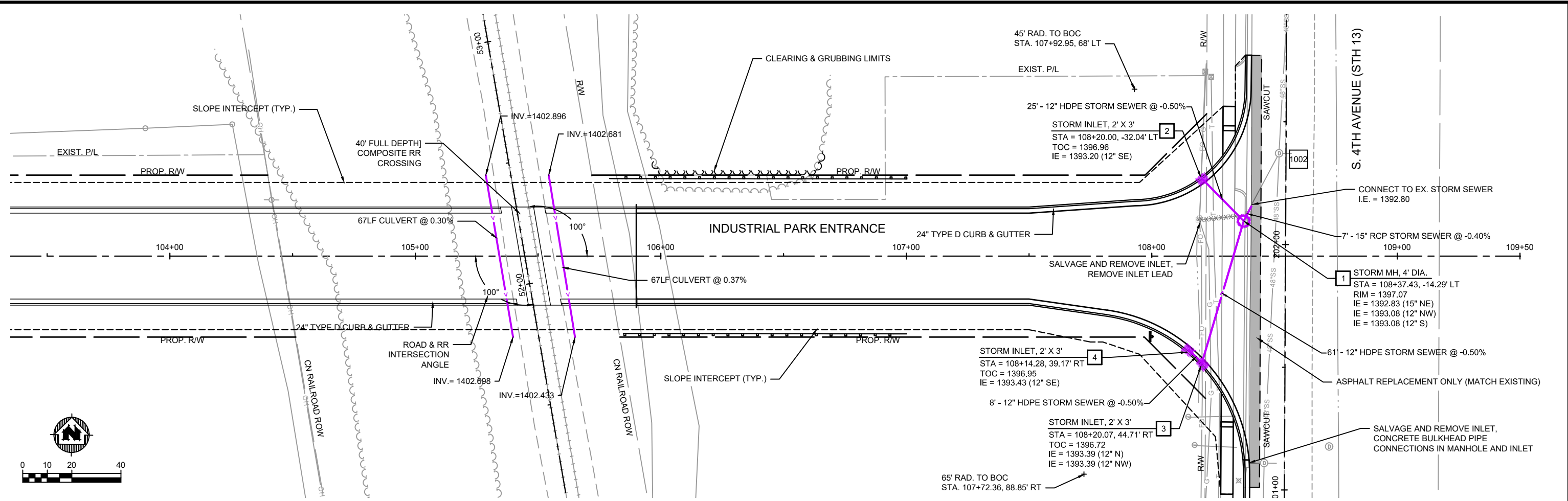
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INDUSTRIAL PARK CONNECTION TO STH 13  
 CITY OF ABBOTSFORD  
 CLARK COUNTY, WI

PLAN & PROFILE EXISTING TRACK

FILE NO. 7681025  
 SHEET PPE1





PROJECT NO.	7681025	SCALE	AS SHOWN	NO.	DATE	REVISION	BY
PROJECT DATE:		DRAWN BY:	INIT				
F.B.:		CHECKED BY:	INIT				

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**INDUSTRIAL PARK CONNECTION TO STH 13**  
 CITY OF ABBOTSFORD  
 CLARK COUNTY, WI

**INDUSTRIAL PARK ENTRANCE PLAN & PROFILE**

FILE NO.	7681025
SHEET	PP1



11 B

October 29, 2018

Yash P. Wadhwa, Commissioner  
Office of the Commissioner of Railroads  
610 North Whitney Way, P.O. Box 7854  
Madison, Wisconsin 53707-7854

Docket Number: Undetermined  
MSA Project Number: 07681025

Re: Petition for Approval of Railroad Grade Crossing – Industrial Park Road connection to STH 13

Dear Mr. Wadhwa, P.E.:

As a representative of the of the City of Abbotsford, I wish to petition your office to establish a new at grade Crossing (Industrial Park Road connection to STH 13). The proposed roadway would cross the Spencer to Medford lead track owned by Wisconsin Central Ltd. (WCL) and operated by CN in the City of Abbotsford, Clark County. The following is a summary of the project and project exhibits and plan are enclosed for graphic representations.

The City of Abbotsford plans to provide transportation access to their expanding Industrial Park area along STH 29 from STH 13. Currently the City does not have access to this planned industrial park area without routing truck traffic through residential neighborhoods causing excessive travel times, public inconvenience and insufficient roadway geometrics. Roadway characteristics such as roadway widths, turning radii and road way pavement structure would be undersized to handle truck traffic leading to significant reconstruction costs or accelerated deterioration. As part of this project, a new at-grade crossing connection to STH 13 is proposed as a sustainable low cost solution that will improve the overall transportation efficiency within the City to promote development and economic development along STH 29 within the City. Below is a list of enclosed documents that show City support for the crossing.

- 1) Council Resolution No. XX-XX and certification supporting the new grade crossing.
- 2) Approved WisDOT STH 13 connection permit
- 3) Approved permit to work within STH 13 right of way
- 4) Industrial Park Road connection to STH 13
  - a. Existing Crossing Conditions and Site Location Map
  - b. Proposed Crossing Plan including site distance
  - c. Proposed Plan and Profile
- 5) Proposed Project Cost Apportionment
  - a. Total project installation costs will be the responsibility of the City of Abbotsford
- 6) Proposed Project Schedule
  - a. Complete Engineering Design March 2019
  - b. Advertise and open Bids April 2019

- c. Award Contract May 2019
- d. Begin Construction June 2019
- e. Complete Construction December 31, 2019

The City of Abbotsford seeks determination of appropriate warning devices at the proposed public crossing of Wisconsin Central Ltd (WCL) and the new Industrial Park Road for proposed development. A crossing number has not be identified for this crossing in the City of Abbotsford.

Below are the finding of fact for the proposed crossing.

1. CN operates industrial freight trains on the existing lead track from Spencer to Medford at a maximum typical speed of 25 mph; and services the line 1 time per week with 2 trains per day.
2. The future average daily traffic (ADT) for the proposed improvement is estimated at 200 AADT and primarily trucks.
3. The posted speed on the planned Industrial Park Road is 25 MPH.
4. The planned Industrial Park Road meets the railroad tracks at an angle of approximately 100 degrees the City will clear the Vision triangles as part of the project.
5. The planned roadway is a two-lane, undivided, urban facility with 17.5-foot lanes, and 30-inch curb and gutter.
6. Oak Street the newer crossing intersecting with the WCL lead track approximately 3,080 feet to the South of the proposed crossing; this intersection contains yield signs with cross bucks and partial railroad crossing pavement markings.
7. A private drive intersect the WCL lead track approximately 320 feet to the North of the proposed crossing; this intersection contains stop signs and the crossing is planned to be removed as part of this project as the driveway would extend to the new Industrial Park Road without crossing the tracks.
8. Linden Street intersects the WCL lead track approximately 1,670 feet to the North of the proposed crossing; this intersection contains flashing stop signals cross bucks and is an all-way traffic signal controlled intersection.
9. The new crossing at-grade the Industrial Park Road connection to STH 13 with WCL will be installed in accordance with WisDOT design plans and promote economic development.
10. CN will own and maintain the property of the proposed crossing within 25 feet of the tracks. The City will own and maintains the roadway and drainage along the roadway including marking and signing.
11. The City of Abbotsford proposes to reconstruct the crossing using a composite crossing surface with asphalt on each side. The roadway sections will be built with approximately 4-inches of asphalt pavement, 8-inches of crushed aggregate base, 12 inches of select crushed material and SAS fabric. The City proposes to accommodate the railroad by maintaining the centerline elevation of tracks and transitioning the new Industrial Park Road to meet the track profile.
12. Minimal traffic que times are anticipated during spur track use.

I have reviewed the OCR *"Guidelines for Seeking Office of the Commissioner of Railroads Approval of New Railroad Crossings and Alterations of Existing Crossing of Streets and Highways."* In accordance with this document, I will include testimony and additional project information to present at the hearing. Your consideration and approval of the proposed Industrial Park Road crossing WCL is greatly appreciated. The petition for the establishment of a new at grade crossing was passed by City Common Council on 11-XX-18. If you have any questions, please contact our office at (715) 304-0448 or contact me by email at dborhardt@msa-ps.com.

11B

# APPLICATION/PERMIT FOR CONNECTION TO STATE TRUNK HIGHWAY

Wisconsin Department of Transportation (WisDOT)  
DT1504 9/2009 s. 86.07(2) Wis. Stats. & Ch. Trans 231 Wis. Adm. Code

- This form is an application for permission for a STH Connection. If approved, the permit does **not** create a **right of access** or **access easement** for the property.
- If the property has any legal restrictions that prohibit access to a state trunk highway (STH), WisDOT cannot approve a STH connection permit for the property.
- **Please type or print neatly in ink.** Fill out the required information on **both sides** of this form per the instructions. One form is required per connection. For more information, visit: <http://wisconsindot.gov/Pages/doing-bus/real-estate/permits/default.aspx>
- **Please provide a copy of the property deed with all applications.**

Document Identification Number: 10-100256348-  
2018

**RECEIVED**  
7/19/17

WISDOT OFFICE INFORMATION

APPLICANT INFORMATION	1. Applicant Name and Mailing Address – Street/PO Box, City, State, ZIP Code City of Abbotsford 203 N. First Street P.O. Box 589 Abbotsford, WI 54405	2. Property Owner Name / Address (If not applicant) Paul Webb and Jim Jakel (Multiple Parcels)  City of Abbotsford will purchase property for proposed improvements
		3. If Not Property Owner, Reason for Application New City Street or Driveway to serve industrial development. Street access is preferred.

CONNECTION LOCATION INFORMATION	4. Highway Number(s) STH 13	5. County Clark	6. <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town of: Abbotsford	7. Side of the Highway <input type="checkbox"/> North <input type="checkbox"/> South <input type="checkbox"/> East <input checked="" type="checkbox"/> West
	8. Located within the NE Quarter, of the SE Quarter, Section 1, Town 28 North, Range 1 E			9. Fire or Street Number (If applicable) Parcel ID 201.0667.000
	10. Name of Nearest Side Road from Location Linden Street	Distance and Direction from Side Road 1,600 feet (Feet or Miles)	Direction <u>South of Linden</u> North (N, S, E, W)	11. How far is the location from the nearest non-side road connection on the same highway? 0 Feet (Feet or Miles)

Log Mile or Reference Point (Filled in by WisDOT):

CONNECTION TYPE INFORMATION	12. Proposed Activity (Check one) <input checked="" type="checkbox"/> Construct New <input type="checkbox"/> Alter Existing <input type="checkbox"/> Remove Existing <input type="checkbox"/> Permit Existing	13. Proposed Use (Check one – See instructions for category description) <input type="checkbox"/> Urban – Commercial/Industrial <input type="checkbox"/> Rural – Agricultural <input type="checkbox"/> Urban – Residential <input checked="" type="checkbox"/> Public Road <input type="checkbox"/> Rural – Commercial/Industrial <input type="checkbox"/> Trail or Trail Crossing <input type="checkbox"/> Rural – Residential Is this a change of the existing use (If applicable)? <input type="checkbox"/> Yes <input type="checkbox"/> No	16. Proposed Trips Per Day (Check one) <input type="checkbox"/> Seasonal <input checked="" type="checkbox"/> 101-1000 <input type="checkbox"/> 1-50 <input type="checkbox"/> Over 1000 <input type="checkbox"/> 51-100 Peak hour traffic count: _____
	14. Proposed Width: 40	15. Proposed Surface: Asphalt	QUESTIONS 17-27 on BACK PAGE

All connections have restrictions, which include the information preprinted and filled-in on this application along with any conditions, covenants, supplemental provisions, superimposed notes, and detail drawings added by WisDOT. The applicant shall be responsible for complying with these restrictions along with the construction and maintenance of the connection. It is further understood that WisDOT's approval is subject to applicant's full compliance with relevant state statutes and administrative rules, plus any laws, codes, rules, regulations, ordinances and permit requirements of other jurisdictional agencies. The alteration of this form by the applicant is prohibited. Under s. 86.073 Wisconsin Statutes, WisDOT's permit denial or revocation may be appealed.

The applicant affirms that all information provided on and submitted with this form is correct and complete. Providing incorrect or incomplete information may result in permit denial or revocation as well as criminal prosecution under s. 946.32 Wisconsin Statutes.

X Craig Stuttgen 7/19/17  
(Property Owner or Authorized Representative) (Date)

715-613-9444 c.stuttgen@ci.abbotsford.wi.us  
(Area Code and Telephone #) (E-mail address if available)

**FOR OFFICIAL WISDOT USE ONLY – DO NOT WRITE BELOW THIS LINE**

THE FOLLOWING SUPPLEMENTAL PROVISIONS APPLY

*See attached provisions*

<input checked="" type="checkbox"/> Permit APPROVED (THIS PERMIT IS REVOCABLE)
<input type="checkbox"/> Permit DENIED
<input type="checkbox"/> Application DISMISSED
X <u>Felby Neolam</u> <span style="float: right;">10/15/18</span> (WisDOT Authorized Representative) <span style="float: right;">(Date)</span> (If Computer-filled, Brush Script Font)
<input type="checkbox"/> Temporary permit. Expiration date:
<input type="checkbox"/> This permit voids / replaces permit #

<input type="checkbox"/> Shared connection	Co-user name:
	Related permit #

File:

17.  Yes  No Is the property zoned? Provide documentation from the jurisdictional zoning authority.

18. Explain how the land is currently being used: Vacant Highway Commercial Zoned Property

19.  Yes  No Are you aware of any plan to change the zoning or land use for the property? If yes, explain. Property to be serviced by connection will be changed from Ag to Industrial

20.  Yes  No Is this connection for property that was part of a land division or assemblage created on or after 2/1/99? If yes, explain.

21.  Yes  No Do you own other property abutting the highway that is next to the property that this connection will serve? If yes, describe. connection is meant to serve a parcel/industrial development not adjacent to highway.

**Note 1: Answering "yes" to #20 or 21 may result in a Wis. Administrative Code Trans 233 review by WisDOT. If this is needed, the processing of your application may be delayed.**

22.  Yes  No Does the property abut or border another public road? If yes, provide the road's name. Currently there is no connection to serve the proposed industrial property.

23.  Yes  No Are there any existing connections to any road serving the property? If yes, how many? 3 driveways to the Vacant Property which the connection is proposed on

24.  Yes  No Are there any restrictions on the number, use, or location of connections to the property?

25.  Yes  No Are there any access easements across the property (recorded or unrecorded)?

**Note 2: If you answered "yes" to #24 or 25, provide a copy of all documents relevant to the restrictions and/or easements**

26. Provide the property tax identification number: Proposed improvement will serve parcel 201.0766.000  
Proposed improvements will cross both 201.0667.000 and 201.0666.000

27. What is the proposed construction completion date for the connection? See Conditions of Issuance #9. As soon as possible 12/31/19

FOR ANY NEW CONNECTION OR CONNECTION TO BE MOVED, APPLICANT SHALL PLACE A FLAG OR MARKER IN THE HIGHWAY DITCH OR FORESLOPE (VISIBLE FROM THE HIGHWAY) AT THE PROPOSED LOCATION.

**CONDITIONS OF ISSUANCE**

1. WisDOT reserves the right to make such changes, additions, repairs, relocations and removals within statutory limits to the connection or its appurtenances on the right-of-way as may at any time be considered necessary to facilitate relocation, reconstruction, widening, and maintenance of the highway, or to provide proper protection to life and property on or adjacent to the highway, or if alternative access to the property becomes available.
2. Except in cases where the indicated connection may be constructed by forces acting on behalf of WisDOT due to a highway improvement or maintenance project, the permittee shall do all of the following: (a) Furnish all materials, do all work, and pay all costs for the construction and maintenance of the connection and its appurtenances on the right-of-way. Materials used and the type and quality of the work shall be appropriate for the connection type specified in this permit; (b) Do all work without jeopardy to, or interference with, traffic using the highway; (c) Promptly restore to WisDOT's satisfaction and at least pre-existing conditions, highway surfaces, shoulders, ditches, vegetation, drainage appurtenances, guardrail, signs, electric conduits/cables, etc. disturbed by any work; (d) Maintain the connection and its appurtenances within the right-of-way limits, which includes keeping them in a proper state of repair, preventing the blockage or impairment of right-of-way drainage, and preventing aboveground obstacles to occur that could cause serious injury or death to a motorist in an errant vehicle; (e) Not disturb or cause the disturbance of any survey marker without the prior written approval of WisDOT.
3. The permittee, indicated on the reverse side, represents all parties in interest, and agrees that any connection or approach constructed by or for the permittee is for the purpose of obtaining access to the property (listed in #26) and not for the purpose of parking or servicing vehicles, or for advertising, storage, or merchandising of goods on the right-of-way.

4. The permittee shall not make any changes to the connection, its appurtenances, or adjacent right-of-way, including, without limitation, changes to the location (#4-11), use (#13), width (#14), surface (#15), or increase the number of trips per day (#16) approved by this permit without obtaining prior written approval from WisDOT. WisDOT will evaluate all potential highway impacts that may arise from the proposed change(s) and therefore, does not guarantee approval.
5. The permittee, successors or assigns agree to hold harmless the State of Wisconsin and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.
6. WisDOT does not assume any responsibility for the removal or clearance of snow, ice or sleet, or the opening of windrows of such material upon any portion of any connection along any state trunk highway even though snow, ice or sleet is deposited or windrowed on said connection by its authorized representative engaged in normal winter maintenance operations.
7. Under Wisconsin Administrative Rule Trans 401, the permittee shall implement proper erosion control and storm water management measures at all times during work operations and upon completion of the connection to protect all restored areas until the replacement vegetation achieves sustained growth.
8. Rock, asphalt, concrete, timber or other embankment retention or marking treatments for the connection are prohibited.
9. If the permitted work has not been started by the construction completion date, this permit is null and void. If the work has been started but is not finished by the construction completion date, no additional work shall be done unless authorized through an approved written time extension or a subsequent permit from WisDOT. Accomplishment of any part of the work shall verify agreement by the permittee to conform to this permit and to be bound by all of its requirements, restrictions, and obligations, all of which shall continue to be in full force and effect. WisDOT does not guarantee the approval of a time extension or subsequent permit since the conditions WisDOT based its permit approval upon may have changed between the permit approval date and time extension request date.

**Additional Permit Provisions – City of Abbotsford – New Public Street**

This permit is specifically for a public connection. In the event the said use changes a new permit application must be submitted and will be subject to WisDOT approval.

Construct entrance as shown on the 2018 Industrial Park Expansion, City of Abbotsford plan as drafted by MSA Professional Services.

Peak hour traffic in excess of 100 trips, or the development of safety or operational issues on WIS 13 that are attributable to the new connection, will require the City of Abbotsford to determine appropriate mitigation measures, and implement said measures, in order to maintain the safety and operational efficiency of WIS 13. The Department reserves the right to require a Traffic Impact Analysis be performed to determine traffic impacts and mitigations. The City shall bear the cost for all design and construction work associated with these efforts.

Permit approval is based on satisfactory stormwater management design that does not result in increased flow to the WisDOT right of way. Should design plans or field construction conditions change the anticipated flow of stormwater to the WisDOT right of way, this permit may be revoked.

Should construction of the access point require partial or full closure of a highway traffic lane, contact Rich Handrick, WisDOT Access Engineer at (715) 365-5716 or [Richard.handrick@dot.wi.gov](mailto:Richard.handrick@dot.wi.gov), a minimum of two weeks prior to the date of proposed closure. This contact is necessary to provide notification in the WisDOT Lane Closure System for freight and oversized load carriers. Proper work zone traffic control shall be implemented in accordance with the federal Manual on Uniform Traffic Control Devices and Wisconsin Manual on Uniform Traffic Control Devices.

The surface of the completed driveway approach shall slope down and away from the back of the curb to the right of way line, to prevent water from draining onto the highway.

Vertical retaining walls, of any type construction, are prohibited.

All disturbed portions of the right of way shall be restored with topsoil and seeded to establish grass cover.

Arrange to have all on-site utilities and other facilities located by the appropriate utility locate authorities prior to beginning any work. Construction operations will be performed to safeguard all facilities.

No parking, advertising, fencing, buildings or other encroachments are allowed on the right of way.

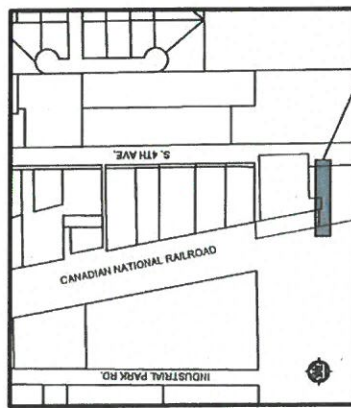
Applicant is responsible for obtaining necessary permits, approvals, and coordination as required by other regulatory agencies.

# 2018 INDUSTRIAL PARK CONNECTION TO STH 13 CITY OF ABBOTSFORD

## CLARK COUNTY, WI

### SHEET INDEX

- G- GENERAL SHEETS
  - G 1 TITLE SHEET
  - G 2 STREET AND STORM SEWER DETAILS
  - G 3 TYPICAL SECTIONS
  - G 4 END-OF-ROAD SIGNING DETAIL
  - G 5 LANE CLOSURE DETAIL
  - G 6 PAVEMENT MARKING AND SIGNING PLAN
- PP- PLAN AND PROFILE SHEETS
  - PP 1 INDUSTRIAL PARK ENTRANCE
- CS- CROSS SECTION SHEETS
  - CS 14 INDUSTRIAL PARK ENTRANCE



### LEGEND

- EXISTING WATER MAIN
- EXISTING WATER MAIN, VALVE & HYDRANT
- EXISTING WATER SERVICE & CURB STOP
- PROPOSED WATER MAIN, VALVE & HYDRANT
- PROPOSED WATER SERVICE & CURB STOP
- EXISTING SANITARY SEWER & MANHOLE
- EXISTING FORCE MAIN
- EXISTING STORM SEWER & INLET
- PROPOSED STORM SEWER & INLET
- PROPOSED STORM SEWER & MANHOLE
- BURIED GAS & VALVE
- BURIED CABLE TELEVISION
- BURIED TELEPHONE
- BURIED FIBER OPTICS
- OVERHEAD UTILITY
- RAILROAD TRACKS
- EXISTING CURB & GUTTER
- PROPOSED CURB & GUTTER
- EXISTING SIDEWALK
- PROPOSED SIDEWALK
- EXISTING CULVERT PIPE
- PROPOSED CULVERT PIPE
- FENCE LINE
- DRAINAGE ARROW
- SILT FENCE
- RIGHT-OF-WAY
- BASELINE
- PROPERTY LINE
- TREE LINE
- BENCHMARK
- IRON PIPE
- IRON ROD
- CONTROL POINT
- UTILITY POLE & GUY
- SOIL BORING
- LIGHT POLE
- PEDESTAL
- STREET SIGN
- MAILBOX
- FLAGPOLE
- TREE - DECIDUOUS
- TREE - CONIFEROUS
- TREE TO BE REMOVED

### UTILITIES

- GAS:**  
WE ENERGIES  
ATTN: RYAN MIENTKE  
1100 NORTH  
WISCONSIN PARKS, WI 54494  
OFFICE: 715-421-7259  
EMAIL: RYAN.MIENTKE@WE-ENERGIES.COM
- ELECTRIC:**  
XCEL ENERGY  
ATTN: PAM DENZINE  
500 NORTH 5TH STREET  
ABBOTSFORD, WI 54405  
OFFICE: 715-218-4837  
EMAIL: PAMELA.DENZINE@XCELENERGY.COM
- TELEPHONE:**  
FRONTIER  
ATTN: TOM LOCKE  
521 FOURTH STREET  
WAUSAU, WI 54403  
OFFICE: 715-847-1550
- CITY:**  
CITY OF ABBOTSFORD COMMUNICATIONS  
ATTN: JESSE GRUAY  
508 N. CENTRAL AVE., SUITE #103  
MARSHFIELD, WI 54449  
OFFICE: 715-749-5071
- PUBLIC WORKS:**  
CITY OF ABBOTSFORD  
ATTN: CRAIG STUTTGREN  
1000 EAST ELM STREET  
ABBOTSFORD, WI 54405  
OFFICE: 715-223-3444 EXT. 250



Dial 811 or (800) 242-8511  
www.DiggersHotline.com

NOTE: LOCATIONS SHOWN ON PLANS ARE APPROXIMATE AND CONTRACTOR SHALL HAVE APPROPRIATE UTILITY MARK EXACT LOCATIONS PRIOR TO CONSTRUCTION.

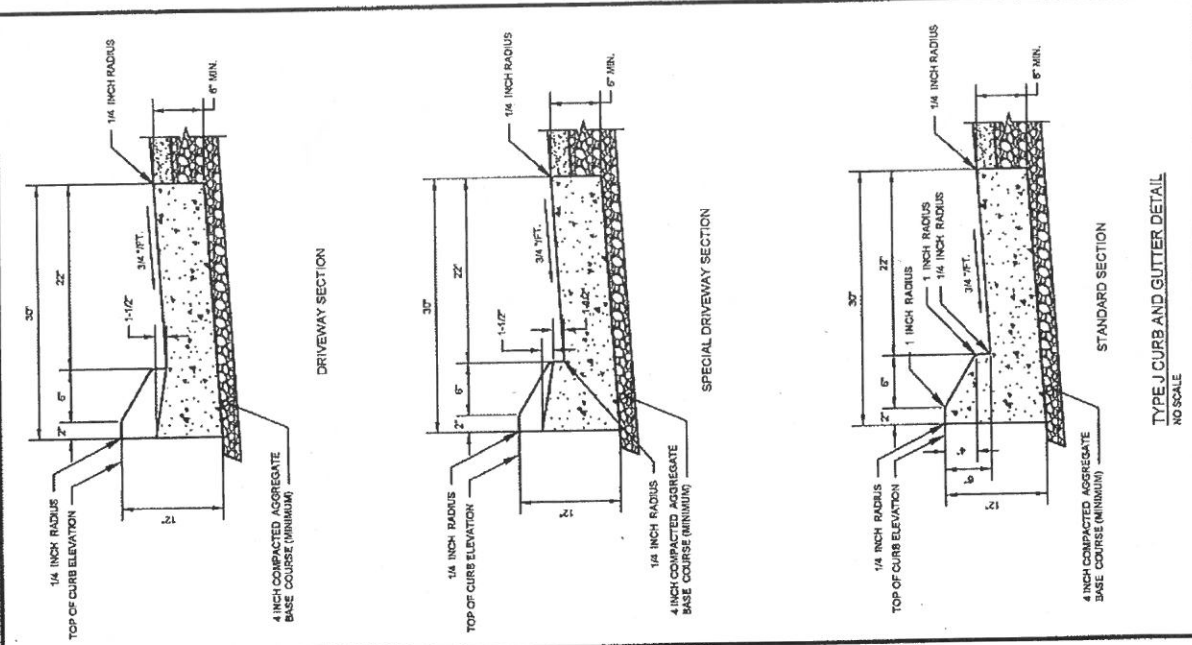
PROJECT NO.	SCALE	DATE	REV.	DATE
PROJECT DATE:	DRAWN BY:	CHECKED BY:	DATE:	DATE:
CITY OF ABBOTSFORD	INDUSTRIAL PARK CONNECTION TO STH 13	CLARK COUNTY, WI	INDUSTRIAL PARK CONNECTION TO STH 13	

INDUSTRIAL PARK CONNECTION TO STH 13  
CITY OF ABBOTSFORD  
CLARK COUNTY, WI

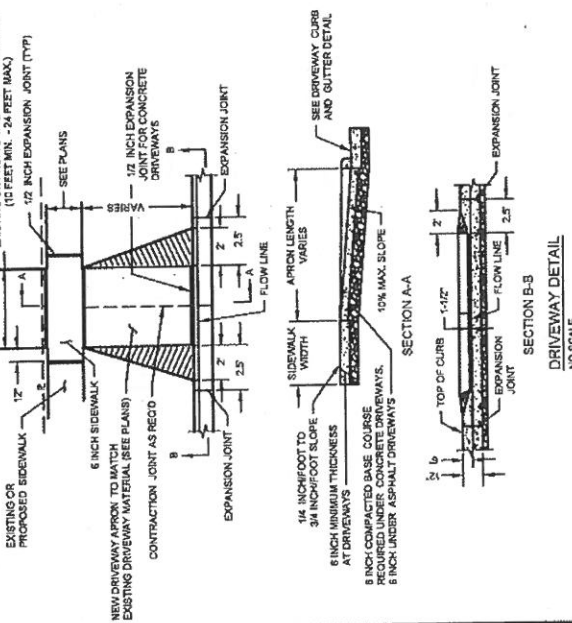
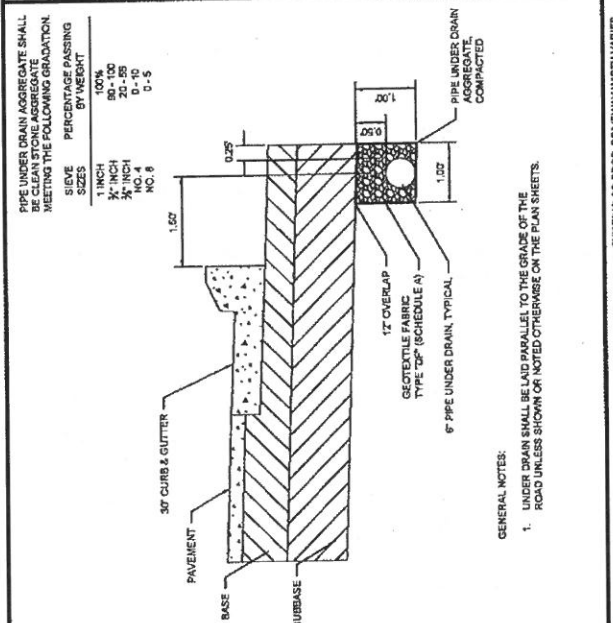
TITLE SHEET  
7881025  
G1

113

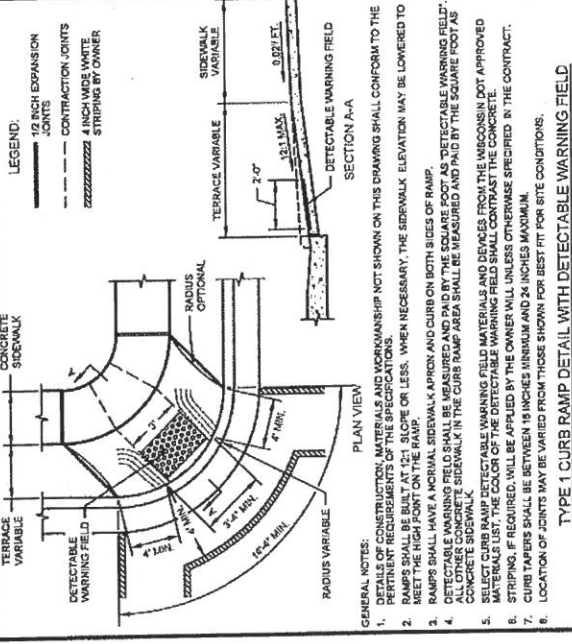
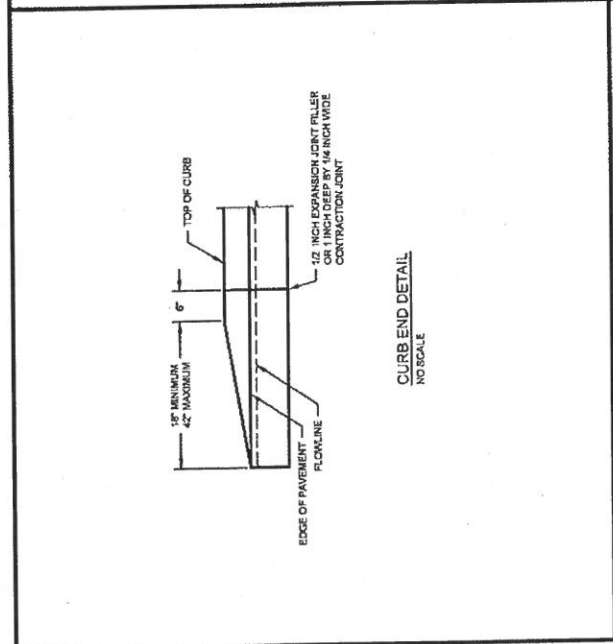




DRIVEWAY SECTION  
SPECIAL DRIVEWAY SECTION  
STANDARD SECTION  
TYPE J CURB AND GUTTER DETAIL  
NO SCALE



DRIVEWAY DETAIL  
DRIVEWAY RAMP DETAIL WITH DETECTABLE WARNING FIELD  
NO SCALE



CURB END DETAIL  
TYPE 1 CURB RAMP DETAIL WITH DETECTABLE WARNING FIELD  
NO SCALE

PIPE UNDER DRAIN AGGREGATE SHALL BE CLEAN STONE AGGREGATE MEETING THE FOLLOWING GRADATION:

GENERAL NOTES:  
1. UNDER DRAIN SHALL BE Laid PARALLEL TO THE GRADE OF THE ROAD UNLESS SHOWN OR NOTED OTHERWISE ON THE PLAN SHEETS.

GENERAL NOTES:  
1. DETAILS OF CONSTRUCTION, MATERIALS AND WORKMANSHIP NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE SPECIFICATIONS.  
2. RAMP SHALL BE BUILT ON THE RAISE OR LESS. WHEN NECESSARY, THE SIDEWALK ELEVATION MAY BE LOWERED TO THE DETECTABLE WARNING FIELD.  
3. RAMP SHALL HAVE A NORMAL SIDEWALK APRON AND CURB ON BOTH SIDES OF RAMP.  
4. DETECTABLE WARNING FIELD SHALL BE MEASURED AND PAID BY THE SQUARE FOOT AS 'DETECTABLE WARNING FIELD'. ALL OTHER CONCRETE SIDEWALK IN THE CURB RAMP AREA SHALL BE MEASURED AND PAID BY THE SQUARE FOOT AS 'CONCRETE SIDEWALK'.  
5. SIDEWALK DETECTABLE WARNING FIELD MATERIALS AND DEVICES FROM THE WISCONSIN DOT APPROVED LIST SHALL BE USED. THE COLOR OF THE DETECTABLE WARNING FIELD SHALL CONTRAST THE CONCRETE.  
6. STRIPING, IF REQUIRED, WILL BE APPLIED BY THE OWNER UNLESS OTHERWISE SPECIFIED IN THE CONTRACT.  
7. CURB TAMPERS SHALL BE BETWEEN 18 INCHES MINIMUM AND 24 INCHES MAXIMUM.  
8. LOCATION OF JOINTS MAY BE VARIED FROM THOSE SHOWN FOR BEST FIT FOR SITE CONDITIONS.

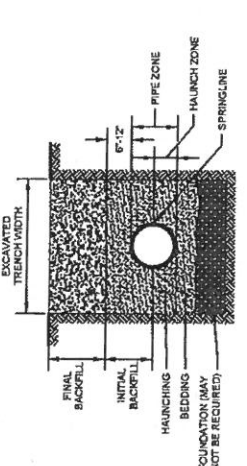
PROJECT NO.	DATE	BY	SCALE
PROJECT DATE	DESIGNED BY	CHECKED BY	REVISION
DATE OF DATE	DATE	DATE	DATE
INDUSTRIAL PARK CONNECTION TO STH 13 CITY OF ABOTSFORD CLARK COUNTY, WI			
STREET DETAILS			
7081025 SHEET 02			



MSA  
148 W. MAIN ST. SUITE 100  
ABOTSFORD, WI 53007  
TEL: 262.771.3400  
WWW.MSA-CORP.COM

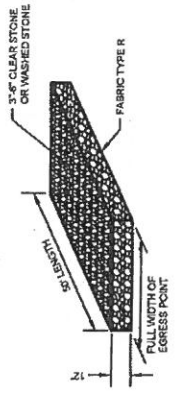
**CONSTRUCTION SITE  
EROSION CONTROL REQUIREMENTS**

- SECTION 10216.04 OF WISCONSIN STATE ADMINISTRATIVE CODE IDENTIFIES REQUIREMENTS FOR CONSTRUCTION SITE AND POST-CONSTRUCTION EROSION CONTROL. IT IS THE INTENT OF THESE PLANS TO SATISFY THESE REQUIREMENTS. THE METHODS AND STRUCTURES USED TO CONTROL EROSION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. CONTRACTOR SHALL IMPLEMENT AN APPROPRIATE MEANS OF CONTROLLING EROSION DURING SITE OPERATION AND UNTIL THE VEGETATION IS RE-ESTABLISHED. ADJUSTMENTS TO THE CONTROL SYSTEM SHALL BE MADE AS REQUIRED.
- ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE WISCONSIN DNR'S CONSERVATION PRACTICE STANDARDS. THESE STANDARDS ARE PERIODICALLY UPDATED AND CONTRACTORS ARE RESPONSIBLE TO OBTAIN AND REFERENCE THE MOST RECENTLY RELEASED STANDARDS.
- THIS INFORMATION IS ONLY ONE PART OF THE OVERALL EROSION CONTROL REQUIREMENTS. ADDITIONAL REQUIREMENTS MAY ALSO BE SHOWN ON THE CONTRACT DRAWINGS AND IN THE ACCOMPANYING SPECIFICATIONS.
- ADDITIONAL EROSION CONTROL MEASURES, AS REQUESTED IN WRITING BY THE STATE OR LOCAL INSPECTORS, OR THE OWNER'S ENGINEER, SHALL BE INSTALLED WITHIN 24 HOURS.
- THE AREA OF EROSION AND FILL OPERATIONS AT ANY ONE TIME SHALL BE MINIMIZED. TRENCHING, BORROW AND FILL OPERATIONS AT ANY ONE TIME SHALL BE MINIMIZED TO THE MAXIMUM EXTENT PRACTICABLE. FOR ANY DISTURBED AREA THAT REMAINS INACTIVE FOR GREATER THAN 7 WORKING DAYS, OR WHERE GRADING WORK EXTENDS BEYOND THE PRESENT SEEDING DEADLINE, THE SITE MUST BE TREATED WITH TEMPORARY STABILIZATION MEASURES. SUCH MEASURES SHALL BE TIED WITH PERMANENT STABILIZATION MEASURES WITHIN ALL DISTURBED AREAS SHALL BE TIED WITH PERMANENT STABILIZATION MEASURES WITHIN 3 WORKING DAYS OF FINAL GRADING.
- ALL EROSION CONTROL MEASURES AND STRUCTURES SERVING THE SITE MUST BE INSPECTED AT LEAST WEEKLY OR WITHIN 24 HOURS OF THE TIME 0.5 INCHES OF RAIN HAS OCCURRED. ALL NECESSARY REPAIR AND MAINTENANCE WILL BE DONE AT THIS INSPECTION TIME.
- ALL EROSION CONTROL DEVICES AND/OR STRUCTURES SHALL BE PROPERLY INSTALLED PRIOR TO CLEARING AND GRUBBING OPERATIONS WITHIN THEIR RESPECTIVE DRAINAGE AREAS. THESE SHALL BE PROPERLY MAINTAINED FOR MAXIMUM EFFECTIVENESS UNTIL VEGETATION IS RE-ESTABLISHED.
- EROSION CONTROL DEVICES SHALL BE PROPERLY INSTALLED PRIOR TO ANY SOIL DISTURBANCE.
- ANY EROSION CONTROL STRUCTURE SHALL BE STAKED WITH EROSION CONTROL FABRIC UNLESS INDICATED ON THE PLAN.
- ALL WASTE AND UNUSED BUILDING MATERIALS INCLUDING GARBAGE, DEBRIS, CLEANING WASTE, WASTEWATER, TOXIC MATERIALS OR HAZARDOUS MATERIALS SHALL BE PROPERLY DISPOSED OF AND NOT ALLOWED TO BE CARRIED OFF-SITE BY RUNOFF OR WIND.
- WIND EROSION SHALL BE KEPT TO A MINIMUM DURING CONSTRUCTION. WATERING, MULCH, OR A TRACKING AGENT MAY BE REQUIRED TO PROTECT NEARBY RESIDENCES AND WATER RESOURCES.
- CHANNELIZED RUNOFF ENTERING THE PROJECT SITE FROM ADJOINING LANDS SHALL BE CHANNELIZED THROUGH NATURALLY OR ARTIFICIALLY EROSION-RESISTANT CONVEYANCES. IF CHANNELIZED RUNOFF CANNOT BE DIVERTED, SITE BEST MANAGEMENT PRACTICES MUST ACCOUNT FOR THE ADDITIONAL FLOW RATES AND EROSION POTENTIAL THAT SUCH RUNOFF PRESENTS.
- THE CONTRACTOR SHALL TAKE ALL POSSIBLE PRECAUTIONS TO PREVENT SOILS FROM BEING TRACKED ON PUBLIC HIGHWAYS. PAVED SURFACES ADJACENT TO CONSTRUCTION SITE VEHICLE ACCESS SHALL BE WETTED AND/OR SCOPPED (NOT FLUSHED) PERIODICALLY TO REMOVE SOIL DIRT AND/OR DUST.
- EROSION CONTROLS SHALL BE INSTALLED ON THE DOWNSTREAM SIDE OF TEMPORARY ETCORRIES. ANY SOIL STOCKPILE THAT REMAINS FOR MORE THAN 30 DAYS SHALL BE COVERED OR TREATED WITH STABILIZATION PRACTICES SUCH AS TEMPORARY OR PERMANENT SEEDING AND MULCHING. ALL STOCK PILES SHALL BE PLACED AT LEAST 75 FEET FROM STREAMS OR WETLANDS.
- ADDITIONAL EROSION CONTROL FOR UTILITY CONSTRUCTION (STORM SEWER, SANITARY SEWER, WATER MAIN, ETC) SHALL INCLUDE THE FOLLOWING:
  - PLACE EXCAVATED TRENCH MATERIAL ON THE HIGH SIDE OF THE TRENCH.
  - SOILS SHALL BE COMPACTED AND STABILIZED THE TRENCH IMMEDIATELY AFTER PIPE CONSTRUCTION.
  - DISCHARGE OF EXHAUST OR SEWERING EFFLUENT MUST BE PROPERLY TREATED TO REMOVE SEDIMENT IN ACCORDANCE WITH THE BEST MANAGEMENT PRACTICE STANDARD 1091 - DEWATERING OF A SUBSEQUENT WORK AREA PRIOR TO DISCHARGE INTO A STORM SEWER, DITCH, DRAINAGEWAY, OR WETLAND OR LAKE.
  - ALL DRAINAGE CULVERTS, STORM DRAIN INLETS, MANHOLES, OR ANY OTHER EXISTING STRUCTURES THAT COULD BE DAMAGED BY SEDIMENTATION SHALL BE PROTECTED ACCORDING TO THE VARIOUS METHODS PROVIDED IN THE PRINTED CONSERVATION PRACTICE STANDARDS.
  - ANY SOIL EROSION THAT OCCURS AFTER FINAL CONSTRUCTION AND/OR STABILIZATION MUST BE REPAIRED AND THE STABILIZATION WORK REDONE.
  - DURING THE FIRST SIX WEEKS AFTER INITIAL STABILIZATION OF A DISTURBED WATERWAY OF ALL NEWLY SEEDING AND MULCHED AREAS SHALL BE PROVIDED WHENEVER 7 DAYS ELAPSE WITHOUT EROSION.
  - WHEN A DISTURBED AREA HAS BEEN STABILIZED BY PERMANENT VEGETATION OR OTHER MEANS, TEMPORARY BARRIERS SUCH AS SLY FENCES, STRAW BALES, AND SEDIMENT TRAPS SHALL BE REMOVED AND THESE AREAS STABILIZED.
  - ALL TEMPORARY BEST MANAGEMENT PRACTICES SHALL BE MAINTAINED UNTIL THE SITE IS STABILIZED.
  - ALL DISTURBED AREAS SHALL BE PERMANENTLY STABILIZED WITH SEED AND MULCH UNLESS OTHERWISE SPECIFIED. A MINIMUM OF FOUR INCHES OF TOPSOIL SHALL BE APPLIED TO ALL AREAS TO BE SEEDING OR SOILS.

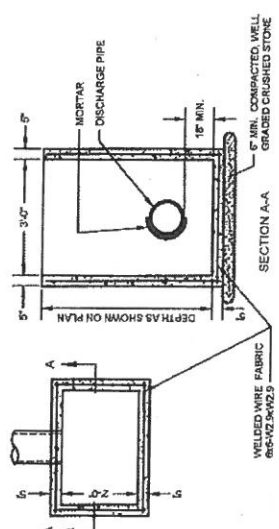


- GENERAL NOTES:**
- DETAILS OF CONSTRUCTION NOT SHOWN ON THIS DRAWING SHALL CONFORM TO ASTM D2221.
  - CLASS I EMBEDMENT MATERIAL SHALL BE CLEAN, COURSE-GRAINED SOILS WITH LITTLE TO NO FINES. NO PARTICLES LARGER THAN 1/2-INCHES SHALL BE USED IN THE PIPE EMBEDMENT.
  - WHERE HYDRAULIC GRAZING EXISTS USE A WELL-GRADED MIXTURE TO MINIMIZE MIGRATION OF FINES FROM ADJACENT SOIL.
  - CLASS II MATERIAL IS SUITABLE AS A FOUNDATION AND FOR REPLACING OVER-EXCAVATED MATERIAL AND TO BE COMPACTED TO THE TRENCH BOTTOM. INSTALL AND COMPACT IN 4-INCH MAXIMUM LAYERS.
  - INSTALL AND COMPACT HAUNCHING IN 4-INCH MAXIMUM LAYERS. LEVEL FINAL GRADE BY HAND.
  - MINIMUM DEPTH 4 INCH (8 INCH IN ROCK CUTS).
  - INSTALL AND COMPACT HAUNCHING IN 4-INCH MAXIMUM LAYERS. WORK IN AROUND PIPE BY HAND TO PROVIDE UNIFORM SUPPORT.
  - EMBEDMENT AND COMPACT TO A MINIMUM OF 6 INCH ABOVE PIPE CROWN.
  - EMBEDMENT AND COMPACT TO A MINIMUM DENSITY 85% STANDARD PROCTOR. USE HAND TAMPER OR VIBRATORY COMPACTORS.

**CLASS II - FLEXIBLE PIPE EMBEDMENT DETAIL**  
NO SCALE

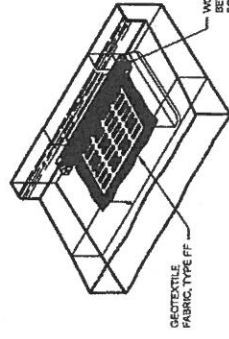


**STONE TRACKING PAD DETAIL**  
NO SCALE



- GENERAL NOTES:**
- SEE PLANS FOR SIZE, NUMBER, AND LOCATION OF PIPES.
  - THE TYPE OF CONSTRUCTION, MATERIALS AND WORKMANSHIP NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERMITS OF THE SPECIFICATIONS.
  - DETAILED DRAWINGS FOR ENGINEER FOR APPROVAL. PROVIDING THAT SUCH ALTERNATE DESIGNS HAVE PROVISION FOR EQUIVALENT CAPACITY AND STRENGTH.
  - ALL PRECAST INLET UNITS SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF ASHOTO DESIGNATION M 199.
  - PRECAST REINFORCED BARS SHALL BE PLACED ON A BED OF MATERIAL AT LEAST 6 INCHES IN DEPTH, WHICH PROVIDE UNIFORM SUPPORTS FOR WELL GRADED CRUSHED STONE. THIS BEDDING SHALL BE COMPACTED AND PRECAST REINFORCED CONCRETE FLOT SLAB TOPS MAY BE USED ON THE STRUCTURES. THE TOPS SHALL BE INSTALLED ON A BED OF MORTAR.
  - ALL BAR STEEL AND WELDED WIRE FABRIC REINFORCEMENT SHALL BE EMBEDDED 2 INCHES CLEAR UNLESS OTHERWISE SHOWN OR NOTED.
  - PRECAST REINFORCED CONCRETE RISERS SHALL BE PLACED WITH TONGUE DOWN.

**2' X 3' INLET WITH SUMP DETAIL**  
NO SCALE



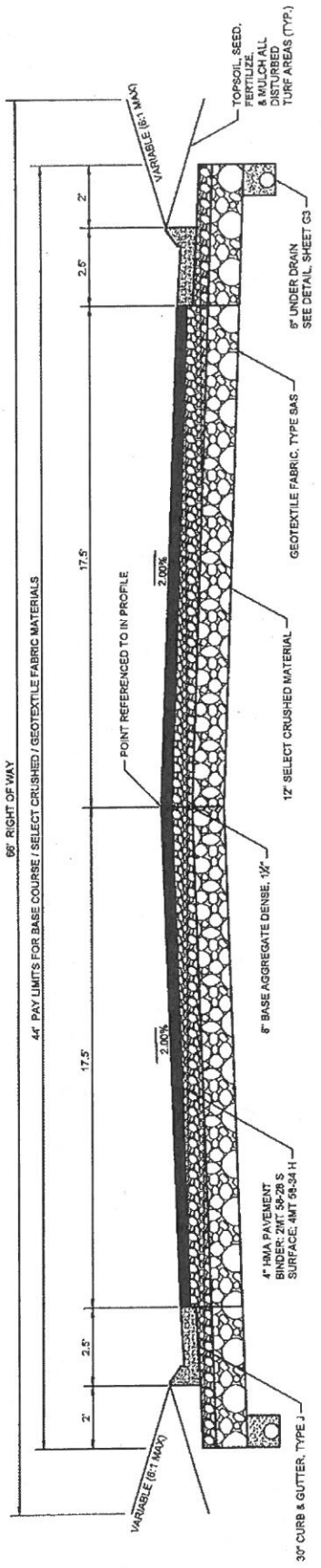
**INLET PROTECTION, TYPE C**  
NO SCALE

- INSTALLATION NOTES:**
- TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3\"/>

PROJECT NO.		SCALE		NO.	DATE	BY
DRAWING DATE		DESIGNED BY		CHKD.		
E.N.		C.E.				
JOB DATE		SITE		LOCATION		

<p><b>MSA</b> ARCHITECTURAL ENGINEERING &amp; CONSTRUCTION CONSULTANTS 546 NORTH 13TH AVENUE, SUITE 100 MILWAUKEE, WI 53248 (414) 333-1100 www.msa-engineers.com</p>		<p>INDUSTRIAL PARK CONNECTION TO STH 13 CITY OF ABBOTSFORD CLARK COUNTY, WI</p>
<p>STORM SEWER &amp; EROSION CONTROL DETAILS</p>		<p>7881025 JAZT CS</p>



**INDUSTRIAL PARK ENTRANCE**  
STA. 106+29.25 TO 107+94.98

SCALE: NONE

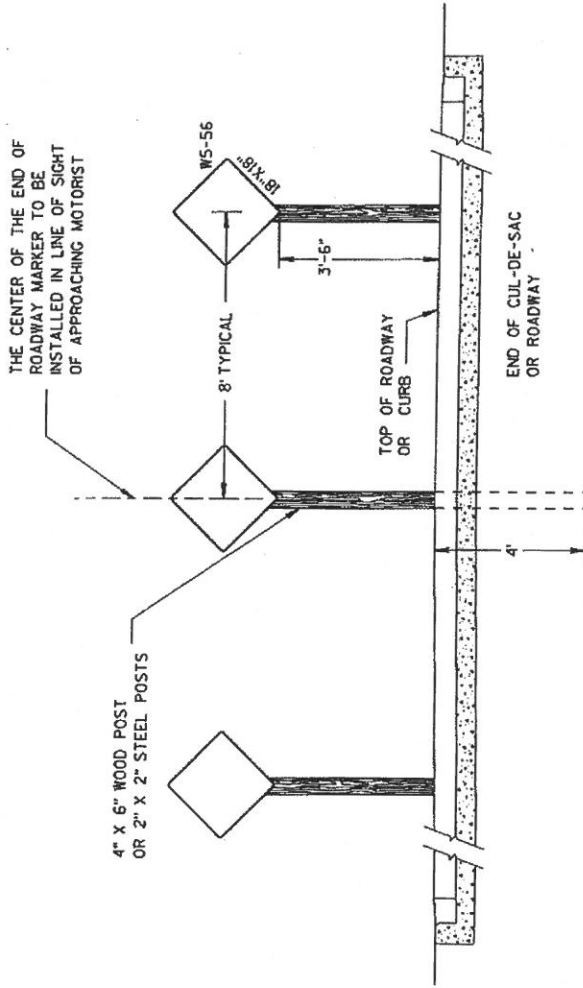
PROJECT NO.	7881025	TYPICAL SECTION
DATE	04	
INDUSTRIAL PARK CONNECTION TO STH 13 CITY OF ABBOTSFORD CLARK COUNTY, VT		
ARCHITECT/ENGINEER/PLANNER/SURVEYOR	MSA	
146 HUNTER PARKWAY SUITE 100 WINDHAM, VT 05791 (773) 341-2311 (VT) 204-2071 www.msa-pe.com		
NO.	DATE	DESCRIPTION
1	04/10/08	ISSUED FOR PERMITS
2	04/10/08	ISSUED FOR PERMITS
3	04/10/08	ISSUED FOR PERMITS
4	04/10/08	ISSUED FOR PERMITS

**GENERAL NOTES**

SIGN LOCATIONS SHOWN ARE TYPICAL PLACEMENT AND MAY BE ADJUSTED BY THE ENGINEER AS FIELD CONDITIONS DICTATE.

THE MINIMUM NUMBER OF END-OF-ROADWAY SIGNS ARE THREE (AS SHOWN). ADDITIONAL END-OF-ROADWAY SIGNS MAY BE INSTALLED AS FIELD CONDITIONS DICTATE. (SEE SIGNING PLAN).

WHEN BEAMGUARD IS REQUIRED, PLACE END-OF-ROADWAY SIGNING BEHIND BEAMGUARD.



**TYPICAL SIGN INSTALLATION**

PROJECT NO.	SCALE AS SHOWN	DATE	BY	INDUSTRIAL PARK CONNECTION TO 8TH 13 CITY OF ABBOTSFORD CLARK COUNTY, WI	END-OF-ROAD SIGNING DETAILS	7881025 05
PROJECT DATE	DESIGNED BY	CHECKED BY	DATE	INDUSTRIAL PARK CONNECTION TO 8TH 13 CITY OF ABBOTSFORD CLARK COUNTY, WI		
DATE PLOTTED	DATE	DATE	DATE			

**GENERAL NOTES**

THIS LANE CLOSURE DETAIL IS TYPICAL FOR CLOSING THE LEFT LANE, FOR A RIGHT LANE CLOSURE, REVERSE THE TRAFFIC CONTROL.

THIS DETAIL MAY BE USED FOR ROADWAYS WITH EITHER TWO OR THREE LANES IN EACH DIRECTION. THE EXACT NUMBER, LOCATION, AND SPACING OF ALL SIGNS AND DEVICES SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.

THE SPACING BETWEEN TRAFFIC CONTROL SIGNS SHOULD BE ADJUSTED TO NOT CONFLICT WITH AND SHOULD PROVIDE A DESIRABLE MINIMUM OF 200 FEET CLEARANCE TO EXISTING SIGNS THAT WILL REMAIN IN PLACE.

ALL SIGNS ARE 48"x48" UNLESS OTHERWISE NOTED. IF NECESSARY DUE TO SPACE CONSTRAINTS IN URBAN AREAS, 36" x 36" SIGNS MAY BE USED IF APPROVED BY DISTRICT TRAFFIC UNIT.

"W" SIGNS ARE THE SAME AS "W" SIGNS EXCEPT THE BACKGROUND IS ORANGE. SIGNS THAT WILL BE IN PLACE LESS THAN 7 CONTIGUOUS DAYS AND NIGHTS, OR THAT WILL BE PLACED IN A CLOSED LANE, MAY BE MOUNTED ON PORTABLE SUPPORTS.

ANY SIGNS TEMPORARY OR EXISTING, WHICH CONFLICT WITH TRAFFIC CONTROL "IN USE" SHALL BE REMOVED OR COVERED AS NEEDED AND AS APPROVED BY THE ENGINEER.

REMOVE PAVEMENT MARKINGS AND PLACE TEMPORARY PAVEMENT MARKING, REMOVABLE TAPE IF LANE CLOSURE IS TO BE IN PLACE FOR 4 OR MORE CONTIGUOUS DAYS AND NIGHTS, ON UNDIVIDED ROADWAYS, OMIT THE SIGNS SHOWN ON LEFT SIDE OF ROAD.

W20-1A, C20-1 AND C20-2A SIGNS ARE NOT REQUIRED IF THE LANE CLOSURE IS WITHIN A LARGER WORK ZONE WHERE THESE SIGNS ARE ALREADY PRESENT.

OMIT C20-1 SIGNS IF LENGTH OF WORK AREA IS 2 MILES OR LESS.

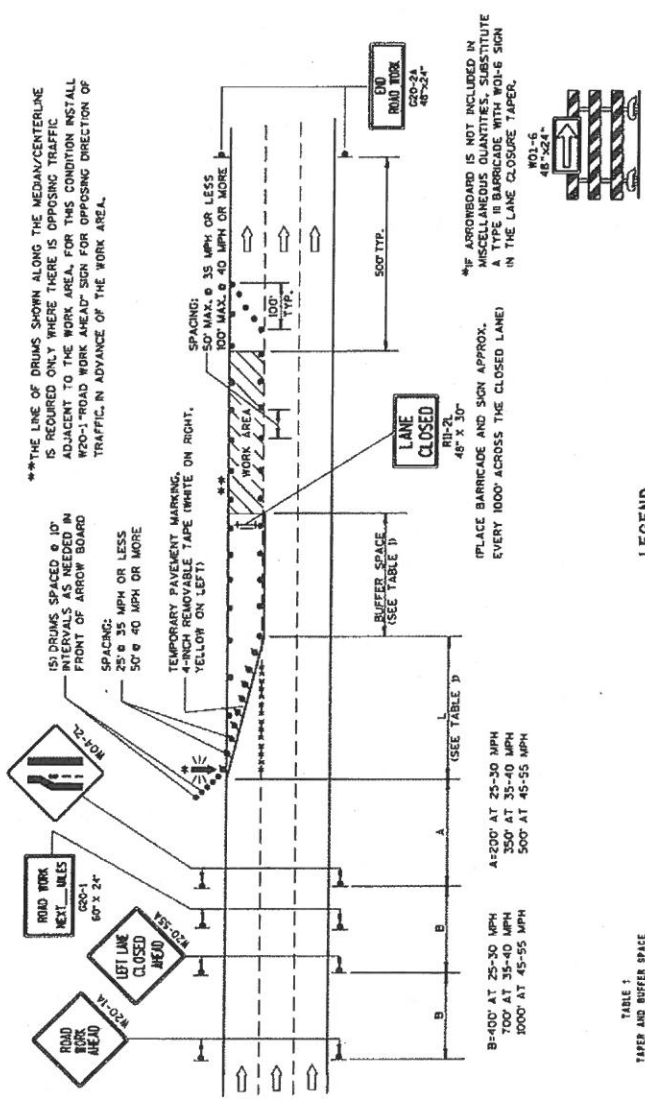
CONSIDER GEOMETRICS WHEN LOCATING SIGNS AND ARROWBOARDS SO THE APPROACHING DRIVER HAS A CLEAR VIEW OF THE ARROWBOARDS AND LANE CLOSURE DRUMS.

PLACE THE ARROWBOARD AS CLOSE AS POSSIBLE TO THE BEGINNING OF THE LANE CLOSURE TAPER, PREFERABLY ON THE SHOULDER OR TERRACE.

CHANNELIZING DEVICES PLACED ADJACENT TO WORK AREA SHALL BE PULLED BACK FROM THE TRAVEL LANE WHEN WORK IS NOT IN PROGRESS.

BARRICADES IN A CLOSED LANE THAT MUST BE MOVED FOR A WORK OPERATION SHALL BE IMMEDIATELY RE-ESTABLISHED UPON COMPLETION OF THE OPERATION OR, FOR CONTINUING OPERATIONS, AT THE END OF EACH WORKING DAY.

WARNING LIGHTS ARE NOT REQUIRED IF THE LANE CLOSURE IS A DAYTIME ONLY OPERATION.



150 DRUMS SPACED @ 10' IS REQUIRED ONLY WHERE THERE IS OPPOSING TRAFFIC ADJACENT TO THE WORK AREA. FOR THIS CONDITION INSTALL W20-1 ROAD WORK AHEAD SIGN FOR OPPOSING DIRECTION OF TRAFFIC IN ADVANCE OF THE WORK AREA.

\*\*THE LINES OF DRUMS SHOWN ALONG THE MEDIAN/CENTERLINE IS REQUIRED ONLY WHERE THERE IS OPPOSING TRAFFIC ADJACENT TO THE WORK AREA. FOR THIS CONDITION INSTALL W20-1 ROAD WORK AHEAD SIGN FOR OPPOSING DIRECTION OF TRAFFIC IN ADVANCE OF THE WORK AREA.

SPACING: 25' @ 35 MPH OR LESS  
50' @ 40 MPH OR MORE

TEMPORARY PAVEMENT MARKING:  
4-INCH REMOVABLE TAPE (WHITE ON RIGHT,  
YELLOW ON LEFT)

SPACING: 50' MAX. @ 35 MPH OR LESS  
100' MAX. @ 40 MPH OR MORE

WORK AREA

END ROAD WORK  
C20-2A  
48" x 24"

LANE CLOSED  
R10-2  
48" x 30"

PLACE BARRICADE AND SIGN APPROX. EVERY 100' ACROSS THE CLOSED LANE

"W" ARROWBOARD IS NOT INCLUDED IN THIS DETAIL. USES WHITE BACKGROUND WITH RED LETTERS. A TYPE III BARRICADE WITH WORK SIGN IN THE LANE CLOSURE TAPER.

W20-1A, C20-1 AND C20-2A SIGNS ARE NOT REQUIRED IF THE LANE CLOSURE IS WITHIN A LARGER WORK ZONE WHERE THESE SIGNS ARE ALREADY PRESENT.

OMIT C20-1 SIGNS IF LENGTH OF WORK AREA IS 2 MILES OR LESS.

CONSIDER GEOMETRICS WHEN LOCATING SIGNS AND ARROWBOARDS SO THE APPROACHING DRIVER HAS A CLEAR VIEW OF THE ARROWBOARDS AND LANE CLOSURE DRUMS.

PLACE THE ARROWBOARD AS CLOSE AS POSSIBLE TO THE BEGINNING OF THE LANE CLOSURE TAPER, PREFERABLY ON THE SHOULDER OR TERRACE.

CHANNELIZING DEVICES PLACED ADJACENT TO WORK AREA SHALL BE PULLED BACK FROM THE TRAVEL LANE WHEN WORK IS NOT IN PROGRESS.

BARRICADES IN A CLOSED LANE THAT MUST BE MOVED FOR A WORK OPERATION SHALL BE IMMEDIATELY RE-ESTABLISHED UPON COMPLETION OF THE OPERATION OR, FOR CONTINUING OPERATIONS, AT THE END OF EACH WORKING DAY.

WARNING LIGHTS ARE NOT REQUIRED IF THE LANE CLOSURE IS A DAYTIME ONLY OPERATION.

**TABLE 1**  
TAPER AND BUFFER SPACE FOR 3' LANE WIDTH

S	L	W	W
25	125'	55'	
30	180'	85'	
35	245'	120'	
40	320'	170'	
45	540'	220'	
50	600'	280'	
55	660'	335'	

FOR LANE WIDTH OTHER THAN 3':  
L = WS AT 45 MPH OR GREATER  
L = WS AT 40 MPH OR LESS  
L = TAPER LENGTH IN FEET  
S = NON-CONSTRUCTION SPEED LIMIT (MPH)  
W = WIDTH OF LANE CLOSURE

- LEGEND**
- TYPE III BARRICADE WITH ATTACHED SIGN
  - SIGN ON PERMANENT SUPPORT
  - TRAFFIC CONTROL DRUM WITH TYPE "C" STEADY BURN LIGHT
  - TRAFFIC CONTROL DRUM
  - FLASHING ARROW BOARD
  - DIRECTION OF TRAFFIC
  - REMOVING PAVEMENT MARKING (SEE GENERAL NOTES)
  - WORK AREA

INDUSTRIAL PARK CONNECTION TO 5TH 13  
CITY OF ABBOTSFORD  
CLARK COUNTY, W

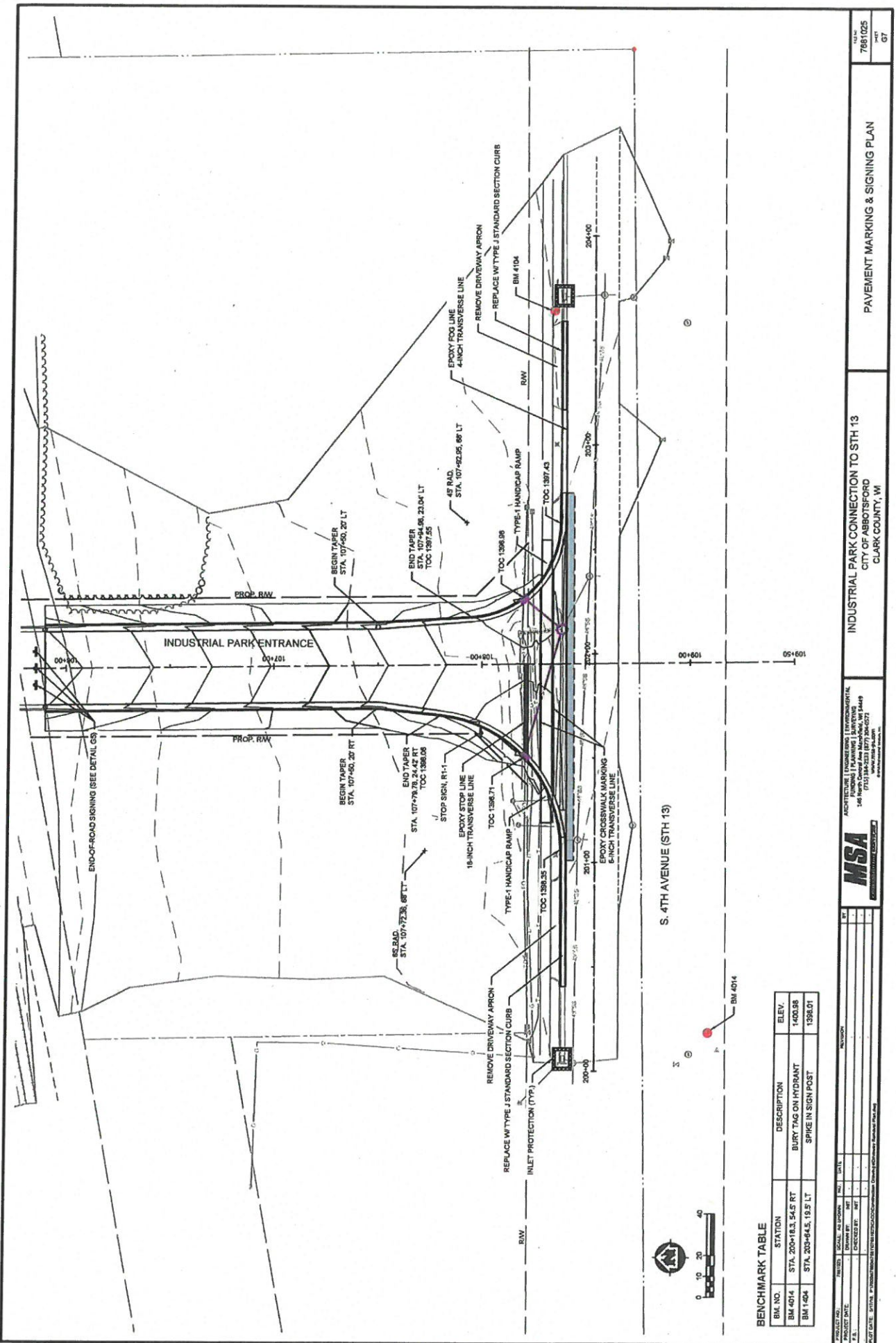
ARCHITECTURE | ENGINEERING | ENVIRONMENTAL  
1400 11th Avenue, Suite 100  
Abbotsford, BC V2M 4K9  
781.861.1333 | 877.764.6272  
www.msa.ca

**MSA**  
MULTISERVICES GROUP

PROJECT NO.:  
SCALE AS SHOWN  
DATE:  
DESIGNED BY:  
CHECKED BY:  
DATE:  
DATE:

7881025  
GR

LANE CLOSURE DETAILS



INDUSTRIAL PARK CONNECTION TO STH 13  
 CITY OF ABBOTSFORD  
 CLARK COUNTY, WI

PAVEMENT MARKING & SIGNING PLAN

7861025  
 SHEET  
 G7

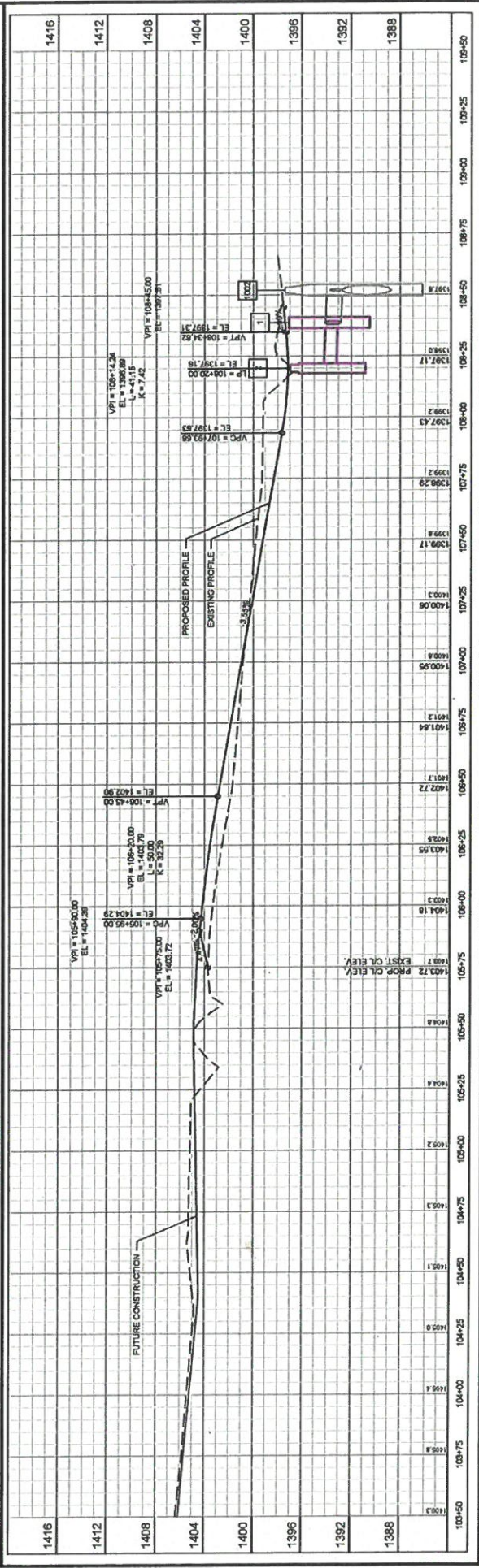
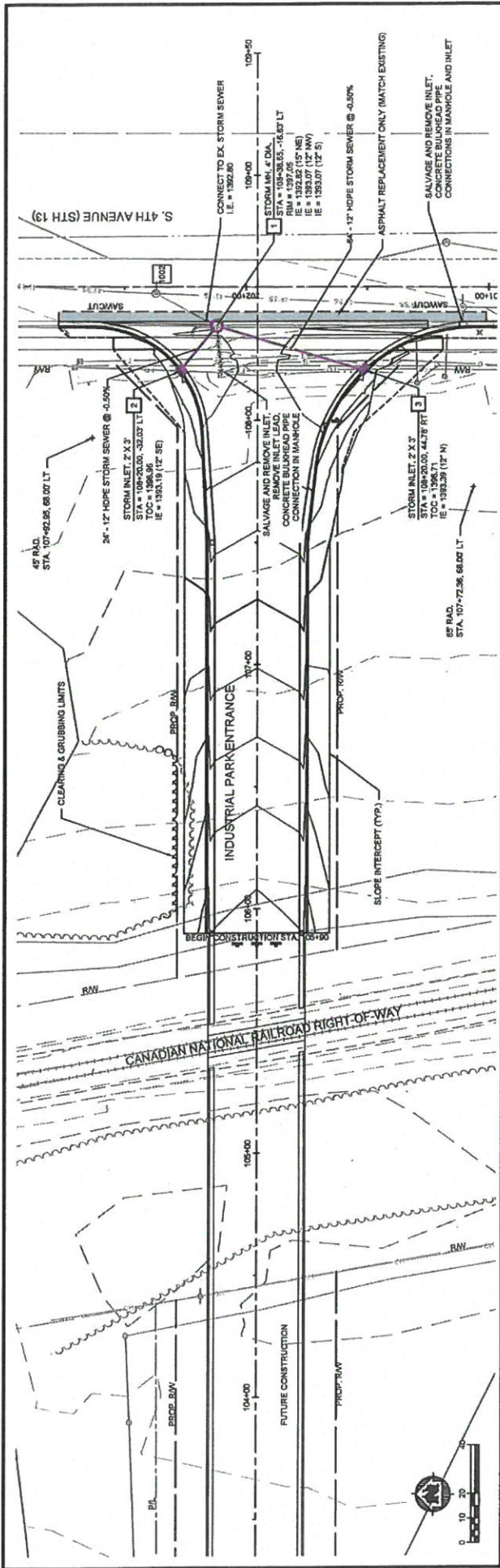


ARCHITECTURE | ENGINEERING | ENVIRONMENTAL  
 PLANNING | PLANNING | SURVEYING  
 1400 W. WISCONSIN AVENUE, SUITE 100  
 MILWAUKEE, WI 53233-2027  
 WWW.MSA-ENGINEERING.COM

**BENCHMARK TABLE**

BM. NO.	STATION	DESCRIPTION	ELEV.
BM 404	STA. 200+18.3, 54.5 RT	BURY TAG ON HYDRANT	1400.98
BM 1404	STA. 203+64.5, 19.5 LT	SPIKE IN SIGN POST	1398.01

PROJECT NO.	DATE	SCALE	BY	CHECKED BY	DATE



**INDUSTRIAL PARK CONNECTION TO STH 13**  
CITY OF ABBOTSFORD  
CLARK COUNTY, WA

INDUSTRIAL PARK ENTRANCE PLAN & PROFILE

DATE: 7/8/2025  
DRAWN BY: JPM  
CHECKED BY: JPM  
SCALE: AS SHOWN  
PROJECT NO: 2024-001  
SHEET NO: 113

**MSA**  
CONSULTANTS

INDUSTRIAL PARK CONNECTION TO STH 13  
CITY OF ABBOTSFORD  
CLARK COUNTY, WA

DATE: 7/8/2025  
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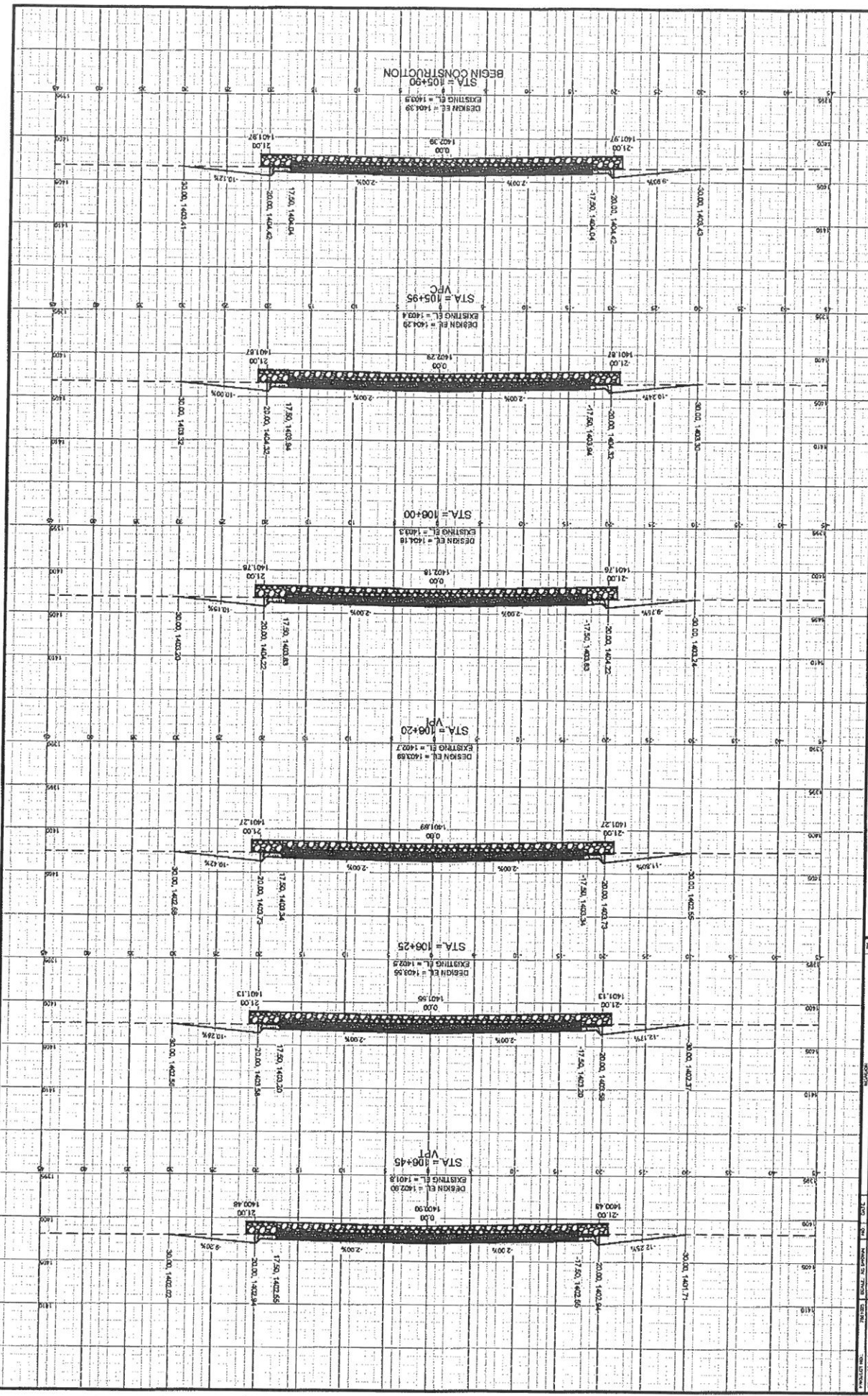
11E

INDUSTRIAL PARK ENTRANCE CROSS SECTIONS

INDUSTRIAL PARK CONNECTION TO STH 13  
CITY OF ABBOTSFORD  
CLARK COUNTY, WI

MSA  
METRO SURVEYING & ENGINEERING, INC.  
1400 W. WISCONSIN AVENUE  
MILWAUKEE, WI 53233  
(414) 334-2333

PROJECT: INDUSTRIAL PARK CONNECTION TO STH 13  
SHEET: CS 1  
DATE: 10/20/11  
DRAWN BY: JMM  
CHECKED BY: JMM  
SCALE: AS SHOWN



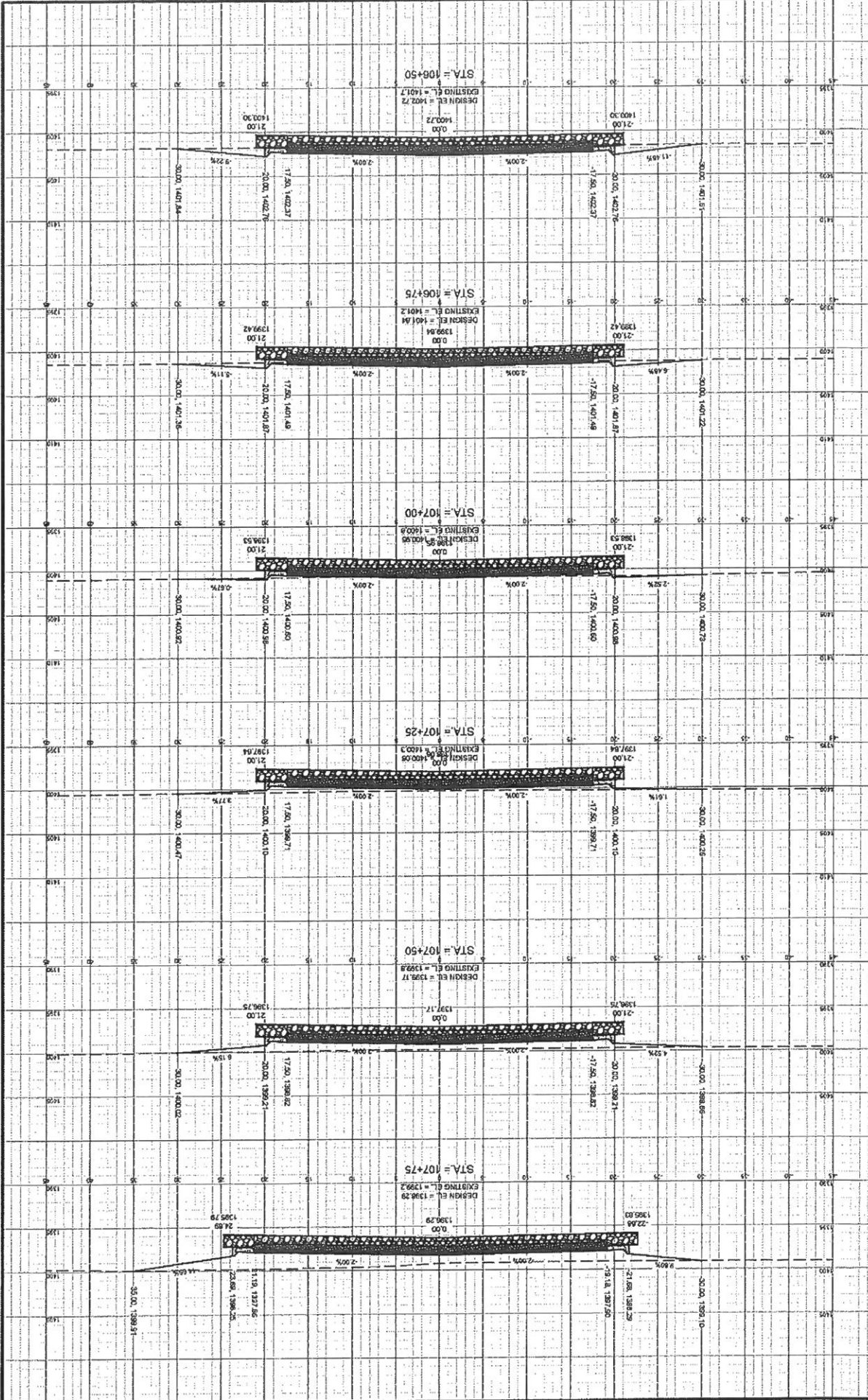


INDUSTRIAL PARK ENTRANCE CROSS SECTIONS  
 INDUSTRIAL PARK CONNECTION TO STH 13  
 CITY OF ABBOTSFORD  
 CLARK COUNTY, WI

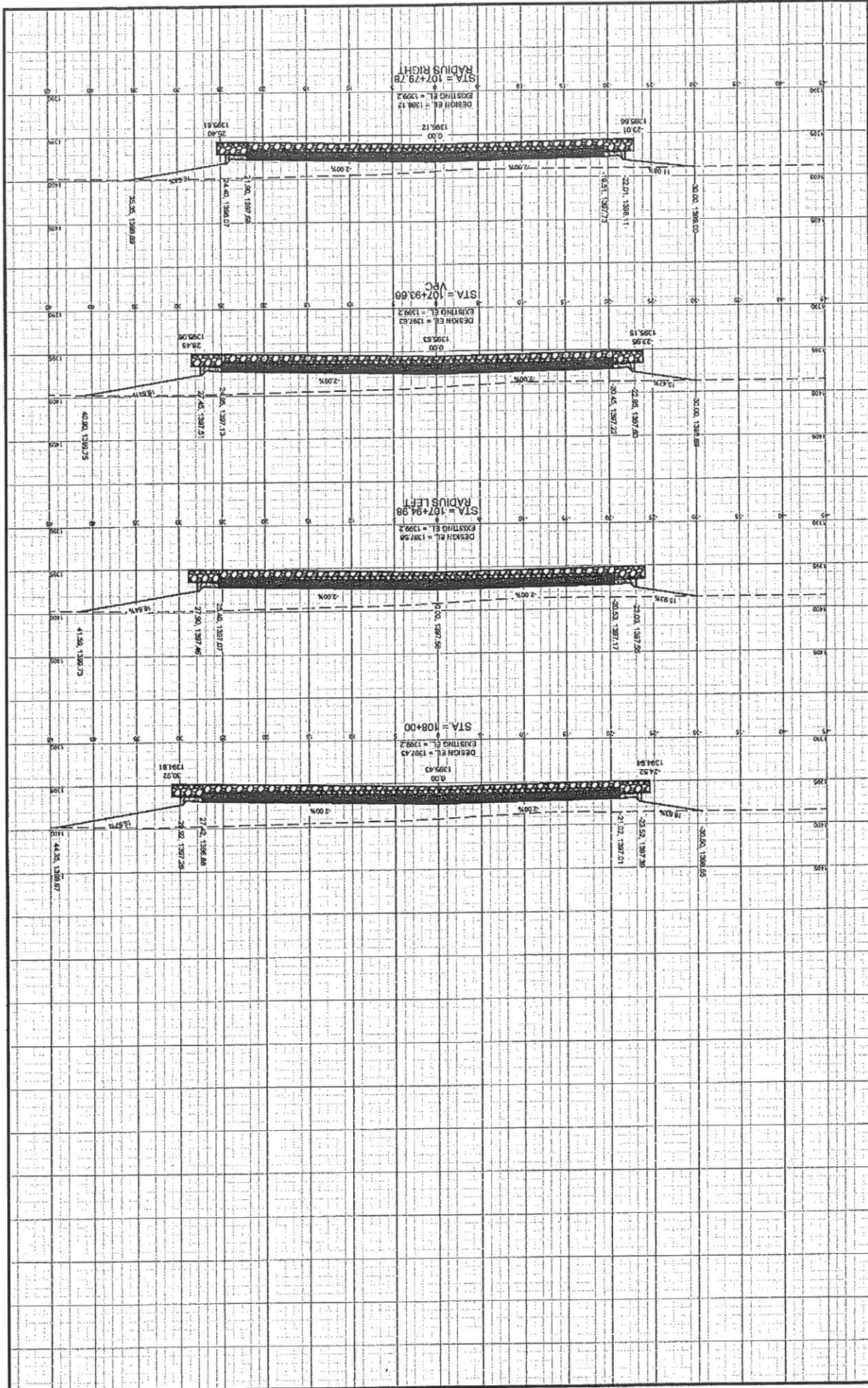
ARCHITECTURE ENGINEERING PROFESSIONAL P.A.  
 MSA  
 14800 Highway 10, Abbotsford, WI 53404  
 (715) 338-3122 (F) (715) 338-2271  
 www.msa-engineers.com



PROJECT NO.	DATE	BY	SCALE
DRAWN BY	CHECKED BY	DATE	
PROJECT DATE			
PROJECT NO. 130101 DATE 01/15/10 BY J. L. JENSEN SCALE AS SHOWN DRAWN BY J. L. JENSEN CHECKED BY J. L. JENSEN PROJECT DATE 01/15/10			



113



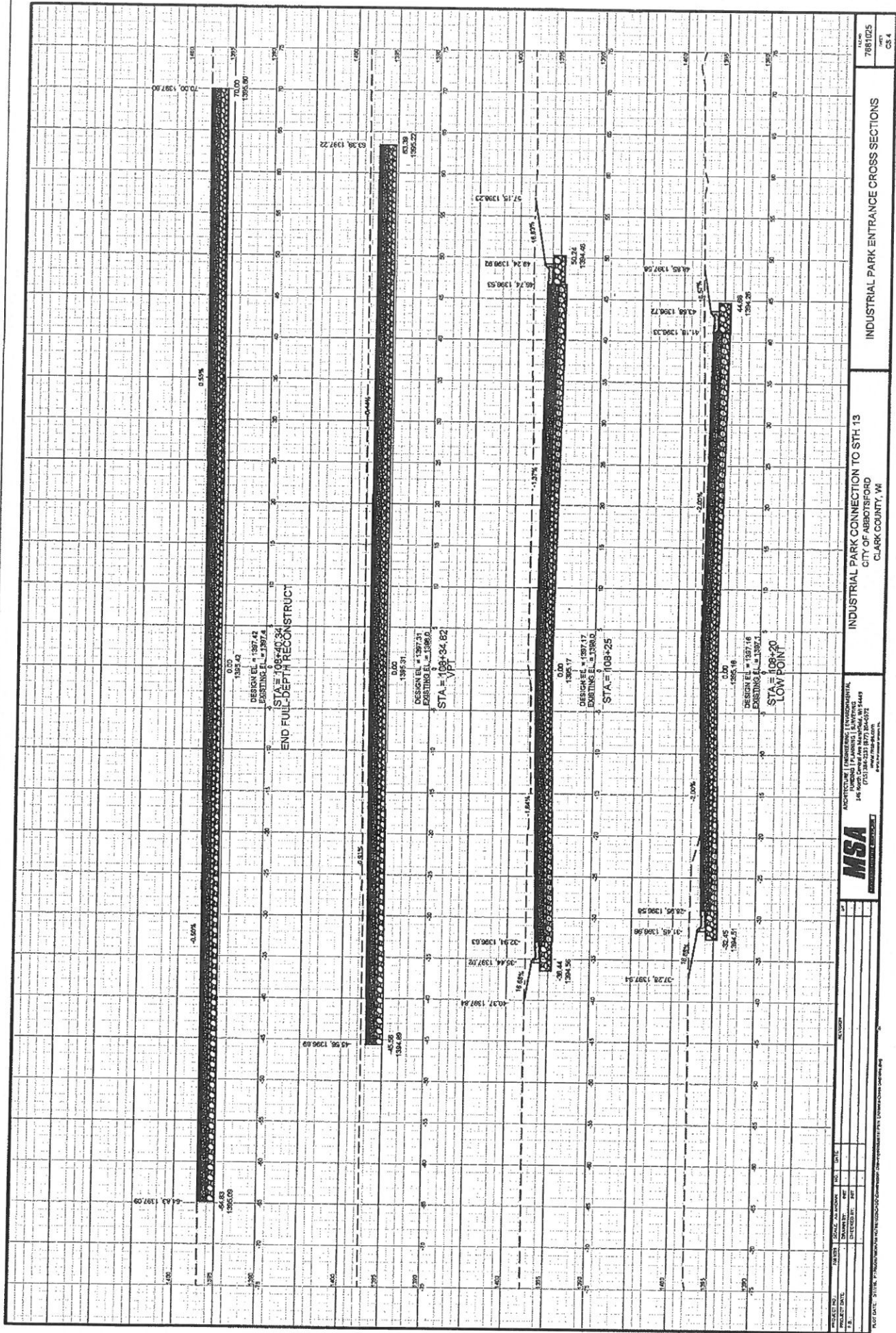
**INDUSTRIAL PARK ENTRANCE CROSS SECTIONS**

**INDUSTRIAL PARK CONNECTION TO STH 13**  
CITY OF ABBOTSFORD  
CLARK COUNTY, WI

PROJECT NO. 164  
DATE 10/20/11  
SCALE 1"=40'

**MSA**  
ARCHITECTURE ENGINEERING ENVIRONMENTAL  
PLANNING & SURVEYING  
1460 UNIVERSITY AVENUE  
WISCONSIN 53506  
(715) 885-3377 FAX (715) 885-3373  
www.msa-engineers.com

DESIGNED BY: [Name]  
CHECKED BY: [Name]  
DATE: [Date]



PROJECT NO.		DATE	
PROJECT NAME		SCALE	
DESIGNED BY	CHECKED BY	DATE	DATE
DRAWN BY	DATE		
DATE			
ARCHITECTURAL / ENGINEERING / ENVIRONMENTAL 140 KENNEDY FRANKLIN BLVD. SUITE 100 FORT WORTH, TEXAS 76102 (817) 332-2333 (817) 342-0771 www.msa-engineers.com			
<b>MSA</b> MECHANICAL / ELECTRICAL / PLUMBING		INDUSTRIAL PARK CONNECTION TO STH. 13 CITY OF ABBOTTSFORD CLARK COUNTY, VA	
DATE: 01/18/20 TIME: 10:00 AM		SHEET NO: 7881025 OF: CS 4	



# APPLICATION/PERMIT TO WORK ON HIGHWAY RIGHT-OF-WAY

Wisconsin Department of Transportation (WisDOT)

DT1812 1/2016 s. 86.07(2), 86.16 and other applicable Wis. Stats.

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1. Applicant's Name, Address, City, State and ZIP Code City of Abbotsford 203 North First Street Abbotsford, WI 54405		2. Work Start Date October 2018	4. Location Description (¼ section, section, town, range; provide plat and location maps) NE 1/4, SE 1/4, Sec. 1, T 28N, R1E
		3. Work Finish Date* 10/20/2018	
5. Is the work area near a survey monument? (If yes, call 866-568-2852 or email <a href="mailto:geodetic@dot.wi.gov">geodetic@dot.wi.gov</a> ) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		6. Work Location (List all that apply) Town: _____ Village: _____ City: <u>Abbotsford</u> County: <u>Clark</u>	
8. <u>Trans 401</u> project designation? (Provide a formal erosion control plan for all Major projects. See provision #13.) <input type="checkbox"/> Major <input checked="" type="checkbox"/> Minor		7. Highway (List all that apply) WIS <u>13</u> US _____ Interstate _____	
9. Are any environmental approvals, certifications or permits required from other regulatory agencies? (If yes, provide a copy of each item. If no, provide proof of other agency coordination as needed. For additional information, go to <a href="#">environmental coordination</a> .) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
10. Work Type (Check all that apply) <input type="checkbox"/> Access management <input type="checkbox"/> Crash investigation/cleanup <input type="checkbox"/> Drainage: Culverts/tiles <input type="checkbox"/> Drainage: Grading/riprap <input checked="" type="checkbox"/> Drainage: Storm Sewer <input type="checkbox"/> Environmental assessment <input type="checkbox"/> Harvesting nature products <input type="checkbox"/> Hazmat: Cleanup/remediation <input type="checkbox"/> Hazmat: Monitoring wells <input type="checkbox"/> Invasive species assessment <input checked="" type="checkbox"/> Landscaping <input type="checkbox"/> Soil borings <input type="checkbox"/> Surveying		12. Work Zone Description (Check all that apply) <input type="checkbox"/> Not applicable <input type="checkbox"/> Full road closure: detour** <input type="checkbox"/> Full road closure: temporary <input checked="" type="checkbox"/> Lane closure: without flagging <input type="checkbox"/> Lane closure: with flagging <input type="checkbox"/> Lane encroachment (2 feet or less) <input type="checkbox"/> Intersection/roundabout <input type="checkbox"/> Shoulder/parking lane closure  Freeway/expressway location <input type="checkbox"/> Off shoulder: < 30' off white line <input type="checkbox"/> Off shoulder: ≥ 30' off white line <input type="checkbox"/> Near right-of-way line or fence  Non-Freeway/expressway location <input type="checkbox"/> Off shoulder: < 15' off white line <input type="checkbox"/> Off shoulder: ≥ 15' off white line <input type="checkbox"/> Back of curb: < 2' behind <input type="checkbox"/> Back of curb: ≥ 2' behind	
11. Vegetation Management (Check all that apply) <input type="checkbox"/> Mow <input type="checkbox"/> Remove <input type="checkbox"/> Prune <input type="checkbox"/> Cut and/or trim <input type="checkbox"/> Plant <input type="checkbox"/> Chemically treat <sup>13</sup>		13. Provide detailed description of how work will be accomplished. Use page 2 or additional pages if needed. Provide work plans, drawings and specifications as needed. <b>For chemical treatment, answer questions on page 2.</b>  Contractor will mobilize and install erosion control BMPs. Contractor shall complete pavement removals associated with the project work. Storm sewer will be installed followed by roadway excavation and grading. Concrete curb and gutter will be installed followed by asphalt paving. Finally the site will be restored.	

It is understood and agreed that approval is subject to the applicant's full compliance with the pertinent Statutes, as well as any codes, rules, regulations, and other jurisdictional agencies' permit requirements. Applicant shall comply with all permit provisions, superimposed notes, and detail drawings that WisDOT may add. Any alteration of this form by the applicant is prohibited and may be cause to revoke this permit. When approved, the permit does not transfer any land; nor give, grant or convey any land right, right in land, nor easement in WisDOT right-of-way. It is not assignable or transferrable. All costs associated with this permit are the permittee's responsibility unless otherwise noted.

_____ (Main Contractor Company Name, If applicable)		<u>X Craig Stuttgen</u> (Applicant or Authorized Representative Signature) (If Computer-filled, Brush Script Font)		7/17/2018 (Date)
_____ (Contractor Representative/Title)		Craig Stuttgen (Printed Name)		Public Works Manager (Title)
_____ (Area Code/Phone No. – Cell)		715-613-9444 (Area Code/Phone No.)		c.stuttgen@ci.abbotsford.wi.us (Email Address)

\* Includes permanent restoration. If the permitted work has not started by the "Work Finish Date", this permit is null and void. If the permitted work has started, but has not been completed by the "Work Finish Date", the work shall not be completed unless authorized through an approved written time extension or a subsequent permit. **ANY PERMIT ISSUED IS REVOCABLE.**

### For Official Wisconsin DOT Use Only – Do Not Write Below

<input type="checkbox"/> <b>PERMITTEE SHALL NOTIFY THE WISDOT REPRESENTATIVE LISTED BELOW 3 DAYS BEFORE STARTING ANY WORK:</b> Region contact, title, office address, area code/phone no., and email address  Nicholas D Vos, P.E. Wisconsin DOT North Central Region - Rhinelander Office 510 North Hanson Lake Road Rhinelander, WI 54501 715-365-5782	<input type="checkbox"/> See Supplemental Permit Provisions (Page 4) <input checked="" type="checkbox"/> <b>Special Permit Provisions Also Included</b> <input checked="" type="checkbox"/> Lane Closure System notification required <input type="checkbox"/> Insurance or performance bond required <input type="checkbox"/> Other regulatory agency permits not required <input type="checkbox"/> **State highway traffic <u>detour permit</u> required <input type="checkbox"/> Permit issued in conjunction with: _____ <input type="checkbox"/> Permit voids and supersedes permit(s): # _____, Issued _____  <input type="checkbox"/>	Date Application Received 7/17/2018  Date Application Complete 7/31/2018  Permit Issuance Date 10/1/2018  Permit Expiration Date 10/20/2018  Permit Extension Date   Permit Number <b>37-009-18R</b>
	(WisDOT Authorized Representative Signature – If Computer-filled, Brush Script Font)	

<p>Use this section to provide information on chemical treatment (question #11):</p> <p>(a) Chemical(s) to be used and EPA Registration Number(s)? (Example: Garlon 4 Ultra, EPA REG. NO. 62719-527)</p> <p>(b) Type of application(s)? (Example: Stump treatment, broadcast, etc.)</p> <p>(c) Applicator name(s) and Wisconsin certification number(s)? (Example: Bill Smith, 146886-CA. Personnel must be licensed as commercial applicators in category 6.0, Right-of-Way, to legally apply herbicides on roadsides.)</p> <p>(d) How will property owners bordering the affected highway ROW be notified prior to spraying? (Examples: In-person, doorknob cards, letters, phone calls, etc.)</p> <p>(e) Will spraying occur near wetlands? (If yes, see question #9)</p> <p>(f) Provide name(s) and cell number(s) for the supervisor or lead worker of each crew:</p>	<p>Use this section to provide information that does not fit on front page or #11(a)-(f) on left:</p>
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### INDEMNIFICATION

The Applicant shall save and hold the State, its officers, employees, agents, and all private and governmental contractors and subcontractors with the State under Chapter 84 Wisconsin Statutes, harmless from actions of any nature whatsoever (including any by Applicant itself) which arise out of, or are connected with, or are claimed to arise out of or be connected with any of the work done by the Applicant, or the construction or maintenance of facilities by the Applicant, pursuant to this permit or any other permit issued by the State for location of property, lines or facilities on highway right-of-way, (1) while the Applicant is performing its work, or (2) while any of the Applicant's property, equipment, or personnel, are in or about such place or the vicinity thereof, or (3) while any property constructed, placed or operated by or on behalf of Applicant remains on the State's property or right-of-way pursuant to this permit or any other permit issued by the State for location of property, lines or facilities on highway right-of-way; including without limiting the generality of the foregoing, all liability, damages, loss, expense, claims, demands and actions on account of personal injury, death or property loss to the State, its officers, employees, agents, contractors, subcontractors or frequenters; to the Applicant, its employees, agents, contractors, subcontractors, or frequenters; or to any other persons, whether based upon, or claimed to be based upon, statutory (including, without limiting the generality of the foregoing, worker's compensation), contractual, tort, or whether or not caused or claimed to have been caused by active or inactive negligence or other breach of duty by the State, its officers, employees, agents, contractors, subcontractors or frequenters; Applicant, its employees, agents, contractors, subcontractors or frequenters; or any other person. Without limiting the generality of the foregoing, the liability, damage, loss, expense, claims, demands and actions indemnified against shall include all liability, damage, loss, expense, claims, demands and actions for damage to any property, lines or facilities placed by or on behalf of the Applicant pursuant to this permit or any other permit issued by the State for location of property, lines or facilities on highway right-of-way in the past or present, or that are located on any highway or State property or right-of-way with or without a permit issued by the State, for any loss of data, information, or material; for trademark, copyright or patent infringement; for unfair competition or infringement of personal or property rights of any kind whatever. The Applicant shall at its own expense investigate all such claims and demands, attend to their settlement or other disposition, defend all actions based thereon and pay all charges of attorneys and all other costs and expenses of any kind arising from any such liability, damage, loss, claims, demands and actions.

Any transfer, whether voluntary or involuntary, of ownership or control of any property constructed, placed or operated by or on behalf of the Applicant that remains on the State's property or right-of-way pursuant to this permit shall not release Applicant from any of the indemnification requirements of this permit, unless the State is notified of such transfer in writing. Any acceptance by any other person or entity, whether voluntary or involuntary, of ownership or control of any property constructed, placed or operated by or on behalf of the Applicant that remains on the State's property or right-of-way pursuant to this permit, shall include acceptance of all of the indemnification requirements of this permit by the other person or entity receiving ownership or control.

Notwithstanding the foregoing, a private contractor or subcontractor with the State under Chapter 84 Wisconsin Statutes, that fails to comply with sections 66.0831 and 182.0175 Wisconsin Statutes (2013-2014), remains subject to the payment to the Applicant of the actual cost of repair of intentional or negligent damage by the contractor or subcontractor to any property, lines or facilities placed by or on behalf of the Applicant pursuant to this permit or any other permit issued by the State for location of property, lines or facilities on highway right-of-way, and remains subject to payment to the Applicant for losses due to personal injury or death resulting from negligence by the contractor or subcontractor.

Notwithstanding the foregoing, if the State, or its officers, employees and agents, fail to comply with sections 66.0831 and 182.0175 Wisconsin Statutes (2013-2014), the State or its officers, employees and agents, remain subject to the payment to the Applicant of the actual cost of repair of willful and intentional damage by the State, or its officers, employees and agents, to any property, lines or facilities placed by or on behalf of the Applicant pursuant to this permit or any other permit issued by the State for location of property, lines or facilities on highway right-of-way, and remain subject to payment to the Applicant for losses due to personal injury or death resulting from negligence by the State, its officers, employees and agents.

No indemnification of private contractors or subcontractors with the State under Chapter 84 Wisconsin Statutes, shall apply in the event of willful and intentional damage by such private contractors or subcontractors to the property, lines and facilities of the Applicant located on the highway right-of-way pursuant to this permit or any other permit issued by the State for the location of property, lines or facilities on highway right-of-way.

## GENERAL PERMIT PROVISIONS AND CONDITIONS OF APPROVAL (#1-28)

11B

Pursuant to Wisconsin Statutes and once approved by WisDOT, this permit allows performance of the specific work described over which WisDOT has permit authority. **The permittee shall abide by these general provisions, and any supplemental and/or special provisions.** (ROW = right-of-way)

1. Warning signs, devices and methods shall be in place and fully functional prior to the start of any permitted work within highway ROW, and shall protect the public until all permitted work is complete. Warning signs and devices shall conform to the appropriate sizes, designs and configurations specified within the [Wisconsin Manual of Uniform Traffic Control Devices](#), current edition. Provide and maintain the quantity of signs and devices therein described, and supplement those with additional signs, devices and flaggers as necessary to functionally protect people and property from injury or damage at all times and under all conditions, including changed or changing conditions. All personnel shall wear retro-reflective safety vests while working within the highway ROW.
2. Secure the work site and associated traffic control zone against any hazard to the public, both when the site is attended and is unattended during off-hours, holidays, and nighttime hours. This includes vehicles, equipment and materials. Any violation of this permit, particularly any failure to maintain safe work site and traffic control zone, will require immediately cure by the permittee, and may result in WisDOT stopping further work, removal of permittee from the highway ROW, and/or permit revocation.
3. Coordinate the permitted work and in no case interfere with any ongoing highway improvement project.
4. Keep a complete copy of the permit (which may be electronic) at the job site at all times the permitted work is ongoing along with a project manager or supervisor familiar with the permit and all of its details and requirements. Failure to comply with any part of this permit is the permittee's responsibility.
5. Determine the location of, and protect or cause to protect from any damage, any existing facilities in the area affected by the permitted work. All notifications to other facility owners are the permittee's responsibility.
6. Perform all permitted work without obstructing or closing any part of any traffic lane or fully closing any road unless specifically authorized by WisDOT.
7. Alter the permitted facilities as may be ordered by WisDOT to facilitate highway improvement, alteration, safety control, or maintenance. Accept all costs of constructing, maintaining, altering, temporarily moving or relocating the permitted facilities.
8. The permit authorizes only the described work of and for the permittee indicated on this permit. It does not grant authority for the work of any other, either by present or future installation.
9. Any disturbance to, operation within, or use of a highway median is expressly prohibited, unless specifically authorized by WisDOT. **The use of interstate or freeway median crossovers for any reason is prohibited and subject to law enforcement citation.**
10. Construction methods and restorations shall be in accordance with applicable parts of [WisDOT's Standard Specifications for Highway and Structure Construction](#), current edition.
11. Comply with all applicable regulations and codes, including, but not limited to, the U.S. Department of Labor, Occupational Safety and Health Administration, [29 CFR Part 1926](#) for construction safety precautions and operations.
12. Do not open at any time any greater length of trench than is necessary to maintain essential progress of the work.
13. Implement erosion control best management practices (BMPs) prior to and at all times during work operations. Provide and maintain erosion control BMPs to protect all restored areas upon completion of the permitted work until the replacement vegetation achieves sustained growth. Trans 401 designations for major and [minor](#) projects in this permit use the same meanings as utility projects. If a project is not "minor", then it is "major".
14. Derive no direct access to install, maintain or repair the permitted facility from the freeway travel lane or shoulder or any interchange ramp, unless specifically authorized by WisDOT or if needed due to an emergency. In the latter case, immediately contact the Wisconsin State Patrol and WisDOT Region Office as indicated on this permit.
15. Install the facility in the specified permit location. Move any part of the facility found to be otherwise located to the correct location upon WisDOT order. Any facility part located other than as specified in this permit is at permittee's sole risk. Accordingly, if the same is undetected or is suffered to remain in variance to the permit, the permittee shall hold the State, its employees, agents and officers harmless and free of any cost, claim or liability associated with any accidental damage to such facility that may result from a highway construction, maintenance, traffic control, or ROW management project or function.
16. Promptly restore all highway facilities disturbed by the permitted work or associated operation. This includes natural highway facilities, including but not limited to living snow fence, headlamp screens, and other such highway safety features. WisDOT may issue a notice setting a specific time by which the restoration must be complete if restoration is not done voluntarily without delay. If the permittee fails to satisfactorily complete the restoration within the time established, WisDOT shall arrange for the restoration to be completed and bill the permittee accordingly. The permittee shall pay for all restoration costs.
17. Collect any brush, trash or waste materials resulting from the permitted work, and dispose of said materials off the ROW in accordance with applicable solid waste disposal regulations.
18. Send notice **within 10 calendar days** via regular mail or email to the authorized WisDOT representative who approved the permit upon completion of the work and restoration.
19. Smooth and finished slopes shall be constructed at any location where any regraded portion of the highway ROW meets the lands of adjacent property owners.
20. Backfill any excavation permitted within the highway pavement limits or shoulder areas with suitable granular material, placed in lifts or layers 12 inches or less each in depth, and mechanically compact to meet the appropriate density as specified in [WisDOT's Standard Specifications for Highway and Structure Construction](#), current edition. Do not use water jetting to accomplish mechanical compaction. Repair to WisDOT's satisfaction any subsequent heavings, settlements, or other faultings attributable to the permitted work. Use temporary sheeting, shoring and/or trench boxes as needed to prevent trench/tunnel cave-ins.
21. Restore in-kind any curb, gutter, sidewalk, driveway, gravel base, ballast, shoulder material, or other highway ROW element/facility disturbed under this permit to the qualities, grades, compactions and conditions specified in [WisDOT's Standard Specifications for Highway and Structure Construction](#), current edition.
22. Restore any turfed ROW area disturbed under this permit with fine-graded topsoil having a depth of not less than 4 inches, and reseeded to perennial grass or sodded to WisDOT's satisfaction.
23. Adjust manhole covers, shut-off and regulator valves, and like facilities to the level of the immediately adjacent grades.
24. Cure faults related to work or facilities under this permit that, in WisDOT's opinion, obstruct highway drainage or in any other manner adversely affect highway maintenance or operation, and restore the ROW as directed by and to WisDOT's satisfaction.
25. Keep all vehicles/equipment/materials outside the ROW fence including all bore pits of any bored or augered installations under a freeway. Do not keep vehicles/equipment/materials between any freeway travel lane and a bore pit if WisDOT authorizes the pit location within the freeway ROW. Locate all bore pits outside the clear zone and as close to the ROW fence as possible.
26. Do not keep vehicles/equipment/materials related to this permit within the non-freeway ROW limits except as are actively engaged in the work operation.
27. Be aware that future highway improvements may require the adjustment of part or all of the permitted facility, at permittee's cost, to conform to WisDOT's [Utility Accommodation Policy](#).

28. Comply with appropriate laws, rules, policies, etc. when within tribal or federal lands. Provide documentation as needed when on WisDOT ROW to prove compliance or coordination with the following agencies:

- Wisconsin Historical Society to avoid/mitigate any potential cultural resource (archeological, historical, burial site, etc.) impacts per [Wis. Stat. s. 44.40](#).
- Department of Natural Resources to avoid/mitigate any potential storm water runoff, site erosion, wetland, waterway and endangered/threatened species impacts.

**SUPPLEMENTAL PERMIT PROVISIONS (#29-\_\_)**

*The permittee shall abide by the following checked provisions:*

**TREE & VEGETATION MANAGEMENT**

- 29. Plant trees/vegetation only in such locations and in such species as indicated on the plans included and approved with this permit, or as WisDOT specifies in the field.
- 30. Maintain all plantings according to the attached special permit provisions.
- 31. Do not place any sign or marker identifying the plantings within the highway ROW limits.
- 32. WisDOT accepts no responsibility for loss that may occur to the plantings. Be fully aware that the plantings are subject to:
  - Thinning and/or mortality
  - Normal hazards due to maintenance operations, snow control, and public utility installation or alteration
  - Trimming or removal, if or when the plantings cause restrictions to sight distance or hazardous snow/ice conditions on the highway
  - Destruction, if highway reconstruction is done
  - Partial or complete abandonment or obliteration, or return to private ownership, if future changes in highway location are made
- 33. Do not cut, trim or damage trees/vegetation to facilitate the installation or maintenance of the permitted facility except as authorized by the owner of such tree/vegetation. See Wis. Stat. ss. [86.03\(2\)](#), [\(4\)](#), [86.16\(3\)](#), and [182.017\(5\)](#).
- 34. Do not cut or prune oak trees between April 15 and October 15 to prevent Oak Wilt Disease from spreading unless a thick coat of asphalt base tree paint is applied immediately after any cut, pruning wound, or abrasion made between those dates. Cleanly cut the exposed ends of any roots encountered during grading or trenching with suitable pruning tools immediately after exposure. Adhere to any applicable laws, including local ordinances if they are stricter than WisDOT specifications.
- 35. Remove all stumps, branches, logs, and other debris resulting from the cutting and trimming operations and dispose of such materials off the ROW. Tree disposal may also occur by giving them to the adjacent property owner(s) at a storage location approved by the owner(s). Comply with applicable laws that regulate the sale, transport, or pruning/cutting of trees.
- 36. Cut trees flush with the ground. Any remaining stumps shall not interfere with mowing operations.
- 37. Cut trees may be chipped and used for mulch on the ROW in a layer not exceeding three inches.
- 38. Trim only the trees/vegetation necessary to provide safe clearances or by special provisions. Do not damage non-target trees/vegetation. Do not clear cut trees/vegetation.
- 39. Survey the trees/vegetation to be removed and inspect jointly with a WisDOT representative prior to starting any work on the highway ROW.
- 40. Treat all deciduous tree stumps with a herbicide approved for this use. Do not treat evergreen tree stumps.
- 41. Follow the conditions specified in WisDOT's "Vegetation Alteration Decision" for vegetation removed or trimmed pursuant to [Wis. Stat. s. 84.305](#).

**RAILROAD CROSSING WORK**

- 42. Complete a permit/application form to detour state highway traffic ([DT1479](#)). This DT1812 permit shall only be in effect if WisDOT approves the matching DT1479 permit.
- 43. Comply with the attached "Special Provisions for Railroad Crossing Work."

**WORK RESTRICTIONS**

- 44. Daily, holiday and/or seasonal work restrictions apply to the permitted work as detailed on page \_\_. Review the restrictions with the WisDOT Region Office(s) identified on this permit.

**MISCELLANEOUS**

- 45. Contact the WisDOT Region Office(s) identified on this permit to arrange for a Region representative to inspect the work site. Perform no work under this permit prior to his/her arrival.
- 46. Contact the WisDOT Region Office(s) identified on this permit prior to completing the permitted work to arrange for a Region representative to inspect the work before the permittee's employees or contractor leaves the site.
- 47. Call the State Traffic Operations Center (STOC) / - on a weekly basis or as otherwise determined by the STOC before working on any interstate or other major freeway. The STOC may place restrictions on work times and lane/shoulder closures based upon various special events, oversize freight movements, or daily peak travel times.
- 48. Construction by open-trench methods is authorized only if the permitted installation can be accomplished in advance of the highway paving. Bore or dry auger the permitted facility if this cannot be accomplished.
- 49. At any location where open-trench installation across highway pavement is authorized, saw-cut the surface full depth to enable it to be restored with smooth joints. Restore concrete pavement to the nearest joint.
- 50. Backfill all excavations according to the attached detail.
- 51. Blasting within the highway ROW is authorized with this permit.
- 52.

**ATTN: Craig Stuttgen, City of Abbotsford**

**RE: Additional Clauses for Application/Permit to Work on Highway ROW (DT 1812)**

**SPECIAL PERMIT PROVISIONS: 37-009-18R**

1. This Work on Right of Way Permit only includes the connection of private drainage facilities to Wisconsin Department of Transportation drainage facilities. No equipment or work is authorized to within the Wisconsin Department of Transportation right of way with this permit.
2. Permittee must contact Diggers Hotline and have a clear utility locate prior to any excavation. Diggers Hotline 1-800-242-8511 or [www.DiggersHotline.com](http://www.DiggersHotline.com)
3. It is understood all work performed by the Municipality as authorized under this permit on DOT Right of Way shall adhere to the guidelines, procedures, and standards set forth by the Wisconsin Department of Transportation in the Special Permit Provisions stated within this permit, Standard Specifications for Highway and Structure Construction, the Highway Maintenance Manual, and the Supplemental Special Provisions stated within this permit. If there is a discrepancy between documents the supplemental special provisions shall govern. If there is a discrepancy between the remaining documents the governing order is as outlined in 105.4 of the Standard Specifications for Highway and Structure Construction.
4. The Municipality is responsible for maintaining or replacing at their own cost and expense, their connection to the Wisconsin Department of Transportation drainage facility. The maintenance or replacement needs to be completed in a manner that satisfactory to the State. The Municipality will make ample provision for such maintenance each year. This includes any portion of the drainage facility on the right of way and where the drainage facility ties into the Wisconsin Department of Transportation drainage facility. If work needs to be done to the drainage facility a separate work on right of way permit will need to be applied for.
5. If at any time alteration are planned to be made to the private drainage facility the Wisconsin Department of Transportation Regional Roadway Maintenance Engineer will need to be notified. These alterations include, but not limited to; flow amounts, water quality, added capacity, rerouting of water. Alterations will require approval from the Department to ensure there will be no affect to the Departments facility.
6. At any time in the future, the right of way is needed for highway purposes the connection will need to be removed and reconnected at the Municipality expense. The new connection may or may not be in the same location. If in the future it is determined that the Departments facility cannot continue to support drainage of the private facility due to volume or water quality, the Department reserves the right to revoke the connection and it shall be removed at the owners expense.



7. If at any time the drainage facility causes damage to the highway of right of way, is not being maintained to the satisfaction of the Wisconsin Department of Transportation, or does not meet current Wisconsin Department of Natural Resources water quality the permit may be revoked and the drainage facility will be removed at the owners' expense. The Municipality will also be responsible to fix any damages that their drainage facility caused to the right of way at the own expense.
8. ANSI/ISEA 107-2004 approved safety vests are required to be worn by all employees working within the right of way.
9. Field personnel and vehicles shall yield to traffic at all times.
10. The number of vehicles allowed within the right of way shall be kept to the minimum possible and all vehicles within the right of way shall have flashing amber lights activated and visible from 360 degrees.
11. All areas disturbed by the work operations must be restored. Restoration may include, but not limited to; leveling equipment ruts, removing temporary materials used, reseeding and mulching, removing erosion control after vegetation is reestablished, reshaping shoulder gravel, replacement of right of way fence.
12. All work within the DOT Right of Way must comply with the final plans and special provisions that have been supplied to WisDOT by Craig Stuttgen of the City of Abbotsford. If any changes are made to the final plan that effect the area within WisDOT Right of Way, please contact WisDOT before implementing the changes.
13. A copy of this permit *MUST* be present onsite and produced if asked for.

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**RESOLUTION NO. 2018-9**

**PETITION FOR THE ESTABLISHMENT OF A NEW AT-GRADE CROSSING**

WHEREAS, the City of Abbotsford proposes to establish a new at-grade crossing with Wisconsin Central Ltd. operated by CN to serve the City of Abbotsford Industrial Park - Road connection to STH 13, and

WHEREAS, the crossing is necessary to promote public safety and convenience. The crossing will route truck traffic away from residential neighborhoods; improve transportation efficiency within the City; and promote economic development along STH 29, and

WHEREAS, the crossing will also serve future development in the planned Industrial Park, and

WHEREAS, the establishment of the crossing is advisable under all circumstances, and

WHEREAS, Section 195.29 Wisconsin Statutes authorizes the Office of the Commissioner of Railroads to determine whether the establishment of the crossing is necessary to promote public safety and convenience and is advisable, to determine the necessary warning devices for the new crossing, and to apportion all costs for the new crossing, including the costs of any automatic warning devices, and

WHEREAS, the City of Abbotsford proposes to pay all costs necessary to safely establish the crossing,

NOW, THEREFORE BE IT RESOLVED, that the Common Council of the City of Abbotsford hereby directs City staff to take all necessary steps to petition the Office of the Commissioner of Railroads for an investigation and order to approve the establishment of the new crossing, to determine the necessary warning devices, and to apportion the costs for the new cross of STH 13 in the City of Abbotsford, Clark County WI.

NOW, THEREFORE BE IT RESOLVED, that the City of Abbotsford staff shall comply with Chapter 195.29, Wisconsin Statutes and RR 1.025, Wisconsin Administrative Code in the filing of the petition.

ADOPTED \_\_\_\_\_

\_\_\_\_\_  
Lori Voss, Mayor

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Dan Grady, City Administrator

**Minutes from the City of Abbotsford Finance Committee meeting held Monday October 29, 2018 in the Abbotsford City Council Chambers.**

The meeting was called to order at 5:00 p.m.

**Roll Call:** Anders, Horacek, Kramer by Phone 4:58 pm – 5:09 pm.

Also present: Administrator Grady, and Interim Administrator Gau.

**Pledge of Allegiance:** Held

**Comments by the Chair:** None

**Public Comments Pertaining to Agenda:** None

**Discuss/recommend:**

Regular October bill Expenditures \$54,297.31. Motion by *Horacek/Kramer* to recommended to the council approving regular October bills expense in the amount of \$54,297.31. *Motion carried unanimously.*

TIF 6 Expenditures \$2,081.25. Motion by *Horacek/Kramer* to recommended to the council approving TIF expense in the amount of \$2,081.25. *Motion carried unanimously.*

**Adjourn:** Motion by *Horacek/Kramer* to adjourn at 5:09 pm. *Motion carried unanimously.*

Minutes prepared by Interim Administrator Gau

**Minutes from the City of Abbotsford License & Ordinance Committee Meeting held Wednesday, August 29, 2018 at 5:00 p.m.**

Chairman Anders called the meeting to order at 5:08 p.m.

**Roll call:** Anders, Clement, Kramer and Faber

Also present: Mayor Voss, Alderman Horacek, Interim Administrator Gau and Kevin O’Brian.

**Pledge of Allegiance** was heard.

**Comments by the Chair:** None

**Comments by the Public:** None

**Discuss/recommend Ordinance Changes:**

- a. Fire Call Ordinance Section Changes. Motion by *Anders/Kramer* to recommend to the Council that Fire Call Ordinance Section I-State Authority Pursuant to State Statutes be changed to new State Statutes according to a Central Fire and EMS District, Section 2- Liability for Fire Protection Costs to Central Fire and EMS District, Section 3-Liability for fire calls from Fire Departments other than the authorized fire departments and Section 4- Billing and Payment Procedures to reflect Central Fire and EMS District and related State Statutes. Changes remove the City of Abbotsford. *Motion Carried 3-0*
- b. Hoop Structures, Canvases Structures & Car Ports. Chair Anders stated that this matter needs to be researched with contractors and brought back to Committee.
- c. Fence Ordinance pertaining shrub fence definition. Motion by *Anders/Clement* to recommend to the Council to add shrub-fence to City Ordinance under section 13-1-202(h) “When the fence is a hedge/tree planting, then the side and rear yard setback minimum shall be the three-foot setback plus one-half (1/2) of the mature width of the plant used for the hedge”. *Motion carried unanimously.*
- d. License renewal of “Pet Rescue Shelter”. A license was issued for 510 N. 3<sup>rd</sup> Ave for Pet Rescue Shelter which has expired May 30, 2018. Committee recommend to the Council that the license at 510 N. 3<sup>rd</sup> Ave shall not be renew.
- e. Subdivision Ordinance, Security for the City-types of security i.e. letter of Credit, Bond etc. & max. length. Committee recommended that the staff contact Attorney Alan Harvey to draft a recommend ordinance for the City to review.
- f. Conditional Use List – Update on status. Committee recommend staff to review files on Conditional Use permits granted by the Board of Appeal and provide a list to keep track of issued CUP’s.
- g. Class Beer, Wine, Liquor and Operators’ License Renewal

OP-2018-57	WEATHERFORD	DYLAN	PIZZA HUT	8/8/2018	09/08/2018/	8-AUGUST PROVISIONAL
OP-2018-58	MACIAS RIGUEROA	ANGELA	KWIK TRIP	8/21/2018	6/30/2019	RENEWAL
OP-2018-59	JOHNSON	KELLY	SHOPKO H	8/22/2018	9/10/2018	08/22/18 PROVISIONAL
OP-2018-60	BRAUNE	ABAGAIL	MEGA! BP	8/28/2018	9/28/2018	8/28/2018 PROVISIONAL

Motion by *Anders/Kramer* to recommend to the Council to approve the above list for renewal and provisional Operator’s License. *Motion carried unanimously.*

**New Ordinance to be drafted – Attorney Allen Harvey**

- a. Increase the maximum sign size in areas zoned Highway commercial from 100 to 150 square feet. *Recommended*
- b. Speed Limit Change to 25MPH Spruce Street from STH 13 to 5<sup>th</sup> Ave. *PW June 28, 2017 Recommended.*
- c. Increase lot coverage or small lots to over 40%. *June 14, 2017 Council Approved*
- d. ATV Route Extension of Elderberry Road. *October 2, 2017 Council Approved*
- e. Changed the offset of signs from the ROW. *No minutes for details*
- f. One Way Alley West of 1<sup>st</sup> Street. *Recommended*
- g. No Parking on 7<sup>th</sup> Street between Linden and Elm. *July 9, 2018 Council Approved*
- h. Accessory buildings & Detached Garages. *June 14, 2017 Council Approved*  
Motion by *Kramer/Clement* to forward approved ordinance changes to Attorney Alan Harvey to draft new Ordinance to be incorporated into the City Code of Ordinance. *Motion carried unanimously.*

Any items for discussion purpose only pertaining to City Ordinances. None

Set next meeting dates. As needed

**Adjourn:** Motion by *Anders/Clement* to adjourn at 5:45 pm. *Motion carried unanimously*

Minutes prepared Interim Administrator Gau

## *Ordinance Establishing Fire Protection Charges*

WHEREAS, 1983 Wisconsin Act 532 authorized municipalities to charge property owners a portion or all of the costs of fire protection:

WHEREAS, it is in the public interest of the City of Abbotsford, Wisconsin to charge the costs of such protection to property owners:

NOW THEREFORE: the City Council of Abbotsford, Wisconsin does ordain the following:

**Section 1-State Authority**

Pursuant to Section ~~60.55, 60.555 and 60.557~~ s.61.34 (1), 62.11(5), 66.0627(2) and 66.0627(4) of Wisconsin Statutes, which allows municipalities to recover the cost of fire calls within the municipality;

THEREFORE: The City of Abbotsford, Wisconsin, located in Clark and Marathon counties, hereby establishes the following policy and procedure for the payment of fire costs incurred by the City of Abbotsford, Wisconsin.

**Section 2- Liability for Fire Protection Costs**

The property owner of real estate within the City of Abbotsford, Wisconsin for which fire protection is provided by **Central Fire and EMS District**, shall be responsible for the costs of the fire calls made to their property. ~~based on the following schedule:~~

~~1. Fire calls provided by the Central Fire and EMS District.~~

~~a. The real estate owner shall be 100% responsible for the fee invoiced to the city for the fire call. Such fee shall not exceed the actual cost of the fire call or one thousand dollars (\$1000.00), whichever is less.~~

1. In the event the fire call is not made to real estate within the City of Abbotsford, Wisconsin but is instead a vehicle located on a public road within the City of Abbotsford, Wisconsin, the fees provided for under this ordinance shall be imposed on all owners of such vehicle.

**Section 3-Liability for fire calls from Fire Departments other than the authorized fire departments.**

The City of Abbotsford, Wisconsin is a member of the fire district listed in Section 2 above. Any property owner requesting fire protection directly from any fire department other than listed in section 2, shall be responsible for the full costs. ~~billed to the City of Abbotsford, Wisconsin for the fire call of any unauthorized fire department.~~ This section shall not apply to the costs of any other fire department responding at the request of the fire district listed in section 2 above, under a mutual aid agreement.

**Section 4- Billing and Payment Procedures**

The fees invoiced as outlined above shall be invoiced by ~~the City of Abbotsford, Wisconsin's city treasurer~~ **Central Fire and EMS District or its agent**, to the property owner and paid to ~~the city treasurer~~, **Central Fire and EMS District or its agent**, within 60 days of the date of the invoice. The failure to pay the invoice within 60 days will result in interest being charged at the rate of 1 1/2 % per month from the date of the invoice. Those invoices remaining outstanding, including interest, for more than 90 days as of November 1 of any year shall become a lien against the real estate for which fire protection was provided and shall be placed on the tax roll as a delinquent special charge under s. **66.0627(4)**, Wis. Stat.

**Section 5-Separability of Provisions**

Should any section of provision of this ordinance be declare invalid, such decisions shall not affect the validity of the remaining portions of the ordinance.

**Section 6- Effective Dates**

This ordinance shall take effect from and after its passage and posting as provided by law. Adopted this 1st day of May, 2016 by the City Council of the City of Abbotsford, Clark County, Wisconsin.

\_\_\_\_\_  
City of Abbotsford, Wisconsin, Mayor

\_\_\_\_\_  
Abbotsford, Wisconsin City Council, President

Filed this 1st day of May, 2016

\_\_\_\_\_  
Abbotsford, Wisconsin City Clerk

Ordinance: Sec. 13-1-202 Fences, addition to:

**Sec. 13-1-202(a)**

**(12) Fence, Privacy Hedges/Trees**

**1. Vision-Obscuring Hedges/Trees.** "Vision-obscuring hedges/trees" shall mean solid or partially open hedges/trees more than three feet in height and at maturity, movement through is difficult and vision at six feet is impenetrable.

**2. Non-Vision-Obscuring Hedges/Trees.** "Non-vision-obscuring hedges/trees" shall include solid or partially open hedges/trees not more than three feet in height and at maturity, movement through is easy and vision at six feet, is unobstructed. Residential front yard hedges/trees need to comply with 13-1-202(d-4, d-5) and 13-1-202(e-2).

**Sec. 13-1-202(h)**

(h) Fences in or adjacent to a residential property (or property primarily residential in use) are permitted along lot lines with a minimum of three foot side and rear yard setbacks. **When the fence is a hedge/tree planting, then the side and rear yard setback minimum shall be the three foot setback plus one-half (1/2) of the mature width of the plant used for the hedge.**